



## Higher National Unit Specification

### General information for centres

**Unit title:** Television Directing: Multi-Camera

**Unit code:** F45N 35

**Unit purpose:** This Unit is designed to enable candidates to develop the skills and/or knowledge necessary to carry out the role of director in a multi camera environment.

On completion of the Unit the candidate should be able to:

- 1 Undertake pre-production tasks for a multi-camera programme.
- 2 Undertake production tasks for a multi camera programme.
- 3 Evaluate the completed programme and own performance as director in the origination of the multi camera programme.

**Credit points and level:** 2 HN credits at SCQF level 8: (16 SCQF credit points at SCQF level 8\*)

*\*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

**Recommended prior knowledge and skills:** Candidates should have good communication and interpersonal skills and show a keen interest in programme origination. Some related work experience would be advantageous though not essential. It would be beneficial to prospective candidates if they had achieved units in *Television Origination* and in particular *Programme Origination*.

**Core Skills:** There may be opportunities to gather evidence toward Core Skills in this Unit, although there is no automatic certification of Core Skills or Core Skills components.

**Context for delivery:** If this Unit is delivered as part of a Group Award, it is recommended that it should be taught and assessed within the subject area of the Group Award to which it contributes.

**Assessment:** The assessment for this Unit will be product based in the form of:

- ◆ candidate's completed programme
- ◆ production file containing all relevant production documentation, including script, floor plans, lighting plots, camera cards, risk assessments, production schedules and call sheets

The Unit should be assessed holistically with candidates undertaking the production of a television programme.

## **Higher National Unit specification: statement of standards**

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The sections of the Unit stating the Outcomes, Knowledge and/or Skills, and Evidence Requirements are mandatory.

Where evidence for Outcomes is assessed on a sample basis, the whole of the content listed in the Knowledge and/or Skills section must be taught and available for assessment. Candidates should not know in advance the items on which they will be assessed and different items should be sampled on each assessment occasion.

### **Outcome 1**

Undertake pre-production tasks for a multi camera programme

#### **Knowledge and/or Skills**

- ◆ Preparation of running order
- ◆ Preparation of camera shot cards
- ◆ Preparation of floor plan
- ◆ Preparation of camera script
- ◆ Selection and application of technical resources
- ◆ Selection and application of human resources
- ◆ Budgeting requirements
- ◆ Identification of health and safety requirements and factors which may affect the production
- ◆ Understanding of copyright issues and what is required to work within copyright legislation

### **Outcome 2**

Undertake production tasks for a multi camera programme

#### **Knowledge and/or Skills**

- ◆ How to ensure effective communication between all members of the production team
- ◆ How to direct a multi camera programme
- ◆ Correct and effective utilisation of technical resources
- ◆ Correct and effective utilisation of human resources
- ◆ Managing time efficiently to ensure effective rehearsal and recording
- ◆ Monitoring of health and safety factors which may affect the production

### **Outcome 3**

Evaluate the completed programme and the candidate's own performance as director in the origination of the multi camera programme

#### **Knowledge and/or Skills**

- ◆ How to ensure that the completed programme meets the production brief
- ◆ Understanding of the implications of copyright issues

## Higher National Unit specification: statement of standards (cont)

### Unit title: Television Directing: Multi-Camera

- ◆ Understanding of the director's role and responsibilities
- ◆ Identification and application of the technical resources available to the multi camera director
- ◆ Identification and deployment of human resources available to the multi camera director
- ◆ Analysing the effectiveness of editorial and artistic content
- ◆ Identification of budgetary constraints
- ◆ Identification, choice and evaluation of venues for a multi camera production
- ◆ Copyright issues
- ◆ Health and Safety procedures

### Evidence Requirements

Candidates will need evidence to demonstrate their knowledge and/or skills by showing that they can:

- ◆ produce pre-production documentation to facilitate direction of origination material
- ◆ produce planning documentation to accompany the origination
- ◆ direct acquired programme material originated by multi camera techniques
- ◆ deliver a final multi camera originated programme to meet the requirements of the production brief
- ◆ produce a written evaluation and analysis of the completed programme and the candidates own performance as a director
- ◆ maintain all necessary post production documentation

An assessor's checklist must be used to record the required assessment information.

- ◆ candidates must keep an accurate production file containing all relevant paperwork including script, floor plans, lighting plots, camera cards, risk assessments, production schedules and call sheets

### Assessment Guidelines

The assessment of this Unit should be by means of a project which covers all three Outcomes. Candidates should understand the need to produce clear paperwork which will facilitate direction — the paperwork is a communication aid.

## Administrative Information

**Unit code:** F45N 35

**Unit title:** Television Directing: Multi-Camera

**Superclass category:** KF

**Original date of publication:** August 2008

**Version:** 02 (December 2008)

### History of changes:

Version	Description of change	Date
01	This Unit F45N 35 replaces DM2H 35 which finishes on 31 July 2009.	28/08/08
02	Minor changes to information for candidates.	15/12/08

**Source:** SQA

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## **Higher National Unit specification: support notes**

### **Unit title:** Television Directing: Multi-Camera

This part of the Unit specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 80 hours.

### **Guidance on the content and context for this Unit**

This Unit provides the candidate with the opportunity to acquire the skills and/or knowledge necessary to direct a complete freestanding programme using multi camera techniques. The Unit can be delivered in conjunction with technical Units in *Lighting, Sound, Multi Camera Operations* and/or *Multi-Camera Productions: Support Roles* at the appropriate level.

Course tutors should ensure that candidates are presented with a budget that will recognise both time and resources. This budget will be at the discretion of each centre and adherence to these set limits should be maintained. Current industrial rates for personnel should be used and as an example a production house rate card recognised by Pact or BECTU is recommended.

Whilst the Unit standards are precise, it is appreciated that the content and direction of the programme may change during the production stages right up to the final editing. Adherence to the agreed pre production plans may be neither viable or appropriate within the terms of the Unit. However, such changes are acceptable providing that they are identified and acceptable to the commissioning agent.

### **Guidance on the delivery and assessment of this Unit**

Outcome 1 is a practical Outcome where the candidate will have to produce the necessary pre production documentation for a given programme brief. Course tutors should allow some flexibility in the content of the evidence provided, as this depends largely on the type of production that is being produced. Equally, the way in which the centre organises the production process will affect the content of the documentation that is required. The pre production documentation should make reference to not only the creative and editorial content but also should refer to technical, financial and legal implications.

Outcome 2 will enable the candidate to direct the programme to which his or her pre production documentation refers. It is important the candidate gathers sufficient material to meet the requirements of the brief and that it complies within the constraints of budget and time. Pre recorded material can either be added during the actual directing of the programme brief or edited in at a later date. However, the coordination between the two is done in such a way that the desired effect is achieved.

The candidate, during the production will maintain a manner of authority and exercise good and appropriate interpersonal and communicative skills among the production personnel.

## **Higher National Unit specification: support notes (cont)**

**Unit title:** Television Directing: Multi-Camera

For Outcome 3 the candidate should refer to his/her level and accuracy of planning and how well this planning is reflected in the final production. Reference should also be made to the effectiveness of the candidate's communication with the crew, the performance of the crew and the performance of the candidate.

The final recorded programme should be evaluated in relation to similar broadcast productions.

The above can be presented in the form of an essay or as separate responses.

### **Open learning**

By the very nature of the technical requirements for this Unit, it not practical for open and distance learning.

### **Candidates with additional support needs**

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments, or considering alternative Outcomes for Units. Further advice can be found in the SQA document *Guidance on Assessment Arrangements for Candidates with Disabilities and/or Additional Support Needs* ([www.sqa.org.uk](http://www.sqa.org.uk)).

## **General information for candidates**

### **Unit title:** Television Directing: Multi-Camera

The Unit is designed to enable you to develop the skills and/or knowledge required by the programme director directing a television production using multi camera techniques.

You will learn about and be responsible for directing a production using multi camera techniques in various locations either a custom built studio or some other suitable venue or arena more traditionally identified as an outside broadcast location. You will develop and produce a script for a production to a given brief and adapt it for acquisition using multi camera techniques.

As the programme director you will produce the necessary documentation and conduct planning meetings with other members of the production team liaising with them on the technical and production requirements to enable the smooth recording of the production.

You will then direct the acquisition of footage to produce a completed programme, maintaining authority over technical, artistic and production personnel throughout the production process to the final viewing to a suitable audience.

You will be assessed on:

- ◆ the standard of the material you acquire
- ◆ the standard of your planning paperwork
- ◆ the standard of your completed programme
- ◆ a written evaluation and analysis of the completed programme and your own performance as a director during the course of the production