



## Higher National Project-based Graded Unit Specification

### General information

This graded unit has been validated as part of the HND Beauty Therapy Award. Centres are required to develop a project-based assessment in accordance with this validated specification.

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

**Graded unit code:** HY2R 35

**Type of project:** Investigation

**Publication date:** March 2018

**Source:** Scottish Qualifications Authority

**Version:** 01

### Graded unit purpose

This graded unit is designed to provide evidence that the learner has an integrated approach to their work, the ability to respond to individual client needs as required by the beauty therapy industry and has achieved the following principal aims of the HND Beauty Therapy:

- ◆ Enhance and extend knowledge, understanding and practical skills in a wide variety of beauty therapy treatments.
- ◆ Enhance a sound understanding of the principles of anatomy and physiology in relation to the application of beauty therapy techniques.
- ◆ Enhance and extend knowledge and understanding of the benefits of the application of beauty therapy treatments on specific face and body skin conditions.
- ◆ Enhance empathic client care skills.
- ◆ Enhance confidence in using salon equipment.
- ◆ Enhance working practices to the current accepted professional standards within the industry.

Learners will carry out an *investigation based on the skills gained from the mandatory units*. The investigation is in three stages — Planning, Developing and Evaluating. Learners must produce written evidence for each stage.

## Higher National Project-based Graded Unit Specification: General information (cont)

At each stage learners should demonstrate adherence to current professional standards, demonstrate knowledge and use language, format and structure appropriate to SCQF level 8.

The work necessary to undertake the Investigation will consolidate skills and knowledge acquired throughout the HND Beauty Therapy award and must reflect the content of the mandatory units.

### Credit points and level

2 Higher National Unit credits at SCQF level 8: (16 SCQF credit points at SCQF level 8)

### Recommended entry to the graded unit

It is recommended that the learner should have completed or be in the process of completing the following units relating to the above principal aims prior to undertaking this graded unit:

HX03 34	<i>Beauty Therapy: Applied Anatomy and Physiology</i>
HW0W 35	<i>Beauty Therapy: Product Knowledge</i>
HW0X 34	<i>Beauty Therapy: Face and Body Treatment Packages</i>
HW0Y 34	<i>Beauty Therapy: Professional Salon Skills</i>
HW9X 34	<i>Beauty Therapy: Graded Unit 1</i>
HY28 35	<i>Beauty Therapy: Advanced Facial and Body Therapy Techniques</i>
HL8Y 35	<i>Lifestyle Advice for Clients</i>
HY27 35	<i>Beauty Therapy: Promotional and Selling Skills</i>
HY29 35	<i>Beauty Therapy: Depilation Advanced</i>

### Core skills

Opportunities to develop aspects of core skills are highlighted in the support notes of this graded unit specification.

There is no automatic certification of core skills or core skill components in this graded unit.

### Assessment support pack

The assessment support pack for this unit provides assessment and marking guidelines that exemplify the national standard for achievement. It is a valid, reliable and practicable instrument of assessment. Centres wishing to develop their own assessments should refer to the assessment support pack to ensure a comparable standard. Assessment support packs are available on SQA's secure website.

### Equality and inclusion

This graded unit has been designed to ensure that there are no unnecessary barriers to learning or assessment. The individual needs of learners should be taken into account when planning learning experiences, selecting assessment methods or considering alternative evidence.

Further advice can be found on SQA's website:

**[www.sqa.org.uk/assessmentarrangements](http://www.sqa.org.uk/assessmentarrangements)**

# Higher National Project-based Graded Unit Specification: Designing the project and assessing learners

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

## Assessment

This graded unit will be assessed by the use of a project-based practical assignment developed by centres. The project should provide the learner with the opportunity to produce evidence that demonstrates she/he has met the aims of this graded unit.

The project undertaken by the learner must be a complex task which involves:

- ◆ variables which are complex or unfamiliar
- ◆ relationships which need to be clarified
- ◆ a context which may be unfamiliar to the learner

The project must require the learner to:

- ◆ analyse the task and decide on a course of action for undertaking the project.
- ◆ plan and organise work and carry it through to completion.
- ◆ reflect on what has been done and draw conclusions for the future.
- ◆ produce evidence of meeting the aims which this graded unit has been designed to cover.

## Investigation brief:

This investigation and the way it is planned will enable learners to generate evidence to showcase the diversity and range of skills and knowledge developed. It should facilitate a degree of choice in the way the investigation is taken forward; enabling learners to reflect their interests, personal strengths and current industry practice and standards whilst ensuring each client receives a customised treatment, applied over a timeframe where results can be seen.

## Planning

Learners must plan to demonstrate how they will manage the investigation. They must select two clients for whom they will plan a course of treatments; one face and one body; each with a different face or body skin condition which would benefit from receiving a course of beauty therapy treatment sessions designed to promote improvement of their face or body skin condition.

Examples of face and body skin conditions are:

*Facial treatments may include: Anti-ageing, acne active, acne scars, pigmentation marks, acne rosacea, dull lifeless skin (this list is not exhaustive).*

*Body treatments may include: Cellulite, scarring, fluid retention and pigmentation marks (this list is not exhaustive).*

# Higher National Project-based Graded Unit Specification: Designing the project and assessing learners

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

Learners should carry out a comprehensive consultation with each client agree the aims and purpose of the course of treatment and record this fully. They must research and demonstrate an understanding of each identified face and body skin condition; demonstrate consideration of restrictions to treatment options; then devise a treatment plan justifying treatment, equipment, product selection and timeframe to achieve maximum results for each client. They must demonstrate the potential benefits of the treatment selection to be applied and provide evidence that these and the proposed course of treatments have been discussed and agreed with each client.

## ***Developing***

The learner must review the initial consultation with each client to ensure that the planned course of treatment is not contra-indicated and is still appropriate for each client, then apply the agreed course of treatments on each client; one face and one body, over a timescale which will achieve maximum results for each client and give relevant specific advice and recommendations which will complement the benefits and effects of the beauty therapy treatment course being applied. They must record and monitor changes as part of the ongoing process of promoting improvement of each clients' face or body skin condition; adapt treatment application where necessary and justify changes when made; discuss the effects of the treatment applied in relation to the relevant body systems and must demonstrate adherence to current relevant legislation to meet current professional standards.

## ***Evaluating***

Learners must evaluate the results that have been achieved and draw conclusions for each client. They must discuss the results achieved with each client and provide recommendations to both sustain improvement achieved and promote further improvement of the clients face or body skin condition.

Finally learners must present an overview of the investigation and their findings to their assessor and peer group.

## **Conditions of assessment**

The learner should be given a date for completion of the project. However, the instructions for the project should be distributed to allow the learner sufficient time to assimilate the details and carry out the project. During the time between the distribution of the project instructions and the completion date, assessors may answer questions; provide clarification, guidance and reasonable assistance. The project should be marked as soon as possible after the completion date. The final grading given should reflect the quality of the learner's evidence at the time of the completion date. Re-assessment of this graded unit should be based on a significantly different assessment task.

## Higher National Project-based Graded Unit Specification: Designing the project and assessing learners (cont)

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

### Evidence requirements for this graded unit

The project undertaken by learners will consist of three stages: planning; developing; and evaluating. At each stage learners must demonstrate adherence to current professional standards and use language, format and structure appropriate to SCQF level 8. The following table specifies the minimum evidence required to pass each stage.

Project stage	Minimum evidence requirements	% Mark allocation
Stage 1 — Planning	<p>The learner must produce evidence of:</p> <ul style="list-style-type: none"> <li>◆ investigation planning.</li> <li>◆ appropriate client selection for whom they will plan a course of treatments — two clients; one face, one body.</li> <li>◆ comprehensive client consultation with each client.</li> <li>◆ research which demonstrates an understanding of the face and body skin conditions to be improved.</li> <li>◆ consideration of restrictions to treatment options.</li> <li>◆ appropriate treatment planning — justification of treatment selection, equipment, product(s), timeframe to achieve maximum results.</li> <li>◆ the potential relevant benefits of the selected course of treatment.</li> <li>◆ discussion and agreement for proposed course of treatment with each client.</li> </ul> <p><i>The learner <b>must</b> achieve all of the minimum evidence specified above in order to pass the Planning stage.</i></p>	30

## Higher National Project-based Graded Unit Specification: Designing the project and assessing learners (cont)

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

Project stage	Minimum evidence requirements	% Mark allocation
Stage 2 — Developing	<p>The learner must carry out the agreed treatment plan; two clients — one face, one body and produce evidence of:</p> <ul style="list-style-type: none"> <li>◆ reviewing the initial consultation with each client to ensure that the planned course of treatment is not contra-indicated and is still appropriate for each client.</li> <li>◆ the application of each agreed treatment plan over a sufficient timescale to achieve maximum results for each client.</li> <li>◆ providing and explaining relevant advice and recommendations which will complement the benefits and effects of the beauty therapy treatments being applied and promote improvement in each clients' face or body skin condition.</li> <li>◆ recording and monitoring changes as part of the ongoing process of promoting improvement of each clients' face or body skin condition</li> <li>◆ adapting treatment application where necessary and justifying changes made.</li> <li>◆ discussing the effects of the treatment applied in relation to the relevant body systems.</li> <li>◆ adherence to current relevant legislation to meet current professional standards.</li> </ul> <p><i>The learner <b>must</b> achieve all of the minimum evidence specified above in order to pass the Developing stage.</i></p>	40

## Higher National Project-based Graded Unit Specification: Designing the project and assessing learners (cont)

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

Project stage	Minimum evidence requirements	% Mark allocation
Stage 3 — Evaluating	<p>Learners must provide evidence of:</p> <ul style="list-style-type: none"> <li>◆ evaluating the results achieved and drawing conclusions for each client.</li> <li>◆ discussion with each client regarding the results achieved.</li> <li>◆ providing recommendations to both sustain improvement achieved and promote further improvement of each client’s face or body skin condition.</li> <li>◆ presenting an overview of the investigation and their findings to their assessor and peer group. The presentation should include:               <ul style="list-style-type: none"> <li>— the key aims of the investigation</li> <li>— how the investigation was conducted</li> <li>— client choice</li> <li>— information of face and body skin condition researched</li> <li>— treatment choice and potential benefits</li> <li>— treatment plan implementation</li> <li>— results achieved</li> </ul> </li> </ul> <p><i>The learner <b>must</b> achieve all of the minimum evidence specified above in order to pass the Evaluating stage.</i></p>	30

# Higher National Project-based Graded Unit Specification: Designing the project and assessing learners

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

## Assessing and grading learners

The overall project will be marked out of **100**. Only whole marks should be used.

The percentage of marks allocated to each stage of the project is outlined in the **evidence requirements**.

It is a requirement that learners must meet the minimum *evidence requirements* for the *Planning stage before progressing to the Developing stage before progressing to the Evaluating stage*.

Learners may produce evidence over and above that specified in the minimum *evidence requirements* and deserve more than half the available marks for that stage. Assessors should use the Grade Related Criteria outlined below to judge learner performance.

Learners are required to work independently to meet the *evidence requirements* of the graded unit. At the same time, learners need appropriate support. SQA uses the term reasonable assistance to describe the balance between supporting learners in their project and not providing too much assistance.

At the end of *each* stage there should be opportunities for remediation and re-assessment of learners for that particular stage. This includes the final *Evaluation* stage. Any re-assessment should be carried out in line with the centre's own assessment policy. Where remediation is required, no more than half of the available marks may be awarded on the re-assessment.

Learners must provide clear evidence that knowledge and skills from each of the mandatory Units in the award has been used or integrated into the investigation. They should ensure that the content selected is relevant as quality is not a substitute for quantity.

Within learner submissions referencing is essential. Direct quotes, facts and figures, as well as ideas and theories from both published and unpublished works must be referenced.

Assessment must allow the learner to demonstrate competence at the level of the qualification and provide an opportunity for evidence of each learner's performance to be generated and assessed. This evidence must then be judged against the standards set out in the unit specification.

Learner submissions must demonstrate adherence to current professional standards and use language, format and structure appropriate to SCQF level 8.

Assessors should keep in mind that overall, the work should meet SCQF level 8 criteria. <http://scqf.org.uk/the-framework/scqf-levels/>

Assessors should use their professional judgement when making assessment decisions. If in doubt, the assessor should refer to their internal verifier.



## Higher National Project-based Graded Unit Specification: Designing the project and assessing learners

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

Grade Related Criteria	
Grade A	Grade C
<p>Is a seamless, coherent piece of work which:</p> <ul style="list-style-type: none"> <li>◆ has sufficient evidence for the three essential phases of the project, is produced to a high standard, and is quite clearly inter-related</li> <li>◆ demonstrates an accurate and insightful interpretation of the project brief</li> <li>◆ is highly focused and relevant to the tasks associated with the project brief</li> <li>◆ is clear and well-structured throughout and language used is of a high standard in terms of level, accuracy and technical content</li> <li>◆ effectively consolidates and integrates required knowledge and skills</li> <li>◆ demonstrates the learner's ability to work autonomously</li> </ul>	<p>Is a co-ordinated piece of work which:</p> <ul style="list-style-type: none"> <li>◆ has sufficient evidence of the three essential phases of the project, is produced to an adequate standard</li> <li>◆ demonstrates an acceptable interpretation of the project brief</li> <li>◆ is focused and relevant to the tasks associated with the project brief</li> <li>◆ is satisfactorily structured and language used is adequate in terms of level, accuracy and technical content</li> <li>◆ consolidates and integrates knowledge and skills but this may lack some continuity and consistency</li> <li>◆ demonstrates independent learning with minimum support and revision during project</li> </ul>

## Higher National Project-based Graded Unit Specification: Designing the project and assessing learners (cont)

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

The marks allocated to each stage will then be aggregated to arrive at an overall mark for the project. Assessors will then assign an overall grade to the learner for this graded unit based on the following grade boundaries.

A	=	70%–100%
B	=	60%–69%
C	=	50%–59%

These grade boundaries are fixed and should **not** be amended.

If a learner does not achieve a pass or wishes to upgrade, then this must be done using a substantially different project, ie all stages are undertaken using a new project (case study, investigation or practical assignment). In these circumstances, the highest grade achieved should be awarded.

More information on reasonable assistance, remediation and re-assessment may be found in the SQA publication *Guidance for the Implementation of Graded Units in Higher National Certificates and Diplomas* (SQA, 2008, Publication code: CA4405).



## Higher National Project-based Graded Unit Support Notes

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

### Guidance on approaches to delivery and assessment of this graded unit

An induction to the unit should be given enabling the learner to fully understand what is required. At this time learners should be given timescales for the submission of each stage of the graded unit and a date for the completion of the Investigation.

The delivery of new knowledge should not be required, as achievement of this unit will be dependent on the learner being able to demonstrate the knowledge acquired from the mandatory units of the HND Beauty Therapy award. It is therefore essential that learners have completed or are in the process of completing the mandatory units before they begin this graded unit. This unit should not be seen as a repeat of previous unit assessments. The emphasis should be on the integration, application, further development of existing knowledge and skills.

When planning learners should be encouraged to make sure that they set themselves clear objectives and make these Specific, Measurable, Achievable, Realistic and Time bound (SMART).

When selecting clients for inclusion in the investigation, it is important that learners consider each client's face and/or body skin condition(s). Learners should be aware of the limits of the selected treatment(s) application.

Treatment planning, treatment selection and implementation should demonstrate that learners have considered each client face and/or body skin condition. Homecare and lifestyle advice given should complement the treatment(s) selected and promote improvement of each client's face or body skin condition.

Learners should clearly demonstrate research of each clients' face or body skin condition; knowledge of the benefits of the selected treatment package to improve each clients' face or body skin condition and concisely detail the effects of the selected treatment(s) on the relevant body systems.

Constructive feedback will support learners as they progress through each stage of the graded unit. Learners should therefore receive feedback following the submission and marking of each stage of the graded unit during one to one recorded mentor meetings. When allocating time for one to one mentoring meetings assessors may wish to prioritise learners in need of additional support.

## Higher National Project-based Graded Unit Support Notes (cont)

### Graded unit title: Beauty Therapy: Graded Unit 2 (SCQF level 8)

The learner must achieve all of the minimum evidence specified in order to pass each stage. These learners should be allocated half of the available marks for each stage. Learners may produce evidence over and above that specified in the minimum evidence requirements and deserve more than half the available marks for that stage.

At each stage learners should demonstrate adherence to current professional standards and use language, format and structure appropriate to SCQF level 8.

Written feedback should be used to clearly exemplify the marks allocation which will support both the internal and external verification process.

The final grading given should reflect the quality of the learner's evidence at the time of the completion date. Re-assessment of this graded unit should be based on a significantly different assessment task.

### Opportunities for developing core and other essential skills

Components of the core skill of *Problem Solving*, that is, Planning and Organising, Critical Thinking, Reviewing and Evaluating, will be naturally developed as execution of the graded unit is planned and safely undertaken. While planning learners will access and analyse information on client, face and body skin condition(s) and identify the potential beneficial effects of beauty therapy treatments which meet the needs of each individual client. The treatment experience must ensure client comfort and safety. Timing and duration will require good planning and organising skills.

*Communication* skills are not formally assessed however learners will be expected to present Oral and Written Communication to an acceptable professional standard.

Oral Communication skills will be developed during consultation and practical work with clients where interaction must be professional, sensitive and empathic. Communicating appropriate information to clients, explaining and reassuring during treatment sessions and giving aftercare advice and specific relevant lifestyle advice will be an essential aspect of competence. Learners should be fully aware of a range of active listening techniques in order to relate and respond to others in the most appropriate and effective way, adapting language, and approach to suit their purpose and recipient.

In addition, learners will further develop empathic client care skills, extend their practical skills and develop working practices which reflect current accepted industry standards.

## History of changes to graded unit

Version	Description of change	Date

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## General information for learners

### Graded unit title: Beauty Therapy: Graded Unit 2 (SCQF level 8)

This graded unit is designed to provide evidence that you have an integrated approach to your work, the ability to respond to individual client needs as required by the beauty therapy industry and have achieved the following principal aims of the HND Beauty Therapy:

- ◆ Enhance and extend knowledge, understanding and practical skills in a wide variety of beauty therapy treatments.
- ◆ Enhance a sound understanding of the principles of anatomy and physiology in relation to the application of beauty therapy techniques.
- ◆ Enhance and extend knowledge and understanding of the benefits of the application of beauty therapy treatments on specific face and body skin conditions.
- ◆ Enhance empathic client care skills.
- ◆ Enhance confidence in using salon equipment.
- ◆ Enhance working practices to the current accepted professional standards within the industry.

Before you start this unit you should have completed or be in the process of completing the following units:

HX03 34	<i>Beauty Therapy: Applied Anatomy and Physiology</i>
HW0W 35	<i>Beauty Therapy: Product Knowledge</i>
HW0X 34	<i>Beauty Therapy: Face and Body Treatment Packages</i>
HW0Y 34	<i>Beauty Therapy: Professional Salon Skills</i>
HW9X 34	<i>Beauty Therapy: Graded Unit 1</i>
HY28 35	<i>Beauty Therapy: Advanced Facial and Body Therapy Techniques</i>
HL8Y 35	<i>Lifestyle Advice for Clients</i>
HY27 35	<i>Beauty Therapy: Promotional and Selling Skills</i>
HY29 35	<i>Beauty Therapy: Depilation Advanced</i>

The evidence for the assignment is generated over time and involves three distinct stages — Planning, Developing and Evaluating. Each stage has to be achieved before the next is undertaken. Any re-assessment of the stages must be undertaken before proceeding to the next.

In order to successfully complete this unit, you will be required to achieve a satisfactory level of performance for each section.

You will be given a date for completion of the investigation. The instructions for the investigation should be distributed to allow sufficient time to assimilate the details and carry out the investigation. During the time between the distribution of the instructions and the completion date, assessors may answer questions; provide clarification, guidance and reasonable assistance. The assignment should be marked as soon as possible after the completion date. The final grading given should reflect the quality of the evidence you have provided.

You are required to work independently to meet the evidence requirements of the graded unit. You should however receive feedback following the submission and marking of each stage of the graded unit, during one to one recorded mentor meetings.

## General information for learners (cont)

### Graded unit title: Beauty Therapy: Graded Unit 2 (SCQF level 8)

The overall investigation will be marked out of 100. Planning — 30, Developing — 40, Evaluating — 30.

You must achieve **all of the minimum evidence specified in order to pass each stage. When you do this you will be allocated half of the available marks for each stage.** You may produce evidence over and above that specified in the minimum evidence requirements and deserve more than half the available marks for that stage.

At each stage you should demonstrate adherence to current professional standards, demonstrate knowledge and use language, format and structure appropriate to SCQF level 8.

At the end of each stage there should be opportunities for remediation and re-assessment for that particular stage. This includes the final Evaluation stage. Any re-assessment should be carried out in line with the centre's own assessment policy. Where remediation is required, no more than half of the available marks may be awarded on the re-assessment.

#### Investigation brief:

This investigation and the way it is planned will enable learners to generate evidence to showcase the diversity and range of skills and knowledge developed. It should facilitate a degree of choice in the way the investigation is taken forward; enabling learners to reflect their interests, personal strengths and current industry practice and standards whilst ensuring each client receives a customised treatment, applied over a timeframe where results can be seen.

#### Planning

Learners must plan to demonstrate how they will manage the investigation. They must select two clients for whom they will plan a course of treatments; one face and one body; each with a different face or body skin condition which would benefit from receiving a course of beauty therapy treatment sessions designed to promote improvement of their face or body skin condition.

Examples of face and body skin conditions are:

*Facial treatments may include: Anti-ageing, acne active, acne scars, pigmentation marks, acne rosacea, dull lifeless skin (this list is not exhaustive).*

*Body treatments may include: Cellulite, scarring, fluid retention and pigmentation marks (this list is not exhaustive).*

Learners should carry out a comprehensive consultation with each client agree the aims and purpose of the course of treatment and record this fully. They must research and demonstrate an understanding of each identified face and body skin condition; demonstrate consideration of restrictions to treatment options; then devise a treatment plan justifying treatment, equipment, product selection and timeframe to achieve maximum results for each client. They must demonstrate the potential benefits of the treatment selection to be applied and provide evidence that these and the proposed course of treatments have been discussed and agreed with each client.

## **General information for learners (cont)**

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

### ***Developing***

The learner must review the initial consultation with each client to ensure that the planned course of treatment is not contra-indicated and is still appropriate for each client, then apply the agreed course of treatments on each client; one face and one body, over a timescale which will achieve maximum results for each client and give relevant specific advice and recommendations which will complement the benefits and effects of the beauty therapy treatment course being applied. They must record and monitor changes as part of the ongoing process of promoting improvement of each clients' face or body skin condition; adapt treatment application where necessary and justify changes when made; discuss the effects of the treatment applied in relation to the relevant body systems and must demonstrate adherence to current relevant legislation to meet current professional standards.

### ***Evaluating***

Learners must evaluate the results that have been achieved and draw conclusions for each client. They must discuss the results achieved with each client and provide recommendations to both sustain improvement achieved and promote further improvement of the clients face or body skin condition.

Finally learners must present an overview of the investigation and their findings to their assessor and peer group.

**You must provide all of the following minimum evidence to achieve a C Pass:**

#### **Planning: Produce and submit evidence of:**

- ◆ investigation planning.
- ◆ appropriate client selection for whom they will plan a course of treatments — two clients; one face, one body.
- ◆ comprehensive client consultation with each client.
- ◆ research which demonstrates an understanding of the face and body skin conditions to be improved.
- ◆ consideration of restrictions to treatment options.
- ◆ appropriate treatment planning — justification of treatment selection, equipment, product(s), timeframe to achieve maximum results.
- ◆ the potential relevant benefits of the selected course of treatment.
- ◆ discussion and agreement for proposed course of treatment with each client.



## General information for learners (cont)

### Graded unit title: Beauty Therapy: Graded Unit 2 (SCQF level 8)

#### Developing: Produce and submit evidence of carrying out the agreed treatment plan on each client:

- ◆ reviewing the initial consultation with each client to ensure that the planned course of treatment is not contra-indicated and is still appropriate for each client.
- ◆ the application of each agreed treatment plan over a sufficient timescale to achieve maximum results for each client.
- ◆ providing and explaining relevant advice and recommendations which will complement the benefits and effects of the beauty therapy treatments being applied and promote improvement in each clients' face or body skin condition.
- ◆ recording and monitoring changes as part of the ongoing process of promoting improvement of each clients' face or body skin condition.
- ◆ adapting treatment application where necessary and justifying changes made.
- ◆ discussing the effects of the treatment applied in relation to the relevant body systems.
- ◆ adherence to current relevant legislation to meet current professional standards.

#### Evaluating: Produce and submit evidence of:

- ◆ evaluating the results achieved and drawing conclusions for each client.
- ◆ discussion with each client regarding the results achieved.
- ◆ providing recommendations to both sustain improvement achieved and promote further improvement of each client's face or body skin condition.
- ◆ presenting an overview of the investigation and their findings to their assessor and peer group. The presentation should include:
  - the key aims of the investigation
  - how the investigation was conducted
  - client choice
  - information of face and body skin condition researched
  - treatment choice and potential benefits
  - treatment plan implementation
  - results achieved

You must provide clear evidence throughout that knowledge and skills from the mandatory units in the award has been used or integrated into the investigation.

You should ensure that the content selected in your submission is relevant as quantity is not a substitute for quality.

Within your submission referencing is essential.

## General information for learners (cont)

**Graded unit title:** Beauty Therapy: Graded Unit 2 (SCQF level 8)

**Opportunities for developing core and other essential skills:**

Components of the core skill of *Problem Solving*, that is, Planning and Organising, Critical Thinking, Reviewing and Evaluating, will be naturally developed as execution of the graded unit is planned and safely undertaken. While planning you will access and analyse information on each client, research face and body skin condition(s) and identify the potential beneficial effects of beauty therapy treatments which meet the needs of each individual client. The treatment experience must ensure client comfort and safety. Timing and duration will require good planning and organising skills.

*Communication* skills are not formally assessed however you will be expected to present Oral and Written Communication to an acceptable professional standard. Oral Communication skills will be developed during consultation and practical work with clients where interaction must be professional, sensitive and empathic. Communicating appropriate information to clients, explaining and reassuring during treatment session, giving aftercare advice and specific relevant lifestyle advice will be an essential aspect of competence. You should be fully aware of a range of active listening techniques in order to relate and respond to others in the most appropriate and effective way, adapting language, and approach to suit their purpose and recipient.

In addition, you will further develop empathic client care skills, extend your practical skills, and develop working practices which reflect current accepted industry standards.