

**Scottish Group Award Specifications**

SGA in:	<b>Sport and Leisure</b>		
Level:	<b>Higher</b>	Code:	<b>G5B0 12</b>



## Summary of requirements

### SGA in Sport and Leisure at Higher

#### National Courses and Units required\*

*2 National Courses (8 credits) at Higher from:*

Dance Practice	Sports Coaching Studies
Fitness and Exercise	Sports Organisation
Physical Education	

*Details in specific section*

**plus**

*1 National Course (4 credits) at Higher from above list **or** from:*

Administration	Managing Environmental Resources
Business Management	Personal and Social Education
Human Biology	

*Details in specific section*

**plus**

*1 mandatory National Unit (1 credit):*  
Managing Customer Care (H)

*Details in specific section*

**plus**

*1 National Unit (1 credit) from:*

First Aid Measures (H) **or**  
Health and Safety in the Provision of Sporting Activities (H)

*Details in specific section*

**plus**

*6 credits at minimum of Intermediate 2*

*Details in open section*

**Total 20 credits**

#### Core Skills required\*

*The above must include or cover:*  
5 core skills at Intermediate 2

*Details in specific section*

\*See Important Note on page 4.

# Rules for credit contribution for specific and open sections

## Important Note\* Achievement above the minimum requirements

The specification shows the **minimum** requirements for this SGA. Where possible, centres may wish to encourage candidates to exceed this minimum. Candidates achieving above the minimum specification will have this achievement recorded on their Scottish Qualifications Certificate. For example the following can be achieved above the minimum requirement:

- Core Skills at levels above those specified
- more National Courses and Units at Higher instead of the credits at Intermediate 2
- National Course grades, eg grade A or B instead of grade C
- more than the required three National Courses, in which case each additional course completed counts as four credits in the open section of the specification

## Hierarchies

- courses and units can be substituted by those with the same title at a higher level, eg Investigation of Performance (H) can be substituted by Investigation of Performance (AH). (See Section E)

## Double counting

- courses and units with the same title at different levels cannot both contribute credits to the SGA, eg **either** Psychology (Int 2) **or** Psychology (H)
- courses at the same level in the same subject cannot both contribute credits to the SGA, eg **either** the National Course in Physical Education at Higher **or** SCE Higher Grade Physical Education (See Section F)
- same course with different grades cannot both contribute credits to the SGA, eg **either** Higher Fitness and Exercise at grade A **or** Higher Fitness and Exercise at grade C
- same course or unit cannot contribute credit to both the specific and open sections of an SGA
- a unit can only contribute once to the specific section, ie the unit D680 12 Health and Safety in the Provision of Sporting Activities (H) can either contribute credit to the Higher course in Sports Organisation **or** as a stand-alone unit, not both

## National Course awards at Grade D

National Course awards at Grade D can contribute to the SGA in the following ways:

- in place of the specified Higher Course, a grade D at Advanced Higher in the Course of the same title can contribute 4 credits to the specific section
- a grade D at Higher (or above) can contribute 4 credits to the open section.

Note - The former compensatory course awards (fallbacks) can also contribute to the SGA:

- in place of the specified Higher Course, a compensatory award for the Course of the same title taken at Advanced Higher (ie awarded at Higher) can contribute 4 credits to the specific section
- a compensatory award for a course taken at Higher (ie awarded at Intermediate 2) can contribute 4 credits to the open section.

### **Gaelic (Learners) and Gàidhlig**

- Gaelic (Learners) and Gàidhlig courses cannot both contribute credits to the SGA
- Candidates can choose either the Gaelic (Learners) or Gàidhlig course, not both

## Specific section

A

This section specifies: mandatory courses, mandatory units, mandatory combinations of courses and/or units, mandatory core skill requirements and optional courses and units.

\*Mandatory unit of a course. †Optional unit of a course. All other units are free-standing National Units.  
[ ]Bracketed numbers indicate the former coding for these unrevised National Units.

Course/unit no.	Course/unit title	Credits
<b>Two National Courses from:</b>		
C03D 12	Dance Practice (H)	4
C03P 12	Fitness and Exercise (H)	4
C205 12	Physical Education (H)	4
C03R 12	Sports Coaching Studies (H)	4
C03S 12	Sports Organisation (H)	4
<b>plus one other National Course from the above list or from:</b>		
C002 12	Administration (H)	4
C010 12	Business Management (H)	4
C009 12	Human Biology (H)	4
C055 12	Managing Environmental Resources (H)	4
C067 12	Personal and Social Education (H)	4
<b>plus one mandatory National Unit:</b>		
D672 12	Managing Customer Care (H)	1
<b>plus one National Unit from:</b>		
D11E 12	First Aid Measures (H) [7140226]	1
D680 12	Health and Safety in the Provision of Sporting Activities (H) <sup>1</sup>	1

<sup>1</sup>See Rules for credit contribution

**Total credits required: 14**

### \*\* Core skills requirement

Communication at Intermediate 2  
Numeracy at Intermediate 2  
Information Technology at Intermediate 2  
Problem Solving at Intermediate 2  
Working with Others at Intermediate 2

\*\* See Section D for core skills details.

Note: Candidates may substitute designated SCE Highers for National Courses at Higher in this section. (See Section F)



## Open section

**B**

**6 credits at minimum of Intermediate 2** are required to complete this SGA. These can be chosen from either one or both of the following sections:

- Open section (any qualification listed below)
- Specific section (units and courses not already chosen)

The 6 credits may be made up from any of the following. Each has a fixed credit value for the purposes of this SGA.

Qualifications	Credit
National Units at Intermediate 2 or above	each typically 1
National Courses at Intermediate 2 or above	each 4
Standard Grades at Credit Level contribute credits at <i>Intermediate 2</i> *	each 4
SCE Highers contribute credits at <i>Higher</i> *	each 4
Free-standing core skills units (if required to complete the core skills requirement)	each 1
Relevant SVQs at Level 2 in the following occupational area contribute credits at <i>Intermediate 2</i> : 007 (Providing Goods and Services)	max 8
Relevant SVQs at Level 3 in the following occupational area contribute credits at <i>Higher</i> : 007 (Providing Goods and Services)	max 8

\*If achieved prior to 1994 please contact SQA Helpdesk ☎ 0141 242 2214.

Note: There are many ways in which the 6 credits at Intermediate 2 can be achieved and the following sections are provided for your information.

*Open section:* Qualifications which can contribute credits to this group award.

*Programme advice:* Guidance on possible combinations of units and courses which candidates might choose in order to gain the required credits.

Centres and candidates should agree the most appropriate way of gaining the required credits to meet each candidate's individual needs.



# Rules for credit contribution for specific and open sections

## Important Note\* Achievement above the minimum requirements

The specification shows the **minimum** requirements for this SGA. Where possible, centres may wish to encourage candidates to exceed this minimum. Candidates achieving above the minimum specification will have this achievement recorded on their Scottish Qualifications Certificate. For example the following can be achieved above the minimum requirement:

- Core Skills at levels above those specified
- more National Courses and Units at Higher instead of the credits at Intermediate 2
- National Course grades, eg grade A or B instead of grade C
- more than the required three National Courses, in which case each additional course completed counts as four credits in the open section of the specification

## Hierarchies

- courses and units can be substituted by those with the same title at a higher level, eg Investigation of Performance (H) can be substituted by Investigation of Performance (AH). (See Section E)

## Double counting

- courses and units with the same title at different levels cannot both contribute credits to the SGA, eg **either** Psychology (Int 2) **or** Psychology (H)
- courses at the same level in the same subject cannot both contribute credits to the SGA, eg **either** the National Course in Physical Education at Higher **or** SCE Higher Grade Physical Education (See Section F)
- same course with different grades cannot both contribute credits to the SGA, eg **either** Higher Fitness and Exercise at grade A **or** Higher Fitness and Exercise at grade C
- same course or unit cannot contribute credit to both the specific and open sections of an SGA
- a unit can only contribute once to the specific section, ie the unit D680 12 Health and Safety in the Provision of Sporting Activities (H) can either contribute credit to the Higher course in Sports Organisation **or** as a stand-alone unit, not both

## National Course awards at Grade D

National Course awards at Grade D can contribute to the SGA in the following ways:

- in place of the specified Higher Course, a grade D at Advanced Higher in the Course of the same title can contribute 4 credits to the specific section
- a grade D at Higher (or above) can contribute 4 credits to the open section.

Note - The former compensatory course awards (fallbacks) can also contribute to the SGA:

- in place of the specified Higher Course, a compensatory award for the Course of the same title taken at Advanced Higher (ie awarded at Higher) can contribute 4 credits to the specific section
- a compensatory award for a course taken at Higher (ie awarded at Intermediate 2) can contribute 4 credits to the open section.

### **Gaelic (Learners) and Gàidhlig**

- Gaelic (Learners) and Gàidhlig courses cannot both contribute credits to the SGA
- Candidates can choose either the Gaelic (Learners) or Gàidhlig course, not both

Note: Advice on making up programmes of credit from the open section follows in Section C.

Candidates having met the requirements of the specific section need to achieve a further 6 credits at a minimum of Intermediate 2. The general rules are defined in Section B.

A wide choice is available to meet the 6 credits. Centres should consider individual candidate needs, eg for further specialist work within the title area of the SGA or for broadening beyond the SGA title area.

Advice has been developed in the following section on possible groupings of units and courses. This might be useful in the selection of programmes to meet individual candidates' career and progression needs in sport and leisure. The groupings are not exhaustive. Centres and candidates can choose other provision from SQA's range of qualifications to build up a coherent programme.

Candidates can make up the 6 credits by selecting courses and/or units from a range of these groupings or by selecting courses and/or units from an individual grouping according to their needs.

Please note the rules on hierarchical substitution and double-counting listed in Section B when finalising individual candidate SGA programmes.

\*Mandatory unit of a course. †Optional unit of a course. All other units are free-standing National Units. [ ]Bracketed numbers indicate the former coding for these unrevised National Units.

Course/unit no	Course/unit title	Credits
<b>Business, Marketing and Finance</b>		
Component unit of Accounting and Finance course:		
D006 11	*Using Accounting Information (Int 2)	1
Component units of Hospitality – Reception and Accommodation Operations course:		
D295 12	*Hospitality Reception and Marketing (H)	1
Component unit of Tourism course:		
D443 12	*Marketing of Visitor Attractions and Services: An Introduction (H)	1
Component units of Event Planning course:		
D0VS 12	*Leadership and Motivation at Work (H) [6110546]	1
D0XS 12	*Marketing Research Practice (H) [6260026]	1
Free-standing National Units:		
D0XV 12	Marketing Mix (H) [6260046]	1
D0PY 12	Quality Practice in the Workplace: Application (H) [2280024]	1.5
D929 11	Recording of Financial Transactions (Int 2)	1

## Community Provision

Free-standing National Unit:

D0VD 11	Introduction to Sports Development (Int 2) [5160235]	1
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## Customer Care

Component unit of Hospitality – Reception and Accommodation Operations course:

D296 12	*Implementing Customer Care (H)	
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Component unit of Tourism course:

D445 12	*Planning Customer Care Programmes in Travel and Tourism (H)	1
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Course/unit no	Course/unit title	Credits
<b>Environmental Studies</b>		
Free-standing National Units:		
D839 11	Countryside Recreation (Int 2)	1
D0MY 12	Land Navigation Using Topographic Maps (H) [90016]	0.5
<b>Health and Fitness</b>		
Component unit of Fitness and Exercise course:		
D0VF 11	Personal Wellbeing and Exercise (Int 2) [5170005]	1
Free-standing National Units:		
D060 12	Health Promotion (H)	1
D11K 12	Nutrition and Health (H) [7150540]	1
<b>Law</b>		
Component unit of Hospitality Facilities Supervision course:		
D11M 12	Health and Safety in the Work Environment (H) [7160026]	1
Free-standing National Units:		
D0W9 12	Introduction to Consumer and Investor Protection (H) [6150016]	1
D0WC 12	Law in Employment (H) [6150046]	1
<b>Leisure Facility Operations</b>		
Component unit of Hospitality – Reception and Accommodation Operations course:		
D293 11	Accommodation and Facilities Servicing (Int 2)	1
Component units of Hospitality – General Operations course:		
D8KY 11	Food Hygiene for the Hospitality Industry (Int 2)	0.5
D04R 11	Service of Food and Drink (Int 2)	1
Component unit of Selling Overseas Tourist Destinations course:		
D0SF 11	Selling Skills (Int 2) [5120047]	1
Free-standing National Units:		
D0VA 12	Equipment Handling in the Provision of Sport and Physical Recreation (H) [5160205]	0.5
D0PT 11	Golf: Club Procedures, Etiquette and Rules (Int 2) [1210000]	0.5
D0VC 12	Swimming Pool Side Operations and Safety Procedures (H) [5160225]	1
D0S7 12	The Structure of the Leisure Industry (H) [5110042]	1
<b>Modern Languages other than English/Gàidhlig</b>		
Courses:		
C059 11	French (Int 2)	4
C084 11	Gaelic (Learners): Listening and Talking (Int 2)	4
C085 11	Gaelic (Learners): Reading and Writing (Int 2) <sup>1</sup>	4
C060 11	German (Int 2)	4
C061 11	Italian (Int 2)	4
C062 11	Russian (Int 2)	4
C063 11	Spanish (Int 2)	4

Any component units of any modern languages course at Intermediate 2

Any free-standing National Units in modern languages at Intermediate 2

<sup>1</sup>See Rules for credit contribution

Course/unit no	Course/unit title	Credits
<b>Personal and Social Education</b>		
Free-standing National Units:		
D01H 12	Experiencing Europe (H)	1
<b>Psychology</b>		
Course:		
C212 11	Psychology (Int 2)	4
Component units of course:		
DF5K 11	Psychology: Understanding the Individual (Int 2)	1
DF5L 11	Psychology: Investigating Behaviour (Int 2)	1
DF5M 11	Psychology: The Individual in the Social Context (Int 2)	1
<b>Sports Leadership and Coaching</b>		
Component unit of Leading Sports Activities course:		
D687 11	Leading Sporting Activities (Int 2)	2
<b>Sports Studies</b>		
Component unit of Biology course:		
D037 13	Physiology Health and Exercise (AH)	0.5
Free-standing National Unit:		
D0M9 12	Movement, Observation and Analysis 2 (H) [80006]	1
<b>Work Experience</b>		
Free-standing National Unit:		
D36H 12	Work Experience (H)	1

Course/unit no	Course/unit title	Credits
<b>Core Skills</b>		
Free-standing National Units:		
D01B 11	Communication (Int 2)	1
D01C 11	Numeracy (Int 2)	1
D01D 11	Information Technology (Int 2)	1
D01F 11	Working with Others (Int 2)	1

Candidates who have not achieved these core skills in other ways must select the required core skills units. See Section D for further information

In this SGA the Problem Solving core skill is automatically certificated through courses and units in the specific section. The corresponding core skill unit in the open section cannot be counted towards the SGA.

Other core skills may be automatically certificated through courses and units in the specific section. Where this is the case, the corresponding core skill unit in the open section cannot be counted towards the SGA.

## Core skills

D

To achieve this SGA, all candidates **must achieve** the following core skills:

Core skill	Level
Communication	Intermediate 2
Numeracy	Intermediate 2
Information Technology	Intermediate 2
Problem Solving	Intermediate 2
Working with Others	Intermediate 2

Candidates can achieve core skills:

- through Standard Grades or other units which give automatic certification of core skills, eg a candidate who has completed Standard Grade English at Credit level is given automatic certification of Communication at Intermediate 2
- by selecting from the group award units and courses which give automatic certification of core skills, eg the Higher course in Physical Education gives automatic certification of Problem Solving at Higher
- by selecting dedicated core skills units in the open section of the SGA

Candidates' current level of achievement in core skills is shown on the Scottish Qualifications Certificate in the form of a profile. This shows achievement against each of the core skills *components*. Where a core skill has more than one component, the candidate needs to achieve each component at the level specified for the SGA. For example, if an SGA requires Communication at Intermediate 2, a candidate whose profile shows Written Communication at Intermediate 2 and Oral Communication at Intermediate 1 would not meet the requirement and would have to improve in Oral Communication.

Details of all courses which give automatic certification of core skills is published in the *Catalogue of Core Skills in National Qualifications* (SQA, 2001/2002).





## Hierarchical sequences

E

The SQA numbering system for qualifications consists of a 4 + 2 reference code.

The qualifications in a hierarchical sequence have the same title and are available at more than one level. They are identified by their reference code having the same first four digits, eg, DF2T in the example below. The last two digits are unique to each level of qualification, eg 12 equates to Higher, 11 equates to Intermediate 2.

### Units

The following is an example of a hierarchical sequence of units:

DF2T 10	Physical Education: Performance (Int 1)
DF2T 11	Physical Education: Performance (Int 2)
DF2T 12	Physical Education: Performance (H)

Where units which are part of hierarchical sequences are specified, candidates who achieve a unit at a higher level than the one specified can use the upper level unit to count as credit towards the group award. For example, Investigation of Performance (AH) can be counted instead of Investigation of Performance (H).

Candidates can only use one of these units to count as credit towards the group award.

In the case of unrevised National Certificate Modules, ie units which retain their original number, there are hierarchies where the title is the same and the number is different. Details of these exceptions will be published in a separate document. The pattern for these hierarchies is the same as that previously established for GSVQs.

There are also some hierarchies where the titles and numbers of the units at different levels are different. In this specification, if there are two units at different levels with heavily overlapping content, only one of these units should be used to count as credit towards the group award. Details of these exceptions will be published in a separate document.

### Courses

The following is an example of a hierarchical sequence of courses:

C205 10	Physical Education (Int 1)
C205 11	Physical Education (Int 2)
C205 12	Physical Education (H)

In the SGA specification, where courses which belong to hierarchical sequences are specified, candidates who achieve a course at a higher level than the one specified can use the upper level course to count as credit towards the group award. For example, Physical Education (H) can be counted instead of Physical Education (Int 2).

Candidates can only use one of these courses to count as credit towards the group award - a maximum of 4 credits.



## SCE Highers

F

Designated SCE Highers can contribute 4 credits each to the SGA in place of National Courses in the *specific section*.

The designated SCE Highers and their corresponding National Courses, either of which can contribute to this SGA, are as follows:

### **SCE Higher Grade\***

Management and Information Studies  
Human Biology  
Physical Education

### **National Course**

Business Management (H)  
Human Biology (H)  
Physical Education (H)

\*SCE Highers do not give automatic certification of core skills. Further information will be published about this in due course.

Note: Any SCE Higher can contribute 4 credits to the *open section*.



Relevant Scottish Vocational Qualifications (SVQs) from occupational area 007 (Providing Goods and Services) can each contribute up to eight credits to the open section of the SGA.

SVQs at Level 3 contribute credits at Higher.

SVQs at Level 2 contribute credits at Intermediate 2.

The following are **examples** of relevant SVQs.

Code no	Relevant SVQs	Level
<b>007 Providing Goods and Services</b>		
G60S 23	Outdoor Education, Development Training, Recreation: Development Training	3
G60R 23	Outdoor Education, Development Training, Recreation: Outdoor Education	3
G60P 23	Outdoor Education, Development Training, Recreation: Recreation	3
G60W 23	Playwork	3
G3ES 22	Playwork	2
G3DY 22	Sport and Recreation: Sport and Play Installations	2
G3EP 22	Sport, Recreation and Allied Occupations: Activity Leadership	2
G3EN 22	Sport, Recreation and Allied Occupations: Coaching, Teaching and Instruction	2
G3ER 22	Sport, Recreation and Allied Occupations: Operational Services	2
G61E 23	Sport, Recreation and Allied Occupations: Operations and Development	3

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