

## National Unit Specification: general information

**UNIT** Hairdressing: Salon Awareness (Intermediate 1)

**CODE** DX0M 10

**COURSE** Hairdressing (Intermediate 1)

### SUMMARY

This Unit has been designed as a mandatory Unit of the *Hairdressing (Intermediate 1) Course* and should be taken as part of that Course.

This Unit introduces candidates to the roles and responsibilities of team members in a hairdressing salon and explores the diversity of available roles in the hairdressing industry. The Unit will place emphasis on the role of an individual initially entering work in a hairdressing salon environment and the conditions they will experience.

Candidates will participate in a number of activities which will help them to develop knowledge and understanding of their role within the salon structure. The Unit also covers basic knowledge of working safely and an awareness of health and safety legislation.

This Unit is suitable for those who have no previous qualifications or experience and wish to gain an introductory qualification as part of a general education or as a first step to more specialised study.

### OUTCOMES

- 1 Demonstrate knowledge and understanding of the roles and responsibilities in a hairdressing salon and a range of roles in the hairdressing industry.
- 2 Demonstrate knowledge and understanding of relevant health and safety requirements in a hairdressing salon.
- 3 Participate in activities in a specified role in a hairdressing salon.

### RECOMMENDED ENTRY

Entry is at the discretion of the centre.

---

#### Administrative Information

**Superclass:** HL

**Publication date:** April 2007

**Source:** Scottish Qualifications Authority

**Version:** 02

© Scottish Qualifications Authority 2007

This publication may be reproduced in whole or in part for educational purposes provided that no profit is derived from reproduction and that, if reproduced in part, the source is acknowledged.

Additional copies of this Unit Specification can be purchased from the Scottish Qualifications Authority. The cost for each Unit Specification is £2.50. (A handling charge of £1.95 will apply to all orders for priced items.)

## **National Unit Specification: general information (cont)**

**UNIT** Hairdressing: Salon Awareness (Intermediate 1)

### **CREDIT VALUE**

1 credit at Intermediate 1 (6 SCQF credit points at SCQF level 4\*).

*\*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

### **CORE SKILLS**

There is no automatic certification of Core Skills in this Unit.

Opportunities for developing aspects of Core Skills are highlighted in *Guidance on Learning and Teaching Approaches for this Unit*.

## **National Unit Specification: statement of standards**

### **UNIT Hairdressing: Salon Awareness (Intermediate 1)**

Acceptable performance in this Unit will be the satisfactory achievement of the standards set out in this part of the Unit Specification. All sections of the statement of standards are mandatory and cannot be altered without reference to the Scottish Qualifications Authority.

#### **OUTCOME 1**

Demonstrate knowledge and understanding of the roles and responsibilities in a hairdressing salon and a range of roles in the hairdressing industry.

##### **Performance Criteria**

- (a) Describe the organisational structure in a specified hairdressing salon.
- (b) List the relevant responsibilities relating to specified roles within the salon team.
- (c) Identify a range of career opportunities in the hairdressing industry.
- (d) Gather information on training, qualifications and experience needed for these careers.

#### **OUTCOME 2**

Demonstrate knowledge and understanding of relevant health and safety requirements in a hairdressing salon.

##### **Performance Criteria**

- (a) Explain the difference between a hazard and a risk.
- (b) Identify potential hazards and risks in the salon.
- (c) Identify legislation relevant to health and safety in the salon.
- (d) Demonstrate in practice an understanding of working safely in the salon.

#### **OUTCOME 3**

Participate in activities in a specified role in a hairdressing salon.

##### **Performance Criteria**

- (a) Arrive on time and dressed appropriately.
- (b) Assist in the salon as required in the allocated role.
- (c) Respond appropriately to requests for assistance.
- (d) Participate in specified activities, carrying out all instructions given.
- (e) Follow the correct organisational procedures while carrying out tasks in the salon.
- (f) Comply with relevant health and safety requirements while working in the salon.

## National Unit Specification: statement of standards (cont)

### UNIT Hairdressing: Salon Awareness (Intermediate 1)

#### EVIDENCE REQUIREMENTS FOR THIS UNIT

Performance evidence and written/oral recorded evidence that cover all the Outcomes and Performance Criteria are required for this Unit.

#### Outcomes 1 and 2 — Assignment

An assignment will be set which candidates will complete in open-book conditions. Evidence may be gathered throughout the Unit and final selection of items for inclusion in a folio should take place towards the end of the Unit under supervision.

The folio should contain:

- ◆ a description of the organisational structure of a specified hairdressing salon
- ◆ a list of the roles and responsibilities of specified team members in a salon
- ◆ a list of a minimum of three careers available in the hairdressing industry with clear information on training, qualifications and experience needed for these careers
- ◆ a clear, accurate explanation of the difference between a risk and a hazard
- ◆ a list (or completed form) that accurately identifies risks and hazards in the salon
- ◆ a brief description of the four main pieces of legislation that are relevant to health and safety in the salon

#### Outcomes 2 and 3 — Performance Evidence

Candidates will be required to demonstrate by practical activity on a minimum of **four** occasions that they are able to:

- ◆ arrive on time and dressed appropriately
- ◆ work safely in the salon
- ◆ assist in the salon as required in allocated role
- ◆ respond appropriately to requests for assistance
- ◆ carry out all instructions given
- ◆ follow the correct salon procedures relating to task requirements within their role
- ◆ comply with relevant health and safety legislation relating to task requirements

An assessor observation checklist should be used to provide evidence of performance.

Practical activities should be carried out either in a realistic working environment or real workplace, which involves working with customers and working with others in a team, and develop good working practice.

The NAB pack provided for this Unit illustrates the standard that should be applied. It includes an assignment brief, assignment feedback sheet and an assessor checklist. If a centre wishes to design its own assessments for this Unit, they should be of a comparable standard.

## National Unit Specification: support notes

### UNIT Hairdressing: Salon Awareness (Intermediate 1)

This part of the Unit Specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

#### GUIDANCE ON THE CONTENT AND CONTEXT FOR THIS UNIT

This Unit is designed to help candidates gain an understanding of the working environment they are likely to experience in a hairdressing salon. Candidates will have the opportunity to explore roles, responsibilities and career opportunities in hairdressing which will help to inform their choices for future study and employment. An understanding of the workplace and realistic expectations of roles and responsibilities will also ease the transition into employment.

The Unit will introduce candidates to the organisational structure of a hairdressing salon and the roles and responsibilities of its team members. Emphasis should be given to the role of an individual initially entering work in a salon environment, the salon's expectations of them and the conditions they will experience.

Key areas of knowledge are:

- ◆ organisational structure of a hairdressing salon
- ◆ roles and responsibilities of team members in a hairdressing salon
- ◆ conditions of work, eg hours of work, dress code
- ◆ working safely in the salon
- ◆ basic hygiene procedures
- ◆ preventing infection
- ◆ salon procedures relating to task requirements within own role
- ◆ awareness of the requirements of appropriate current health and safety legislation and where to get further information on:
  - Health and Safety at Work Act
  - Control of Substances Hazardous to Health (COSHH) Regulations
  - Electricity at Work Regulations
  - Personal Protective Equipment at Work Regulations
- ◆ the difference between a risk and a hazard
- ◆ risks present in the salon environment and how to minimise these
- ◆ careers available in hairdressing including training, qualifications and experience required

Candidates will participate in a number of team activities that will help them to develop knowledge and understanding of their role within the salon structure. Examples of such activities are preparing clients for a variety of services, preparing work areas and trolleys, shampooing and conditioning hair, maintaining a towel supply, day-to-day cleaning of the salon, assisting with reception duties, client care and assisting stylists. The teacher/lecturer may allocate team roles to facilitate these activities.

The Unit also covers basic knowledge on working safely and an awareness of health and safety legislation. Candidates will not be expected to know the details of legislation, but they should be aware that the legislation exists and be aware of how it affects everyday practice in the salon. They will also be expected to develop an understanding of their responsibilities with regard to health and safety.









