



## **National Unit specification: general information**

**Unit title:** Combined Practical Beauty Skills (SCQF level 4)

**Unit code:** FW09 10

**Superclass:** HL

**Publication date:** September 2011

**Source:** Scottish Qualifications Authority

**Version:** 02

### **Summary**

This is a mandatory Unit within the NPA in Creative Beauty at SCQF level 4. It can also be taken as a free-standing Unit.

The purpose of this Unit is to enable learners to consolidate prior learning in beauty therapy. Candidates will develop the skills to plan and perform a treatment package.

This Unit is suitable for college students, school pupils and adult returners who have the interest in the subject area.

### **Outcomes**

- 1 Decide and agree on a treatment package from a specified range for a client.
- 2 Plan the treatment package from a specified range.
- 3 Perform and record the planned treatments package.

### **Recommended entry**

While entry is at the discretion of the centre, candidates would normally be expected to have attained the following, or equivalent:

*FW08 10: Beauty Skills: An Introduction*

## **General information (cont)**

**Unit title:** Combined Practical Beauty Skills (SCQF level 4)

### **Credit points and level**

1 National Unit credit at SCQF level 4: (6 SCQF credit points at SCQF level 4\*)

*\*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

### **Core Skills**

Achievement of this Unit gives automatic certification of the following Core Skills component:

- ◆ Critical Thinking at SCQF level 4
- ◆ Planning and Organising at SCQF level 4

There are also opportunities to develop aspects of Core Skills which are highlighted in the Support Notes of this Unit specification.

## **National Unit specification: statement of standards**

**Unit title:** Combined Practical Beauty Skills (SCQF level 4)

Acceptable performance in this Unit will be the satisfactory achievement of the standards set out in this part of the Unit specification. All sections of the statement of standards are mandatory and cannot be altered without reference to SQA.

### **Outcome 1**

Decide and agree on a treatment package from a specified range for a client.

#### **Performance Criteria**

- (a) Discuss the treatment options in relation to the client's needs.
- (b) Agree on a combined treatment package with client.

### **Outcome 2**

Plan a treatment package from a specified range.

#### **Performance Criteria**

- (a) Plan the sequence of the treatment package.
- (b) Select the range of products, tools and equipment to be used in the planned treatment package.
- (c) Follow health and safety requirements.

### **Outcome 3**

Perform and record the planned treatments package.

#### **Performance Criteria**

- (a) Prepare self, area and client for the treatments.
- (b) Perform the planned treatment package using selected products, tools and equipment.
- (c) Record the applied treatment package using digital imaging.

## **National Unit Specification: statement of standards (cont)**

**Unit title:** Combined Practical Beauty Skills (SCQF level 4)

### **Evidence Requirements for this Unit**

Evidence is required to demonstrate that candidates have achieved all Outcomes and Performance Criteria.

Performance Evidence as well as written and/or recorded oral evidence is required which demonstrates that the candidate has achieved all Outcomes to the standards specified in the Outcome and Performance Criteria.

This Evidence should be produced under supervision, controlled conditions at appropriate points throughout the Unit either on an Outcome by Outcome basis or as integrated assessments.

The required evidence, for all Outcomes, is as follows:

#### **Outcome 1 and 2**

The candidates must consider, discuss, produce and record using client record sheet an agreed plan of treatments. The treatment plan must include:

- ◆ Agreed treatment plan and reason for this.
- ◆ Necessary tools, equipment and products required to perform treatment plan.
- ◆ Health and safety to be followed to perform services safely and effectively.
- ◆ Reasonable time scale and sequence for treatment plan taking account of industry specifications.

#### **Outcome 3**

Candidates will be expected to prepare, perform and record the treatment package with the minimum of support and guidance for this level.

The range of treatments chosen will be at the discretion of the centre but candidates should perform a minimum of three treatments on one occasion.

Performance Evidence is required which demonstrates that the candidate has developed skills in:

- ◆ Preparing self, area and client for treatment.
- ◆ Application of beauty therapy treatments by performing three treatments from the specified range of skills on one client (peer) on one occasion.
  - Nail care, hands or feet plus varnish or nail art
  - Skin cleanse, tone moisturise plus pre mixed mask
  - Make up application
  - Eyebrow tweezing (eyebrow tidy, re-shape not required at this level)
- ◆ Record the final results using Digital Imaging.

Evidence is required to demonstrate that candidates have achieved all Outcomes and Performance Criteria, and should be assessed holistically where possible.

## **National Unit specification: support notes**

### **Unit title:** Combined Practical Beauty Skills (SCQF level 4)

This part of the Unit specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

### **Guidance on the content and context for this Unit**

This Unit forms part of the NPA in Creative Beauty at SCQF level 4.

Candidates should have prior experience of all the individual treatment applications and be able to work with a degree of autonomy.

Candidates should take responsibility for the adherence to health and safety throughout all the practical applications.

Candidates should investigate how treatment packages are offered in salons and be able to devise a plan that they can complete using their prior experience and with minimum support and guidance.

Candidates should be able to record the finished image digitally and store this as performance evidence.

### **Guidance on learning and teaching approaches for this Unit**

Candidates should be encouraged to investigate treatment plans offered in salons/spas to ensure a wide range of ideas are considered and that appropriate choices are made.

Innovation and individuality of approach should be encouraged. Peer assessment in the form of feedback within the group may enable the candidate to expand their experience and build confidence in practical skills and communications.

Candidates should be encouraged to provide the treatments in a practice situation to enable them to judge timings and correct procedures. This can be practiced individually or in groups.

An integrated and holistic approach should be used.

Candidates should be given clear guidance and instruction to the boundaries of the treatments given. Analysis sheets should be used to record client details with proposed timings for each section of the treatment and actual timings of the treatment, tools, equipment necessary and products used.

Candidates may prefer to use simple recording devices such as mobile phones to record and then save the finished result, providing a record of work and continuing attainment.

## **National Unit specification: support notes (cont.)**

**Unit title:** Combined Practical Beauty Skills (SCQF level 4)

### **Guidance on approaches to assessment for this Unit**

Candidates should be observed during and on completion of the treatment plan applied.

The plan should include a simple explanation of the desired treatments in the correct order.

Checklists should be used by the assessor to record the performance has met the required standards.

Records should include electronic before and after photos. Candidates should be encouraged to complete a portfolio containing evidence of performance practice and the submission of one complete treatment session showing the variety of treatments given within the plan.

The candidate, by observation, employ designed checklists for practical applications. Skills performance may be evidenced by digital media recording.

### **Opportunities for the use of e-assessment**

E-assessment may be appropriate for some assessments in this Unit. By e-assessment we mean assessment which is supported by Information and Communication Technology (ICT), such as e-testing or the use of e-portfolios or e-checklists.

Centres which wish to use e-assessment must ensure that the national standard is applied to all candidate evidence and that conditions of assessment as specified in the Evidence Requirements are met, regardless of the mode of gathering evidence. Further advice is available in *SQA Guidelines on Online Assessment for Further Education (AA1641, March 2003)*, *SQA Guidelines on e-assessment for Schools (BD2625, June 2005)*.

### **Opportunities for developing Core Skills**

Entry and exit levels of Core Skills for this Unit will be set by individual centres. There are opportunities for the candidate to develop Core Skills in *Communication, Problem Solving, Information and Communication Technology (ICT)* and *Working with Others*.

### **Disabled candidates and/or those with additional support needs**

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments, or considering whether any reasonable adjustments may be required. Further advice can be found on our website [www.sqa.org.uk/assessmentarrangements](http://www.sqa.org.uk/assessmentarrangements)

## History of changes to Unit

Version	Description of change	Date
02	Core Skills Components Critical Thinking and Planning and Organising at SCQF level 4 embedded.	30/09/2011

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