



National Unit specification: general information

Unit title: Hairdressing: Introduction to Colouring Processes
(SCQF level 5)

Unit code: H0PK 11

Superclass: HL

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Version: 01

Summary

This Unit has been designed as a mandatory optional Unit of the Hairdressing SCQF level 5 Course and can also be taken as a free-standing Unit.

This Unit introduces candidates to colouring processes. They will participate in a number of activities involving non chemical substances which will help them to develop the skills required.

Candidates will learn how to prepare for mix, apply colour products to hair and remove correctly. They will gain knowledge and understanding of the colouring process as well as simulate colour application using a non chemical substance wearing appropriate personal protective equipment (PPE). They will also review their employability skills profile.

This Unit is suitable for those who have no previous qualifications or experience and wish to gain an introductory qualification as part of a general education or as a first step to more specialised study. This Unit will also offer progression for candidates who have successfully completed the SCQF level 4 Hairdressing Course.

Outcomes

- 1 Demonstrate knowledge and understanding of the colouring process.
- 2 Prepare for hair colour application.
- 3 Observe and simulate colour application and removal.
- 4 Review own performance in relation to the development of specified employability skills.

Recommended entry

Entry is at the discretion of the centre.

General information (cont)

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Credit points and level

1 National Unit credit at SCQF level 5: (6 SCQF credit points at SCQF level 5*)

**SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

Core Skills

Opportunities to develop aspects of Core Skills are highlighted in the Support Notes of this Unit specification.

There is no automatic certification of Core Skills or Core Skill components in this Unit.

National Unit specification: statement of standards

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Acceptable performance in this Unit will be the satisfactory achievement of the standards set out in this part of the Unit specification. All sections of the statement of standards are mandatory and cannot be altered without reference to SQA.

Outcome 1

Demonstrate knowledge and understanding of the colouring process.

Performance Criteria

- (a) Describe the hair structure.
- (b) Identify influences which affect porosity and elasticity of hair.
- (c) Explain how colour works within the hair structure.
- (d) Explain the purpose and importance of carrying out a skin allergy test.

Outcome 2

Prepare for hair colour application.

Performance Criteria

- (a) Confirm result of skin allergy test.
- (b) Protect client's skin and clothing.
- (c) Test hair for porosity and elasticity.
- (d) Identify, with support, correct colour products to achieve desired result.
- (e) Record results and product selection on client record card.

Outcome 3

Observe and simulate colour application and removal.

Performance Criteria

- (a) Observe colour application and sectioning.
- (b) Observe colour processing.
- (c) Observe a strand test to check even coverage of colour.
- (d) Observe product removal from hair.
- (e) Record development time, colour result and the aftercare advice given on client record card.
- (f) Carry out colour application and removal using a non chemical substance wearing PPE.

National Unit specification: statement of standards (cont)

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Outcome 4

Review own performance in relation to the development of specified employability skills.

Performance Criteria

- (a) Identify own strengths and weaknesses in specified employability skills.
- (b) Gather feedback from others on specified employability skills.
- (c) Identify areas for improvement in specified employability skills and set relevant goals.
- (d) Evaluate progress in achieving identified goals.

Evidence Requirements for this Unit

Evidence is required to demonstrate that candidates have achieved all Outcomes and Performance Criteria.

Performance evidence and written/oral recorded evidence which covers all the Outcomes and Performance Criteria is required for this Unit.

The term *client* is used in this Unit to mean a person receiving a hairdressing treatment. It is important to note that, while a variety of individuals (for example, candidates' peers, or other students of the centre) may act as clients for both formative activities and summative assessments, practical activities for this Unit must be carried out either in a realistic working environment or real workplace. This will involve working with clients, working with others in a team and will develop good working practice.

Outcome 1: Assignment

An assignment will be set which will be carried out in open-book conditions. The assignment must enable candidates to demonstrate their knowledge of the colouring process.

The folio should contain:

- ◆ a description of the hair structure.
- ◆ an explanation of influences which affect porosity and elasticity of hair.
- ◆ an explanation of how quasi-permanent and permanent colour work within the hair structure.
- ◆ an explanation of why and when a skin allergy test is carried out, including a description of a positive and negative reaction, the course of action after testing and the potential consequences of not carrying out the test.

National Unit specification: statement of standards (cont)

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Outcome 2: Performance evidence

Candidates will be required to demonstrate by practical activity on a minimum of **one** occasion that they are able to:

- ◆ confirm result of skin allergy test.
- ◆ protect client's skin and clothing.
- ◆ test hair for porosity and elasticity.
- ◆ identify, with support, correct colour products to achieve desired result from the salon range.
- ◆ record results and product selection on client record.

Outcome 3: Performance evidence

Candidates will be required to demonstrate by observation and simulation by practical activity on a minimum of **three** occasions that they are able to:

- ◆ observe application of quasi-permanent and permanent colour.
- ◆ observe colour processing.
- ◆ observe strand test being carried out to check even coverage.
- ◆ observe product removal from the hair leaving the scalp free from colour product
- ◆ record development time, colour results and aftercare advice given on each occasion.
- ◆ carry out colour application and removal using a non chemical substance wearing PPE
- ◆ comply with current health and safety requirements throughout the colouring process.

Performance evidence for Outcome 2 and 3 must be gathered on the same assessment occasion.

Teacher/Lecturer's demonstration must be carried out using both quasi-permanent and permanent colouring products and must be applied to full head, partial head and re-growth.

Observation of colour application and removal must be followed by simulated practical activity using a non chemical substance. Performance must include full head, partial head and re-growth and cover the techniques used in applying quasi and permanent colour.

Candidate performance must be carried out using a non chemical substance on peers.

An assessor observation checklist and completed client record card which accurately records skin allergy, porosity and elasticity test results, colour products used, development time, colour result and aftercare advice given must be used to provide evidence of performance for Outcomes 2 and 3.

National Unit specification: statement of standards (cont)

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Outcome 4: Candidate Review Sheets

Evidence Requirements for Outcome 4 will take the form of **one** completed candidate review which will give candidates an opportunity to record the development of their employability skills. This review should be carried out towards the end of the candidate's programme of activities for this Unit.

Candidates will identify their strengths and weaknesses and receive feedback from their teacher/lecturer. They will then identify three employability skills they intend to develop further in the future to improve their employability skills profile. They will also identify which one of these three is most important to them, where they have improved most and where they need further development. If they have completed other Units in the SCQF level 5 Hairdressing Course, they will have the opportunity to look at previous reviews and how they have improved.

The National Assessment Bank (NAB) pack provided for this Unit illustrates the standard that should be applied. It includes an assignment brief for Outcome 1, an assessor checklist and client record card for Outcomes 2 and 3, and candidate review sheets showing specified employability skills for Outcome 4. If a centre wishes to design its own assessments for this Unit, they should be of a comparable standard.

National Unit specification: support notes

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This part of the Unit specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

Guidance on the content and context for this Unit

This Unit will introduce candidates to hair colouring.

Candidates will gain knowledge and understanding of the colouring process and will learn how to prepare for hair colouring, observe mixing, application and removal of hair colour leaving the scalp free of product.

Candidate performance must be carried out using a non chemical substance on peers.

It is essential that relevant aspects of current health and safety legislation are explained and adhered to as part of this Unit.

Key areas of knowledge are:

- ◆ Working safely in the salon
- ◆ Knowledge of the requirements of appropriate current health and safety legislation and where to find further information on:
 - Health and Safety at Work Act
 - Control of Substances Hazardous to Health (COSHH) Regulations
 - Electricity at Work Regulations
 - Personal Protective Equipment at Work Regulations
 - Data Protection Act

Colouring knowledge

- ◆ Hair structure
- ◆ Influences which affect porosity and elasticity of hair — sun and wind, electrical equipment, chemical products, salt/chlorinated water, naturally weak hair
- ◆ How colour works within the hair structure
- ◆ Tests — porosity, elasticity, skin allergy, strand
- ◆ Factors which would prevent the colour application taking place (eg cuts or abrasions on the scalp)
- ◆ Product knowledge — salon's range of colour
- ◆ Measuring and mixing products
- ◆ Importance of using products economically
- ◆ Importance of following manufacturer's instructions
- ◆ Client preparation — protective clothing
- ◆ Self preparation — PPE
- ◆ Colour application methods, ie using applicator or bowl and brush
- ◆ Importance of sectioning hair accurately

National Unit specification: support notes (cont)

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- ◆ Colour removal and the importance of leaving the scalp free from colour products
- ◆ Aftercare advice — maintain hair colour and condition
- ◆ Keeping records
- ◆ Product disposal

In addition to the vocational content, candidates should be encouraged to develop a positive approach to the employability skills identified by employers. These should be taught as an integral part of the Unit. Opportunities will arise while working in the salon environment to highlight the value of a positive attitude, good timekeeping, appropriate appearance, good customer care, listening skills, following instructions, a good sense of time and an understanding of health and safety legislation.

The Unit also gives candidates the opportunity to take responsibility for reviewing their performance by identifying areas where personal development is required through self-evaluation, taking feedback from others and setting goals for improvement. These skills are transferable to other employment areas and will in general enhance candidates' employability skills.

During this Unit, in addition to the specific vocational skills developed and assessed, candidates will have the opportunity to develop the following employability skills:

- ◆ Positive attitude and willingness to learn*:
 - an interest in hairdressing
 - drive and commitment
- ◆ Good timekeeping*
- ◆ Appropriate appearance*
- ◆ Customer care skills*
- ◆ Good communication skills — listening and talking*
- ◆ Ability to work in a team*
- ◆ Showing respect and consideration for others*
- ◆ Ability to follow instructions*
- ◆ Ability to multi-task
- ◆ Timeliness (showing a good sense of time)*
- ◆ Knowledge of health and safety procedures*
- ◆ Awareness of salon conditions*
- ◆ Awareness of salon roles and responsibilities*
- ◆ Exploring own creativity
- ◆ Confidence to seek feedback*
- ◆ Review and self-evaluation skills*

Achievement in a number of these employability skills (those marked with an asterisk *) will be clearly identified as a result of the evidence generated through the assessment activities for this Unit. There are opportunities in the Unit to develop the remaining skills.

National Unit specification: support notes (cont)

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Practical activities should be carried out either in a realistic working environment or real workplace, which involves working with clients, working with others in a team and will develop good working practice. This Unit is not suitable for delivery in a conventional classroom setting.

Guidance on learning and teaching approaches for this Unit

There should be an induction to the Unit which allows candidates to understand fully what is required and the approaches which will be adopted. The main approach to learning should be experiential, practical and candidate-centred. Each part of the learning/teaching should incorporate both theory and practical, to facilitate learning. Candidates will therefore understand the relevance of the knowledge and understanding more easily. Candidates should have the opportunity to learn and develop practical skills in a salon environment where they will experience workplace conditions and will learn how to work with others in a team. The learning and teaching should arise naturally throughout the practical activities.

Practical demonstration will enable candidates to gain confidence while developing their skills. Demonstrations should include the method of applying quasi-permanent and permanent colour products, sectioning of hair and techniques used for full head, partial head and regrowth.

Candidates should then carry out application of each using non chemical substances, this should be performed on either peers or a mannequin head.

To understand how colour works within the hair structure, candidates will have to know the structure of the hair and the influences which affect the condition of the cuticle and cortex. This will provide candidates with a foundation on which to build future colour knowledge.

Candidates should also understand how to carry out porosity, elasticity and skin allergy tests and the relevance of these. Candidates should be aware of other factors which would prevent the colour application taking place, eg cuts/abrasions, infestation of the hair and/or scalp. The procedure for skin allergy testing may vary depending on the manufacturer's instructions for the salon's colour product range.

Candidate will gain knowledge and understanding of the colouring process and will observe mixing, application and removal of hair colour leaving the scalp free of product.

Candidates should have knowledge of the salon's colour product range. Candidates should be shown how to select quasi-permanent and permanent colour with support, and how to mix colour products, observe colour application and remove colour leaving the scalp free of product. Candidates should be encouraged to give appropriate aftercare advice to clients on how to maintain hair colour and hair condition. The importance of following manufacturer's instructions and keeping accurate records should be stressed.

Candidates should be advised on how to care for their hands appropriately during this process to avoid the risk of dermatitis. Cost effective use of products should also be discussed.

National Unit specification: support notes (cont)

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It is important that candidates are made aware of the fact that the handling, disposal and storage of equipment and materials must comply with organisational and legal requirements and manufacturer's instructions.

Achievement of this Unit will be dependant on candidates being able to carry out practical activities either in a realistic working environment or real workplace, which involves working with clients, using a substitute non chemical product, working with others in a team and will develop good working practice.

Guidance on approaches to assessment for this Unit

Performance evidence should be gathered over a realistic timeframe, which will give candidates the opportunity to develop good working practices. There are good opportunities for formative assessment in this Unit, including self and peer assessment and for collecting feedback from clients.

Performance evidence for Outcomes 2 and 3 should be integrated.

In Outcome 4 candidates should review their own performance to identify strengths and weaknesses in employability skills and attitudes and set goals for improvement in order to enhance their employability skills profile after taking feedback from their teacher/lecturer.

When delivering this Unit as part of the SCQF level 5 Hairdressing Course, evidence for Outcome 4 of this Unit will give candidates greater opportunity to demonstrate the development of their employability skills profile across the duration of the Course.

The National Assessment Bank (NAB) pack provided for this Unit illustrates the standard that should be applied. It includes an assignment brief for Outcome 1, an assessor checklist and client record card for Outcomes 2 and 3, and candidate review sheets showing specified employability skills for Outcome 4. If a centre wishes to design its own assessments for this Unit, they should be of a comparable standard.

Opportunities for the use of e-assessment

E-assessment may be appropriate for some assessments in this Unit. By e-assessment we mean assessment which is supported by Information and Communication Technology (ICT), such as e-testing or the use of e-portfolios or social software. Centres which wish to use e-assessment must ensure that the national standard is applied to all candidate evidence and that conditions of assessment as specified in the Evidence Requirements are met, regardless of the mode of gathering evidence. Further advice is available in *SQA Guidelines on Online Assessment for Further Education (AA1641, March 2003)*, *SQA Guidelines on e-assessment for Schools (BD2625, June 2005)*.

National Unit specification: support notes (cont)

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Opportunities for developing Core Skills

In this Unit, candidates will carry out practical activities in the salon that involve listening, seeking advice and interacting with clients and others. These are good opportunities for developing communication and interpersonal skills. Candidates will be measuring and recording colour products which will offer scope to develop aspects of the Core Skill of *Numeracy*.

Candidates will also be encouraged to take responsibility for developing their own performance through self-evaluation, taking feedback from others, setting goals for improvement and evaluating progress made. These are opportunities for developing aspects of Core Skills in *Communication* and *Problem Solving*.

The opportunity could be taken during this Unit to emphasise that the employability skills developed and the relevant Core Skills indicated above, are skills which apply to a wide range of situations both in everyday life and in employment.

The Evidence Requirements are fully expressed in the mandatory section of this Unit specification.

Disabled candidates and/or those with additional support needs

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments, or considering whether any reasonable adjustments may be required. Further advice can be found on our website www.sqa.org.uk/assessmentarrangements

History of changes to Unit

Version	Description of change	Date

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