



National Unit specification: general information

Unit title: Conform to General Workplace Health, Safety and Welfare (SCQF level 6)

Unit code: H106 12

Superclass: TE

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Summary

This Unit is suitable for candidates working towards a Modern Apprenticeship in a Construction Craft and will develop the candidate's skills and knowledge in conforming to General Health, Safety and Welfare legislation. This Unit is designed to provide candidates with competence in working safely and maintaining health and welfare and the ability to use these skills in the workplace.

Outcomes

- 1 Explain General, Health, Safety and Welfare requirements in Construction.
- 2 Comply with organisational approaches to Health, Safety and Welfare.
- 3 Control risk throughout work activities.

Recommended entry

While entry to this Unit is at the discretion of the centre, candidates undertaking the Professional Development Award in a Construction Craft at SCQF level 6 must meet the requirements of the Modern Apprentices which include being employed in the relevant craft industry.

Credit points and level

1 National Unit credit at SCQF level 6 (6 SCQF credit points at SCQF level 6*).

**SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

General information (cont)

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Core Skills

Achievement of this Unit gives automatic certification of the following:

Complete Core Skill None

Core Skill component Critical Thinking @ SCQF level 5

There are also opportunities to develop aspects of Core Skills which are highlighted in the Support Notes of this Unit Specification.

National Unit specification: statement of standards

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Acceptable performance in this Unit will be the satisfactory achievement of the standards set out in this part of the Unit specification. All sections of the statement of standards are mandatory and cannot be altered without reference to SQA.

Outcome 1

Explain General, Health, Safety and Welfare requirements in Construction.

Performance Criteria

- (a) State safety and welfare legislation relevant to the occupational area.
- (b) Identify health, safety and welfare legislation notices and warning signs are relevant to the occupational area and associated equipment.
- (c) Outline with control measures identified by risk assessments and safe systems of work.
- (d) State how health and safety control equipment should be used.

Outcome 2

Comply with organisational approaches to Health, Safety and Welfare.

Performance Criteria

- (a) Adhere to statutory requirements, safety notices and warning signs displayed in the workplace.
- (b) Display personal behaviour which demonstrates active responsibility for general workplace health, safety and welfare.

Outcome 3

Control risk throughout work activities.

Performance Criteria

- (a) Carry out risk assessments.
- (b) Comply with control measures to reduce risk.
- (c) Wear all necessary PPE.

National Unit specification: statement of standards (cont)

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Evidence Requirements for this Unit

These Evidence Requirements will be met by the completion of the Training and Assessment Programme (TAP).

Evidence is required to demonstrate that the candidates have achieved this Unit to the standard specified all Outcomes and Performance Criteria.

Written recorded evidence is required to demonstrate that the candidate has achieved Outcomes 1 to the standard specified in the Performance Criteria. Candidates will be required to demonstrate their knowledge of the General Health, Safety and Welfare in construction.

Performance evidence is required to demonstrate that the candidate has achieved Outcomes 2 and 3 to the standards specified in the Performance Criteria. Assessment of these Outcomes should be integrated with an appropriate specialist Unit practical assessment. Achievement will be evidenced through observation of work processes and assessment of the completed work. Candidates must meet the given standards during the practical assessment. An assessor observation checklist must be used to record this evidence. Assessment should be conducted under controlled, supervised conditions.

Outcomes 2–3

Summary of standards (working towards industrial tolerances)	
Item	Measurement of standard
Adhere to statutory requirements, safety notices and warning signs displayed in the workplace	At all times.
Display personal behaviour which demonstrates active responsibility for general workplace health, safety and welfare.	At all times
Carry out risk assessments.	Prior to all practical activities
Adopt control measures to reduce risk	Comply with specified control measures. At all times
Wear all necessary PPE	Consistently throughout all practical activities

National Unit specification: support notes

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This part of the Unit specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

Guidance on the content and context for this Unit

This Unit has been developed as a mandatory Unit in the Professional Development Award in Construction Crafts at SCQF level 6.

The successful completion of this Unit will provide candidates with the required knowledge and skills relating to conform to general workplace health, safety and welfare.

This Unit would be offered to candidates working towards a Modern Apprenticeship in a Construction Craft and will develop the candidate's skills in conforming to general health, safety and welfare. The skills and knowledge and understanding are transferable within different working environments but the Unit is primarily aimed at candidates whose normal place of work would be a site, workshop, or similar environment.

The Unit deals with confirming work activities and resources. It should be delivered as part of a structured programme of training and orientated to the context of the candidate's work and area of responsibility.

The knowledge Outcome must cover health and safety legislation, situational awareness, first aid, risk assessment, control measures including PPE (Personal Protective Equipment) fire evacuation, safety notices and warning signs, health and safety control equipment, reporting hazards and accidents, fire extinguishers, Health and Safety Legislation.

Health and Safety, Welfare and Sustainability are integral and key to the Construction Industry therefore throughout the Unit emphasis will be placed where appropriate on the application of Health and Safety and Sustainability. Safety working practices should comply with current safety codes of practice and regulations. Sustainability should include reference to criteria affecting sustainability, impact of not implementing sustainability on the environment and the legislation promoting sustainability.

National Unit specification: support notes (cont)

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Guidance on learning and teaching approaches for this Unit

Candidates must be given the opportunity to further develop their skills in their chosen construction craft by learning about general workplace health, safety and welfare. Candidate centred learning and teaching approach are encouraged with candidates actively participating in practical activities after lecturer discussions and demonstrations of the key skills required to confirm work activities and resources.

The use of effective questioning techniques to confirm understanding of salient learning objectives should be central to learning and teaching approaches used in the classrooms or workshop.

Candidates should be encouraged to learn at their own pace with e-learning opportunities available to suit their preferred learning style.

The use of e-learning as a teaching tool should be adopted by lecturers wherever possible to enable candidates to develop at their own pace using preferred learning styles.

Learning and Teaching approaches should ensure that candidates are acquiring the underpinning knowledge required for the Unit in tandem with undertaking practical workshop activities.

There are opportunities for candidates to develop co-operative working skills as the practical assessments may be carried out working in teams or in pairs. Candidates should take equal responsibility for activities and provide support and information to each other during assessments. After assessment, they should be encouraged to consider how effectively they supported each other.

Opportunities should be taken throughout delivery of this Unit to meet the requirements of the PDA generic Units and the Training and Assessment Programme

Guidance on approaches to assessment for this Unit

Detailed assessment material for this Unit will be found in the each specific Construction Craft Training and Assessment Programme (TAP) Centres may use the instruments of assessment which they consider to be most appropriate but are advised to use the appropriate TAP which has been developed centrally by SQA. Any other instruments of assessment used must be comparable to the TAP and have been through prior verification.

Candidates should be given as much practise as possible in workplace health, safety and welfare prior to undertaking formal assessment. Evidence will be gathered for Outcomes 1–3 through observation that the candidates have met the given standards and tolerances during the practical assessment. An assessor observation checklist should be used to record this evidence.

National Unit specification: support notes (cont)

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Opportunities for the use of e-assessment

E-assessment may be appropriate for some assessments in this Unit. By e-assessment we mean assessment which is supported by Information and Communication Technology (ICT), such as e-testing or the use of e-portfolios or social software. Centres which wish to use e-assessment must ensure that the national standard is applied to all candidate evidence and that conditions of assessment as specified in the Evidence Requirements are met, regardless of the mode of gathering evidence. Further advice is available in *SQA Guidelines on Online Assessment for Further Education (AA1641, March 2003)*, *SQA Guidelines on e-assessment for Schools (BD2625, June 2005)*.

Opportunities for developing Core Skills

Components of the Core Skill of *Problem Solving*, such as Planning and Organising and Critical Thinking will be developed as candidates undertake this Unit. Candidates will need to take account of a range of factors in order to work efficiently and safely, such as the interpretation of drawings, choice of tools and appropriate materials, application of scientific principles, risk assessments, health, safety and welfare and a sustainable approach. Individual discussions with assessors will enhance the evaluation of productive work practices.

There are opportunities to develop the Core Skill of *Working with Others* at SCQF level 4, particularly in Outcomes 2 and 3, as these practical assessments should be carried out in pairs or teams. Candidates can agree responsibilities and provide support and information to each other during the practical group activities.

Opportunities also arise for candidates to develop the Core Skill of *Information and Communication Technology* at SCQF level 3 by researching Health and Safety legislation affecting their area of work, manufacturer's instructions and specifications, interpretation of drawings.

Numeracy at SCQF level 4 could be enhanced through the evaluation of resources and components for the selected activities in the integrated assessments for Outcomes 2 and 3.

There will be opportunities for candidates to develop the Core Skills of *Communication* at SCQF level 4 through the assessment for Outcomes 2 and 3. As candidates complete their integrated practical tasks in Outcomes 2 and 3, they should be expected to communicate effectively with others using the correct terminology, tone and style suited to the workplace.

This Unit has the Critical Thinking component of Problem Solving embedded in it. This means that when candidates achieve the Unit, their Core Skills profile will also be updated to show they have achieved Critical Thinking at SCQF level 5.

National Unit specification: support notes (cont)

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Disabled candidates and/or those with additional support needs

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments, or considering whether any reasonable adjustments may be required. Further advice can be found on our website www.sqa.org.uk/assessmentarrangements

History of changes to Unit

Version	Description of change	Date

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