

Organisational Skills for Cooking

SCQF: level 5 (6 SCQF credit points)

Unit code: H20M 75

Unit outline

The general aim of this Unit is to extend learners' planning, organisational and time management skills. Learners will develop the ability to follow recipes; to plan, produce and cost dishes and meals; and to work safely and hygienically. They will also extend their ability to carry out an evaluation of the product.

Learners who complete this Unit will be able to:

- 1 Select and follow recipes to produce a two-course meal
- 2 Implement a time plan to produce a two-course meal

This Unit is available as a free-standing Unit. The Unit Specification should be read in conjunction with the *Unit Support Notes*, which provide advice and guidance on delivery, assessment approaches and development of skills for learning, skills for life and skills for work. Exemplification of the standards in this Unit is given *in Unit Assessment Support*.

Recommended entry

Entry to this Unit is at the discretion of the centre. However, learners would normally be expected to have attained the skills, knowledge and understanding required by one or more of the following or equivalent qualifications and/or experience:

- ◆ National 4 Hospitality: Practical Cookery Course or relevant component Units
- ◆ National 4 Health and Food Technology Course or relevant component Units

Equality and inclusion

This Unit Specification has been designed to ensure that there are no unnecessary barriers to learning or assessment. The individual needs of learners should be taken into account when planning learning experiences, selecting assessment methods or considering alternative evidence. For further information, please refer to the *Unit Support Notes*.

Standards

Outcomes and assessment standards

Outcome 1

The learner will:

- 1 Select and follow recipes to produce a two-course meal by:**
 - 1.1 Selecting and costing suitable recipes for a main course and a complementary starter or dessert
 - 1.2 Preparing the dishes according to the recipes
 - 1.3 Evaluating the prepared dishes in terms of presentation, taste and texture
 - 1.4 Working safely and hygienically

Outcome 2

The learner will:

- 2 Implement a time plan to produce a two-course meal by:**
 - 2.1 Requisitioning equipment and organising the work area efficiently
 - 2.2 Carrying out the tasks according to the time plan
 - 2.3 Working safely and hygienically

Evidence Requirements for the Unit

Assessors should use their professional judgement, subject knowledge and experience, and understanding of their learners, to determine the most appropriate ways to generate evidence and the conditions and contexts in which they are used.

Evidence for this Unit will be practical and observational. Assessment of Outcome 1 and Outcome 2 will normally be combined, and it must be clear how the assessment evidence covers each Outcome.

Outcome 1 requires learners to produce a two-course meal on one occasion.

Learners should devise their own time plan for Outcome 2, with guidance from teachers/lecturers as required.

Assessors should track evidence for each Outcome to ensure that the requirements of each Assessment Standard have been met.

Exemplification of assessment is provided in *Unit Assessment Support*. Advice and guidance on possible approaches to assessment is provided in the *Unit Support Notes*.

Development of skills for learning, skills for life and skills for work

It is expected that learners will develop broad, generic skills through this Unit. The skills that learners will be expected to improve on and develop through the Unit are based on SQA's *Skills Framework: Skills for Learning, Skills for Life and Skills for Work* and drawn from the main skills areas listed below. These must be built into the Unit where there are appropriate opportunities.

2 Numeracy

2.2 Money, time and measurement

4 Employability, enterprise and citizenship

4.1 Employability

5 Thinking skills

5.1 Remembering

5.2 Understanding

5.3 Applying

Amplification of these is given in SQA's *Skills Framework: Skills for Learning, Skills for Life and Skills for Work*. The level of these skills should be at the same SCQF level of the Unit and be consistent with the SCQF level descriptor. Further information on building in skills for learning, skills for life and skills for work is given in the *Unit Support Notes*.

Administrative information

Published: December 2017 (version 1.0)

Superclass: NF

History of changes to National Unit Specification

Version	Description of change	Authorised by	Date

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Note: readers are advised to check SQA's website: www.sqa.org.uk to ensure they are using the most up-to-date version of the Unit Specification.

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