



## **QCF Unit and Assessment Specification**

<b>Unit title</b>	Wrap and Pack Goods in Logistics Operations
<b>Ofqual Unit code</b>	Y/601/7917
<b>SQA Unit code</b>	FG4T 54

## History of changes

**Publication date:** completed by SQA

**Version:** completed by SQA

<b>Version number</b>	<b>Date</b>	<b>Description</b>	<b>Authorised by</b>

© Scottish Qualifications Authority 2011

This publication may be reproduced in whole or in part for educational purposes provided that no profit is derived from reproduction and that, if reproduced in part, the source is acknowledged.

## QCF Unit specification

<b>Title</b>	Wrap and Pack Goods in Logistics Operations	
<b>Level</b>	2	
<b>Credit value</b>	3	
<b>Learning Outcomes</b>	<b>Assessment Criteria</b>	
<b>The learner will:</b>	<b>The learner can:</b>	
1 Know how to prepare the goods for wrapping and packing in logistics operations.	1.1 Explain the relevant organisational policies and procedures for packing the goods in logistics operations that relate to: <ul style="list-style-type: none"> <li>◆ health, safety and security requirements</li> <li>◆ environmental factors</li> <li>◆ special requirements</li> <li>◆ personal protective equipment</li> <li>◆ waste minimisation and disposal</li> </ul>	1.2 Describe the types of wrapping and packing materials to be used for packing the goods.
		1.3 Describe the tools and equipment to be used for packing the goods.
		1.4 Describe the roles and responsibilities of colleagues in relation to packing the goods.
		1.5 Identify problems that can occur when wrapping and packing the goods.
		1.6 Explain appropriate action when dealing with identified problems.

<b>Learning Outcomes</b>	<b>Assessment Criteria</b>
<b>The learner will:</b>	<b>The learner can:</b>
<p>2 Be able to wrap and pack the goods in logistics operations.</p>	<p>2.1 Check that the goods being packed match the specifications provided in the information.</p> <p>2.2 Comply with all health, safety and security issues relating to wrapping and packing the goods.</p> <p>2.3 Schedule the packing of the goods according to agreed work instructions.</p> <p>2.4 Protect goods from damage while they are being packed.</p> <p>2.5 Use the appropriate tools and equipment safely in accordance with organisational procedures.</p> <p>2.6 Pack, wrap and seal goods using the correct type and quantity of packing materials.</p> <p>2.7 Minimise waste.</p> <p>2.8 Label the packages with the correct information for further use.</p> <p>2.9 Dispose of waste materials correctly and promptly.</p>

<b>Additional information about the Unit</b>
<b>Unit purpose and aim(s)</b>
<p><b>What this Unit is about</b></p> <p>This Unit is about wrapping and packing goods as part of the logistics operation. It deals with identifying the goods, the correct method and materials for wrapping and packing to safeguard the goods during transportation or storage. It deals with labelling the goods and disposal of any waste materials generated during wrapping and packing activities.</p> <p><b>Who this Unit is for</b></p> <p>This Unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding.</p>
<b>Unit expiry date</b>
30 April 2015
<b>Details of the relationship between the Unit and relevant national occupational standards (if appropriate)</b>
This Unit is mapped directly to Skills for Logistics NOS Unit — SfL21 'Wrap and Pack Goods'.
<b>Details of the relationship between the Unit and other standards or curricula (if appropriate)</b>
<b>Assessment requirements specified by a sector or regulatory body (if appropriate)</b>
Please refer to the Skills for Logistics current Assessment Guidance for the Qualifications and Credit Framework <a href="http://www.skillsforlogistics.org/home/qualifications/downloads/">http://www.skillsforlogistics.org/home/qualifications/downloads/</a> for specific assessment criteria.
<b>Endorsement of the Unit by a sector or other appropriate body (if required)</b>
Skills for Logistics
<b>Location of the Unit within the subject/sector classification system</b>
7.2 Warehousing and Distribution
<b>Name of the organisation submitting the Unit</b>
OCR

<b>Availability for use</b>
Shared
<b>Availability for delivery</b>
01 January 2011
<b>Guided Learning Hours</b>
12

## QCF Assessment specification

### Assessment (evidence) Requirements

Sources of evidence can include the following

- ◆ Observation
- ◆ Questioning
- ◆ Witness statement
- ◆ Professional discussion

### Guidance on Instruments of Assessment

Observation checklists can be used to record performance. Written and/or oral evidence can be used, as well as objective testing. For a detailed guide to assessment please use SQA's Guide to Assessment, which is designed to provide support for everyone who assesses for SQA qualifications. It looks at the principles of assessment, and brings together information on assessment in general as well as on best practice in assessment. *Assessment: A Guide for Centres Offering Ofqual Accredited Qualifications* can be downloaded free from SQA's website [www.sqa.org.uk](http://www.sqa.org.uk)