



QCF Unit and Assessment Specification

Unit title	Administer Medication to Individuals, and Monitor the Effects
Ofqual Unit code	Y/501/0598
SQA Unit code	FK9A 57
SSC Ref	ASM 34

History of changes

Publication date: April 2011

Version: 01

Version number	Date	Description	Authorised by

© Scottish Qualifications Authority 2012

This publication may be reproduced in whole or in part for educational purposes provided that no profit is derived from reproduction and that, if reproduced in part, the source is acknowledged.

QCF Unit specification

Title	Administer Medication to Individuals, and Monitor the Effects	
Level	3	
Credit value	5	
Learning Outcomes	Assessment Criteria	
The learner will:	The learner can:	
1 Understand legislation, policy and procedures relevant to administration of medication.	1.1	Identify current legislation, guidelines policies and protocols relevant to the administration of medication.
2 Know about common types of medication and their use.	2.1	Describe common types of medication including their effects and potential side effects.
	2.2	Identify medication which demands the measurement of specific physiological measurements.
	2.3	Describe the common adverse reactions to medication, how each can be recognised and the appropriate action(s) required.
	2.4	Explain the different routes of medicine Administration.
3 Understand procedures and techniques for the administration of medication.	3.1	Explain the types, purpose and function of materials and equipment needed for the administration of medication via the different routes.
	3.2	Identify the required information from prescriptions/medication administration charts.
4 Prepare for the administration of medication.	4.1	Apply standard precautions for infection control.
	4.2	Explain the appropriate timing of medication eg check that the individual has not taken any medication recently.
	4.3	Obtain the individuals consent and offer information, support and reassurance throughout, in a manner which encourages their co-operation and which is appropriate to their needs and concerns.

Learning Outcomes The learner will:	Assessment Criteria The learner can:
	4.4 Select, check and prepare correctly the medication according to the medication administration record or medication information leaflet.
5 Administer and monitor individuals' medication.	5.1 Select the route for the administration of medication, according to the patient's plan of care and the drug to be administered, and prepare the site if necessary. 5.2 Safely administer the medication: (a) in line with legislation and local policies (b) in a way which minimises pain, discomfort and trauma to the individual 5.3 Describe how to report any immediate problems with the administration. 5.4 Monitor the individual's condition throughout, recognise any adverse effects and take the appropriate action without delay. 5.5 Explain why it may be necessary to confirm that the individual actually takes the medication and does not pass the medication to others. 5.6 Maintain the security of medication and related records throughout the process and return them to the correct place for storage. 5.7 Describe how to dispose of out of date and part used medications in accordance with legal and organisational requirements.

Additional information about the Unit
Unit purpose and aim(s)
This Unit is for those who prepare for, administer and monitor the effects of medication on individuals. The Unit applies to all medication used for and by individuals, both prescribed and non-prescribed.
Unit expiry date
31 May 2015
Details of the relationship between the Unit and relevant national occupational standards (if appropriate)
This Unit is directly related to the Skills for Health/DANOS national occupational standard: AH2 Prepare for, and administer medication to individuals, and monitor the effects. This also appears in Health and Social Care Standards as HSC375.
Details of the relationship between the Unit and other standards or curricula (if appropriate)
N/A
Assessment requirements specified by a sector or regulatory body (if appropriate)
Any skills based element within the Unit must be assessed in the workplace or using workplace based evidence.
Endorsement of the Unit by a sector or other appropriate body (if required)
Skills for Care and Development
Location of the Unit within the subject/sector classification system
1.3 Health and Social Care
Name of the organisation submitting the Unit
City & Guilds
Availability for use
Shared

Availability for delivery
01 April 2011
Guided Learning Hours
30

QCF Assessment specification

Assessment (evidence) Requirements
This information is provided in the accredited Unit specification and should be incorporated in the assessment and/or assessment guidance related to this Unit'.
Guidance on Instruments of Assessment
More information on selecting instruments of assessment can be found in <i>Assessment: A Guide for Centres Offering Ofqual Accredited Qualifications</i> (Publication code: FA5465).