



## QCF Unit and Assessment Specification

<b>Unit title</b>	Manage Physical Resources
<b>Ofqual Unit code</b>	K/600/9711
<b>SQA Unit code</b>	FL23 53
<b>SSC Ref</b>	E8

## History of changes

**Publication date:** April 2011

**Version:** 01

<b>Version number</b>	<b>Date</b>	<b>Description</b>	<b>Authorised by</b>

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## QCF Unit specification

<b>Title</b>	Manage Physical Resources	
<b>Level</b>	4	
<b>Credit value</b>	3	
<b>Learning Outcomes</b>		<b>Assessment Criteria</b>
<b>The learner will:</b>		<b>The learner can:</b>
1	Understand the importance of sustainability when using physical resources.	1.1 Explain the importance of using sustainable resources. 1.2 Explain the potential impact of resource use on the environment. 1.3 Describe actions one can take to minimise any adverse environmental impact of using physical resources.
2	Be able to identify resource requirements for own area of responsibility.	2.1 Consult with colleagues to identify their planned activities and corresponding resource needs. 2.2 Evaluate past resource use to inform expected future demand. 2.3 Identify resource requirements for own area of responsibility.
3	Be able to obtain required resources for own area of responsibility.	3.1 Submit a business case to procure required resources. 3.2 Review and agree required resources with relevant individuals. 3.3 Explain an organisation's processes for procuring agreed resources. 3.4 Explain how to order and acquire resources in own area of responsibility.
4	Be able to monitor and review the quality and usage of resources in own area of responsibility.	4.1 Monitor the quality of resources against required specifications. 4.2 Analyse the effectiveness and efficiency of resource use in own area of responsibility. 4.3 Make recommendations to improve the effectiveness and efficiency of resource use.

<b>Additional information about the Unit</b>
<b>Unit purpose and aim(s)</b>
<b>Unit expiry date</b>
28 February 2015
<b>Details of the relationship between the Unit and relevant national occupational standards (if appropriate)</b>
N/A
<b>Details of the relationship between the Unit and other standards or curricula (if appropriate)</b>
N/A
<b>Assessment requirements specified by a sector or regulatory body (if appropriate)</b>
<b>Endorsement of the Unit by a sector or other appropriate body (if required)</b>
Skills for Care and Development
<b>Location of the Unit within the subject/sector classification system</b>
15.3 Business Management
<b>Name of the organisation submitting the Unit</b>
MSC
<b>Availability for use</b>
Shared
<b>Availability for delivery</b>
01 April 2011
<b>Guided Learning Hours</b>
25

## QCF Assessment specification

<b>Assessment (evidence) Requirements</b>
This information is provided in the accredited Unit specification and should be incorporated in the assessment and/or assessment guidance related to this Unit'.
<b>Guidance on Instruments of Assessment</b>
More information on selecting instruments of assessment can be found in <i>Assessment: A Guide for Centres Offering Ofqual Accredited Qualifications</i> (Publication code: FA5465).