



Regulated Qualifications Unit and Assessment Specification

Unit title	Erecting and Dismantling Access/Working Platforms in the Workplace
Regulator unit code	H/616/6573
SQA unit code	FX71 68
SSC Ref	VR 250

History of changes

Publication date: February 2010

Version: 02 (July 2017)

Version number	Date	Description	Authorised by
02	July 2017	Unit Specification updated to reflect current Ofqual terminology	Qualifications Officer

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Regulated Qualifications Unit specification

Title:	Erecting and Dismantling Access/Working Platforms in the Workplace	
Level:	2	
Credit value:	8	
Learning Outcomes <i>The learner will be able to:</i>	Assessment Criteria <i>The learner can:</i>	
1 Interpret the given information relating to the work and resources when erecting and dismantling access/working platforms.	1.1	Interpret and extract information from specifications, method statements, risk assessments and manufacturers' information.
	1.2	Comply with information and/or instructions derived from risk assessments and method statement.
	1.3	State the organisational procedures developed to report and rectify inappropriate information and unsuitable resources and how they are implemented.
	1.4	Describe different types of information, their source and how they are interpreted in relation to: <ul style="list-style-type: none"> ◆ specifications, current legislation, method statements, risk assessments and manufacturers' information
2 Know how to comply with relevant legislation and official guidance when erecting and dismantling access/working platforms.	2.1	Describe their responsibilities under current legislation and official guidance whilst working: <ul style="list-style-type: none"> ◆ in the workplace, at height, in confined areas, with tools and equipment, with movement/storage of materials and by manual handling
	2.2	Describe the organisational security procedures for tools, equipment and personal belongings in relation to site, workplace, company and operative.
	2.3	State what the accident reporting procedures are and who is responsible for making reports.
3 Maintain safe working practices when erecting and dismantling access/working platforms.	3.1	Use personal protective equipment (PPE) and access equipment safely to carry out the activity in accordance with legislation and organisational requirements when erecting and dismantling access/working platforms.
	3.2	Explain why, when and how personal protective equipment (PPE) should be used, relating to erecting and dismantling access/working platforms, and the types, purpose and limitations of each type.

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		3.3	State how emergencies should be responded to in accordance with organisational authorisation and personal skills when involved with fires, spillages, injuries and other task-related hazards.
4	Select the required quantity and quality of resources for the methods of work to erect and dismantle access/working platforms.	4.1	Describe the characteristics, quality, uses, limitations and defects associated with the resources in relation to: <ul style="list-style-type: none"> ◆ ladders/crawler boards ◆ stepladders/platform steps ◆ trestles ◆ proprietary staging/podiums ◆ proprietary towers ◆ mobile scaffold towers ◆ protection equipment and notices ◆ tools and ancillary equipment
		4.2	Select resources associated with own work in relation to materials, components, tools and equipment.
		4.3	State how the resources should be used correctly, how problems associated with the resources are reported and how the organisational procedures are used.
		4.4	Outline potential hazards associated with the resources and method of work.
		4.5	Describe how to calculate quantity of equipment required associated with the method/procedure to erect and dismantle access equipment/working platforms.
5	Minimise the risk of damage to the work and surrounding area when erecting and dismantling access/working platforms.	5.1	Protect the work and its surrounding area from damage.
		5.2	Minimise damage and maintain a clean work space.
		5.3	Describe how to protect work from damage and the purpose of protection in relation to general workplace activities, other occupations and adverse weather conditions.
		5.4	Dispose of waste in accordance with legislation.
		5.5	State why the disposal of waste should be carried out in relation to the work.

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6	Complete the work within the allocated time when erecting and dismantling access/working platforms.	6.1	Demonstrate completion of the work within the allocated time.
		6.2	State the purpose of the work programme and explain why deadlines should be kept in relation to: <ul style="list-style-type: none"> ◆ organisational procedures for reporting circumstances which will affect the work programme
7	Comply with the given contract information to erect and dismantle access/ working platforms to the required specification.	7.1	Demonstrate the following work skills when erecting and dismantling access/working platforms: <ul style="list-style-type: none"> ◆ moving, positioning/erecting, securing, checking, dismantling and removing
		7.2	Erect, dismantle and store two of the following access equipment to given access regulations: <ul style="list-style-type: none"> ◆ ladders/crawler boards ◆ stepladders/platform steps ◆ proprietary towers ◆ trestle platforms ◆ mobile scaffold towers ◆ proprietary staging/podiums
		7.3	Describe how to apply safe work practices, follow procedures, report problems and establish the authority needed to rectify them, to: <ul style="list-style-type: none"> ◆ provide protection to the work area ◆ establish a base for equipment ◆ erect proprietary access equipment to manufacturer's instructions suitable for the work ◆ erect non-proprietary access equipment suitable for the work ◆ place protective screens and notices ◆ check/monitor equipment during the period of use ◆ dismantle and store access equipment ◆ use tools and equipment ◆ work at height
		7.4	Safely use and store materials, hand tools and ancillary equipment.
		7.5	State the needs of other occupations and how to communicate within a team when erecting and dismantling access/working platforms.

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	7.6 Describe how to maintain the tools and equipment used when erecting and dismantling access/working platforms.

Additional information about this unit	
Purpose and aim of unit	The aim of this unit is to illustrate the skills, Knowledge and Understanding required to confirm competence in erecting and dismantling access/working platforms in the workplace within the relevant sector of industry.
Unit start date	01 February 2010
Details of the relationship between the unit and relevant national occupational standards or other professional standards or curricula (if appropriate)	This unit is based on the National Occupational Standard 'Erect and Dismantle Access/Working Platforms' (VR 250).
Assessment requirements or guidance specified by a sector or regulatory body (if appropriate)	<p>This unit must be assessed in a work environment and in accordance with:</p> <ul style="list-style-type: none"> ◆ the Additional Requirements for Qualifications using the title NVQ in QCF ◆ the ConstructionSkills 'Consolidated Assessment Strategy for Construction and the Built Environment <p>Assessors for this unit must use a combination of the following assessment methods:</p> <ul style="list-style-type: none"> ◆ observation of normal work activities within the workplace that clearly confirms the required skills ◆ questioning the learner on knowledge criteria that clearly confirms the required understanding ◆ review other forms of evidence that can clearly confirm industry required skills, knowledge and understanding <p>Assessors for this unit must have verifiable, current industry experience and a sufficient depth of occupational expertise and knowledge of erecting and dismantling access/working platforms to be effective and reliable when confirming a learner's competence.</p> <p>Workplace evidence of skills cannot be simulated.</p>

Additional information about this Unit	
	<p>This unit must be assessed against the following endorsements:</p> <ul style="list-style-type: none"> ◆ own occupational area of work <p>Plus two or more of the following:</p> <ul style="list-style-type: none"> ◆ ladders/crawler boards ◆ step ladders/platform steps ◆ proprietary towers ◆ trestle platforms ◆ mobile scaffold towers ◆ proprietary staging/podiums
Support for the unit from a sector skills council or other appropriate body (if required)	ConstructionSkills
Location of the Unit within the subject/sector classification system	5.2 Building and Construction
Name of the organisation submitting the Unit	ConstructionSkills
Credit value	8
Guided Learning Hours	37

Regulated Qualifications Assessment specification

Assessment (evidence) requirements

The evidence requirements for this unit are shown in the main body of the unit under the section titled 'Assessment requirements or guidance specified by a sector or regulatory body'.

Guidance on instruments of assessment

Occupational skills (OS) unit

This unit is designed to assess the skills of learners in the workplace. Observation of learner performance can only be carried out on-the-job and should always be the primary and preferred source of evidence of competent performance.

Collection of supplementary evidence of performance can be used to further substantiate, support and expand the evidence base for competent performance where this is necessary. This may arise in situations where evidence from direct observation of the learners on-the-job is deemed insufficient to fully meet the required standards. Supplementary evidence may include:

- ◆ witness testimony
- ◆ questioning
- ◆ professional discussion
- ◆ product and photographic evidence
- ◆ relevant active documentation, reports, presentations
- ◆ other valid evidence which relates directly to learner performance on-the job

SQA's Guide to Assessment is designed to provide support for everyone who assesses for SQA qualifications. It looks at the principles of assessment, and brings together information on assessment in general as well as on best practice in assessment. The Guide to Assessment can be downloaded free from SQA's website www.sqa.org.uk.