



**National Qualifications 2011
Internal Assessment Report**

Painting and Decorating

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Qualifications (NQ) Awards

Titles/levels of NQ Awards verified:

PDA Painting and Decorating at SCQF level 6 (G9GH 46)

NPA Painting and Decorating

General comments

The majority of centres continue to demonstrate and provide a sound working knowledge of the requirements of the national occupational standards (NOS) and of the level of performance and competence specific to each of the Units contained within these awards.

Compliance with the assessment strategy by centres, ensuring that all of the requirements are being met, helps to underpin and support the NOS.

Course Arrangements documents, Unit specifications, instruments of assessment and exemplification materials

Centre staff involved in the delivery were familiar with all of the Unit specifications, instruments of assessment and exemplification materials, eg the Training and Assessment Programme (TAP) materials used to support the Professional Development Award (PDA).

As reported in SVQ report, the generic Units are embedded throughout the award and integrated where applicable within practical activities carried out at centres. However, there is still some discussion during verification visits that not enough is being done to capture evidence effectively. It may be the case that the generic evidence that needs to be captured is signposted within the Units or that the Units require to be taught separately.

Evidence Requirements

Assessors and verifiers continue to demonstrate clear understanding of the Evidence Requirements of the Units within the award (PDA) and the TAP assessment material used to support this award.

All centres continue to ensure that opportunities for assessment and re-assessment are available to all candidates.

Administration of assessments

The assessment process at most centres is being supported with ample resources and realistic workshop facilities are being made available to candidates.

All centres that were verified had a structured delivery of assessment, confirming that all Units used are assessed in a logical sequence allowing candidates to be fully prepared for each stage of the assessment process.

Internal verification at most centres was effective and robust ensuring that all Units delivered within the awards are quality assured. Monitoring of assessors' decisions both from a practical and written perspective contributed to ongoing assessor development.

Evidence contained within the candidate portfolios sampled confirmed that regular supportive and developmental feedback from assessors is being given to candidates in

support of assessment methodology. In a few instances, however, this feedback to candidates was ineffective and could be improved on.

Effective and supportive internal verification activity, in most cases within centres, ensured that all Units within the awards were being quality assured. This process was robust and highly effective in monitoring both practical and written areas and contributed to the development of assessors.

Areas of good practice

Internal verification feedback to assessors was comprehensive including feedback on assessment decisions and action points identified at some centres for improvement. This also led to a Hold being placed on a centre for non-compliance of internal verification.

External Verifiers noted continued good practice in centres of effective and productive standardisation meetings, agendas and minutes. Areas for improvement were highlighted, discussed and action taken.

National Qualifications (NQ) Units

(ie freestanding Units which contribute to NPAs or NCs etc.)

Titles/levels of NQ Units verified:

Painting and Decorating NPA (Intermediate 2): F1K9 2 Decorative Painting; F1KA 2 Decorative Treatments; F1KE 2 Paperhanging Foundation and Plains

Painting and Decorating NPA (Intermediate 1): FIK7 10 Preparing and Painting Surfaces

General comments

Comments from verification visits confirm that centres delivering the above Units have a very clear and concise understanding of the national standards.

The quality and standard of completed written and practical work was very good and met all Unit criteria.

Unit specifications, instruments of assessment and exemplification materials

Centres are very familiar with the content of all Units used in delivery and use the NAB materials as a source of assessment.

Evidence Requirements

All staff involved in the delivery of the qualifications are occupationally competent and familiar with the Evidence Requirements.

Administration of assessments

As previously stated, centres are using various methods of administering their assessments whether it be electronic or paper-based. Use of NAB materials for assessment ensures consistency across centres.

Internal verification procedures are proving to be very robust with centres using IT as a quick-response method of giving feedback to candidates, and to staff, on performance.

Areas of good practice

Centres are demonstrating good use of IT to adapt NAB materials, resulting in good, effective feedback to candidates and a reduction in storage requirements.

A 'control file' system for sampled Units provides a comprehensive and smooth handover process to assessors and internal verifiers. It also assists the External Verifier when carrying out visits (materials are easy to locate).

Specific areas for improvement

Some assessment materials needed to be signed by either the candidate or the assessor to ensure quality assurance.