



**National Qualifications 2017
Internal Assessment Report
Skills for Work: Health and Social
Care**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Courses

Skills for Work: Health and Social Care at SCQF level 6

- ◆ Understanding and Supporting People in Health and Social Care Settings (F1C5 12) SCQF level 6
- ◆ Care Principles and Practice (F1C6 12) SCQF level 6
- ◆ Working in Health and Social Care Settings (F1C7 12) SCQF level 6
- ◆ Health, Safety and Protection Issues in Care Settings (F1C8 12) SCQF level 6

General comments

Three centres were verified this session. One centre was delivering four units to different cohorts, therefore not as a Higher course. The other two centres were delivering just one unit as part of the National Certificate in Health and Social Care at SCQF level 6.

Overall, centres have a clear understanding of the national standard for each of these units.

Verifiers noted some inaccuracies in the Care Principles and Practice unit and identified an area for development in the Health, Safety and Protection Issues in Care Settings unit. Details are provided later in this report.

Unit specifications, instruments of assessment and exemplification materials

Verifiers indicated that assessors were familiar with the unit specifications for the units they were assessing.

Records from internal verification and/or pre-delivery meetings demonstrated that assessors had discussed the instruments of assessment and the evidence candidates are required to provide for each of the unit outcomes.

Evidence requirements

The assessor of the Understanding and Supporting People in Health and Social Care Settings unit had a clear understanding of all evidence requirements for this unit.

In one centre, some candidates failed to provide sufficient evidence to meet the evidence requirements identified in the unit specification for outcomes 1 and 2 of the Care Principles and Practice unit. Some candidate evidence detailing the group work process, specifically the roles and responsibilities for the investigation and presentation, did not meet requirements set by SQA.

The other centres delivering this unit had a good understanding of the evidence requirements and demonstrated this.

Centres had a clear understanding of the evidence requirements for the Working in Health and Social Care Settings unit. Candidate performance was accurately judged and detailed on the marking schemes.

Overall centres demonstrated a clear level of understanding of the evidence requirements of the Health, Safety and Protection Issues in Care Settings unit. One verifier noted an area of weakness regarding candidates' understanding of the term 'failure to thrive'.

Administration of assessments

Verifiers reported that assessment judgements were mainly consistent, accurate and in line with marking schemes and exemplar materials provided by SQA.

Verifiers noted that all centres were making use of the SQA-devised instruments of assessment and following SQA's guidelines on assessment conditions. Where available, assessors were providing feedback on marking schemes.

All centres visited followed SQA guidelines on administration of assessments. This was clear from candidates' work and records of internal verification of units and pre-delivery preparation. Centres provided minutes of internal verification and standardisation meetings to verifiers.

One centre had chosen to divide outcome 1 and outcome 4 when assessing the Health, Safety and Protection Issues unit. The centre adhered to SQA guidance on timing and conditions of this assessment.

Areas of good practice

Understanding and Supporting People in Health and Social Care Settings (F1C5 12) unit

- ◆ Assessors provided extensive feedback on marking schemes and within candidates' scripts, providing supportive feedback on areas for improvement or areas where candidates achieved the performance criteria.

Working in Health and Social Care Settings (F1C7 12) unit

- ◆ Assessors carried out candidate reviews throughout the academic year allowing them to track progression and development across both semesters.
- ◆ Job interviews had been assessed with service users, where appropriate. Centres ensured a qualified assessor was also present to meet SQA requirements.
- ◆ Candidates received feedback about their placement during the review process and centres made links to practice throughout the unit.
- ◆ Centres arranged visits to jobs fairs and from guest speakers to support the delivery and assessment for this unit.

- ◆ Assessors collaborated with the core skills department to deliver and assess CV writing and job interview skills.
- ◆ A centre was changing the timetable for next session to accommodate a more integrated delivery approach to combine health and social care units with similar content, reducing duplication in teaching personal development and employability skills.

Health, Safety and Protection Issues in a Care Settings (F1C8 12) unit

- ◆ Centres used simulation for the risk assessment and retained evidence of this for future delivery.
- ◆ Centres used candidate assessment records to support candidates' progression through this unit. Assessors used these to provide detailed feedback to candidates.
- ◆ Centres invited candidates to course feedback meetings.

Specific areas for improvement

Care Principles and Practice (F1C6 12) unit

- ◆ Evidence gathered for outcome 1 and outcome 2 was an area of weakness. Candidates must gather evidence from three different sources.
- ◆ Evidence of group work presented by candidates for the investigation and presentation was insufficient. In particular, candidates need to improve the level of detail regarding the different roles and responsibilities of each group member.
- ◆ Candidate evidence covering the ways in which the National Care Standards apply to each of the principles was lacking in detail.

Working in Health and Social Care Settings (F1C7 12) unit

- ◆ Assessors should use the SQA marking schemes provided in National Assessment Bank (NAB) materials for job interview assessments. If assessors choose to use centre-devised marking schemes, these must cover all performance criteria set out in the unit specification.

Health, Safety and Protection Issues in Care Settings (F1C8 12) unit

- ◆ Candidates should use exam booklets/exam papers provided by the centre for closed-book assessments.
- ◆ Assessors should clearly identify their assessment decisions on marking schemes.
- ◆ One verifier reported that candidates' responses about 'failure to thrive' was a specific area of weakness.