



Scottish Vocational Qualifications

Qualification Verification Summary Report 2017

Construction: Painting and Decorating

Introduction

Group awards verified during verification activity this term were — GF1Y 23 and GF20 23. Within the group award, a number of units were subject to verification:

H0HH 12	Cementitious Surfaces
H0HF 12	Air Spraying HVLP
H0HG 12	Airless Spraying
F79L 12	Applying Solvent-borne Surface Coatings
F79M 12	Applying Water-borne Surface Coatings
F79W 12	Foundation and Plain Paperhanging
F79X 12	Patterned Paperhanging
H0HK12	Applying Coatings to Timber Surfaces
F79P12	Broad Wall Decorative Effects
F79N12	Basic Decorative Effects

H109 12 Construction Craft Competence assessment — this unit is subject to verification within the SVQ award, although it sits within Construction Stonemasonry, and all centres subject to SVQ visits have had a visit against the H109 12 unit. The information gathered from those reports has been blended into this report, as almost all of the information covered within the criteria is generic.

Category 2: Resources

Criterion 2.1: Assessors and internal verifiers must be competent to assess and internally verify, in line with the requirements of the qualification.

All centres visited provided descriptive evidence of staff qualifications — both academic and occupational. Good evidence was witnessed of CPD records being kept up to date, whether with occupational activity or with academic updates.

Criterion 2.4: There must be evidence of initial and ongoing reviews of assessment environments; equipment; and reference, learning and assessment materials.

The reported evidence provided indicates that there are effective procedures in place at all centres for the above criterion. There are records of standardisation meetings being provided by centres during verification, signifying that all agenda points (ie relating to learning and teaching materials, equipment, etc) are discussed and clarified with action points being raised and subsequently addressed by individuals/appointed staff. Assessment plans at most centres were available for viewing in paper form, with a few centres providing this evidence in electronic format kept within the centre management systems. All centres are using current assessment materials (centrally devised by SQA).

Category 3: Candidate support

Criterion 3.2: Candidates' development needs and prior achievements (where appropriate) must be matched against the requirements of the award.

Evidence reported by external verifiers indicates that all centres had systems and procedures in place that provided the mechanisms to support candidates' needs.

In all centres that were verified, processes were being implemented in an effective manner to support candidate development.

Staff at centres were making excellent use of CREWs (Candidate Records of Work) as an effective tool for gathering and capturing evidence from the workplace to support the Painting and Decorating SVQ, ie matching site skills evidence against units.

Criterion 3.3: Candidates must have scheduled contact with their assessor to review their progress and to revise their assessment plans accordingly.

Almost all centres are operating this criterion fully throughout the span of the qualification. Evidence shows that very good relationships are being developed between staff and candidates. The qualification itself requires feedback between candidate and assessor on a regular basis on all tasks completed. Feedback sessions between assessor and candidate communicate the candidate's progress and achievement within the qualification, and any areas requiring attention or support are addressed and actioned. Some evidence of feedback sessions or information was not as effective as it could have been, with general discussion taking place between the external verifier and centre staff, and recommendations on how to improve.

Category 4: Internal assessment and verification

Criterion 4.2: Internal assessment and verification procedures must be implemented to ensure standardisation of assessment.

All centres verified during this term are operating very robust quality assurance systems to ensure the standardisation of assessment materials and processes. There was good evidence of internal verification planning with some centres operating a three year rolling cycle to ensure all units in the awards are subject to internal verification processes.

Criterion 4.3: Assessment instruments and methods and their selection and use must be valid, reliable, practicable, equitable and fair.

All centres are using SQA's most up to date Training and Assessment Programme (TAP) for generating assessment evidence. Verification activity indicated that staff were consistent in their approaches to ensure standardisation in the judgement and marking of candidate evidence. This was supported by assessor and candidate signatures, and dates, on knowledge evidence.

Criterion 4.4: Assessment evidence must be the candidate's own work, generated under SQA's required conditions.

A few centres have systems in place where candidates are required to sign a disclaimer to ensure that all evidence provided for assessment is authentic. All centres provided candidate evidence that was generated under SQA's required procedures. Most centres were using supporting photographic evidence as a secondary measure, with dates and times attached to ensure authenticity of the candidate. Some centres also produced photo story boards of candidate evidence showing the start, middle and end of the practical activity.

Criterion 4.6: Evidence of candidates' work must be accurately and consistently judged by assessors against SQA's requirements.

All centres delivering the qualification are providing evidence of accurate and consistent judgement of candidates' work in the form of cross-marking between teams of assessors at centres. This evidence is being captured and recorded within all centres' internal verification procedures as reported by external verifiers, ensuring standardisation at all times.

Criterion 4.7: Candidate evidence must be retained in line with SQA requirements.

Reports from all verified centres confirm that there are very effective procedures being maintained at all centres to ensure that evidence is kept in secure areas or systems. Examples being: candidate portfolios — either paper based or electronic, with access to information being restricted to candidate, assessor, or team leaders in cases.

All centres are following SQA's requirements on keeping both practical and knowledge evidence in line with internal and external verification timeframes.

Criterion 4.9: Feedback from qualification verifiers must be disseminated to staff and used to inform assessment practice.

All centres had clear policies and procedures in place for the dissemination of information from qualification verifiers to assessors and internal verifiers. Staff at all centres implemented centre procedures effectively, and there was good evidence of improvements and enhancements being taken to develop assessment practice.

Areas of good practice reported by qualification verifiers

The following good practice was reported during session 2016–17:

- ◆ Feedback sessions between candidates and assessors reflecting on completed work.

Specific areas for development

The following area for development was reported during session 2016–17:

None to report.