

**Unit DR4G 04 (2FS5)**

**Convert a room for dining**

This Unit has the following elements:

**Element 1 (2FS5.1)**

**Set up food dining areas**

**Element 2 (2FS5.2)**

**Return food dining area to its original state**

**Candidate Name:**

**Assessment Centre:**

*I have completed the requirements of this Unit.*

**Candidate signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*I can confirm the candidate has completed all requirements of this Unit.*

**Assessor signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Assessor counter signature:**  
(where applicable) \_\_\_\_\_ **Date:** \_\_\_\_\_

**IV signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**IV counter signature:**  
(where applicable) \_\_\_\_\_ **Date:** \_\_\_\_\_

## Unit DR4G 04 (2FS5)

## Convert a room for dining

### Unit Summary

This Unit is about converting a generic room such as a gymnasium so that it is suitable for dining purposes. It also covers returning the room to its original state.

The typical day-to-day activities you might carry out for this Unit include:

- ◆ preparing additional dining areas and service equipment
- ◆ making sure that service areas and equipment are clean and ready for use
- ◆ returning areas to their normal state after use
- ◆ working with other team members
- ◆ reporting problems to a more senior member of staff

**Unit DR4G 04 (2FS5)**

**Convert a room for dining**

**Element 1 (2FS5.1)**

**Set up food dining areas**

<b>What you must do (circled numbers must be observed)</b>		<b>Assessor initials/date</b>
Evidence for the remaining points may be assessed through questioning or witness testimony		
1	Ensure the required number of staff are available to prepare the food dining areas, and inform the proper person when more staff are required	
②	Prioritise work and carry it out in an efficient manner	
3	Identify items requiring moving, the number of people needed to move each item and the amount of time required to do so	
④	Move items not required in a safe way and pack away as required	
⑤	Set up necessary <b>dining and service equipment</b> in a safe and hygienic manner to organisational standards, using the required number of people to move each item	
⑥	Clean any unhygienic dining or service equipment or dining areas	

<b>What you must cover (minimum requirement for observation in italic and bold)</b>	<b>Activity/Evidence</b> (insert tick or supplementary reference)					
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Evidence for the remaining points may be assessed through questioning or witness testimony						
<b><i>Dining equipment, at least two required from the following:</i></b>						
tables						
chairs						
service surface						
<b><i>Service equipment, at least three required from the following:</i></b>						
customer cutlery						
service apparatus						
customer plates/bowls						
condiments						

**Unit DR4G 04 (2FS5)****Convert a room for dining****Element 1 (2FS5.1)****Set up food dining areas**

<b>Candidate name:</b>		<b>Assessor initials/date</b>
<b>No</b>	<b>Activity</b>	
1		
2		
3		
4		
5		
6		

**Unit DR4G 04 (2FS5)**

**Convert a room for dining**

**Element 2 (2FS5.2)**

**Return food dining area to its original state**

<b>What you must do (circled numbers must be observed)</b>		<b>Assessor initials/date</b>
Evidence for the remaining points may be assessed through questioning or witness testimony		
1	Ensure the required number of staff are available to clear the food dining areas and inform the proper person when more staff are required	
2	Prioritise work and carry it out in an efficient manner	
③	Clean surfaces and service equipment when required	
④	Move <b>dining equipment and service equipment</b> in an orderly manner ensuring they are correctly packed away	
⑤	Safely return any items to their proper place	
6	Ensure the area is left as required by organisational standards	

<b>What you must cover (minimum requirement for observation in italic and bold)</b>	<b>Activity/Evidence</b> (insert tick or supplementary reference)					
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Evidence for the remaining points may be assessed through questioning or witness testimony						
<b><i>Dining equipment, at least two required from the following:</i></b>						
tables						
chairs						
service surface						
<b><i>Service equipment, at least three required from the following:</i></b>						
customer cutlery						
service apparatus						
customer plates/bowls						
condiments						

**Unit DR4G 04 (2FS5)****Convert a room for dining****Element 2 (2FS5.2)****Return food dining area to its original state**

<b>Candidate name:</b>		<b>Assessor initials/date</b>
<b>No</b>	<b>Activity</b>	
1		
2		
3		
4		
5		
6		



Candidate name:		Assessor initials/date
Ref	Supplementary evidence	
A		
B		
C		
D		
E		
F		
G		
H		



Assessor Feedback