

3<sup>rd</sup> September 2015



To whomever it may concern,

The Association of British Theatre Technicians (ABTT) is a limited company and registered charity established for the advancement of public education in the technical subjects connected with the theatre and theatrical presentation and the promotion for the benefit of the public of good theatre design and technical presentation of theatrical works.

Established in 1961 the ABTT has nearly 2000 members. The Association is governed by a Council of Management the elected members of which must have been admitted as a Member of the ABTT by demonstrating that they have relevant experience and manifest commitment to the technical aspects of the art of the theatre.

The ABTT additionally produces a Code of Practice for the Theatre Industry with the support of the Theatre Safety Committee which represents in addition to the ABTT, the Society of London Theatres, UK Theatre, the Independent Theatre Council, the Little Theatre Guild, the Institute of Entertainment and Arts Management, the Stage Management Association, British Actors' Equity Association, the Musicians' Union and the Broadcasting Entertainment Cinematograph and Theatre Union (BECTU). The Code of Practice is acknowledged by the Health and Safety Executive as an Established Standard with appropriate authority under their Enforcement Management Model.

The qualifications listed below are relevant to our members and of great importance to our industry as they provide an opportunity to gain the skill, knowledge and behaviours which, together with experience, are the necessary components of the occupational competence required by individuals engaged in the industry roles identified below.

Employees who hold these qualifications are valued by employers in our sector as they will have acquired the necessary skills, knowledge and understanding required to carry out their roles effectively. Specifically:

- **Certificate in Technical Theatre Support: Sound, Light and Stage Level 2**  
Employees will develop the knowledge and skills to enable them to assist in the sound, light or stage departments in a theatre setting such as helping to set up lighting, preparing props or setting up sound checks, etc.
- **Certificate in Technical Theatre Support: Sound, Light and Stage Level 3**  
Employees will develop the knowledge and skills to enable them to work in the sound, light or stage departments in a theatre setting such as recording sound for a live event, operating lighting for a live performance or setting up flying equipment for use during a live performance, etc.

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Theatre Technicians**

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Registered Charity no. 282069



- **Certificate in Theatre Support: Costume and Wardrobe Level 2**  
Employees will acquire knowledge and skills to enable them to assist in assembling, making and altering clothes and wigs for performers, helping them to dress and assisting cutters with pattern developments, etc
- **Certificate in Theatre Operations: Costume and Wardrobe Level 3**  
Employees will acquire the knowledge and skills to enable them to work as part of the costume and wardrobe team overseeing a production wardrobe from the initial idea, through development, to the final costume production.
- **Diploma in Live Events and Promotions at QCF level 3**  
Employees will acquire the knowledge and skills to enable them to undertake activities to secure funding for a live event, support the licensing and permissions application processes, research and assess the appropriateness of venues and contribute to the preparation of contracts and budgets, etc.

These qualifications provide potential employees with the knowledge and understanding to carry out their work activities in a safe and appropriate manner while complying with health and safety regulations and venue procedures. Furthermore they provide the opportunity to develop skill in preparing, maintaining, operating and, where appropriate, supervising the use of equipment and the operation and management of performance. The qualifications also ensure that individuals can operate or supervise the operation of equipment while working with the creative team and performers in both rehearsal and performance situations while maintaining safety for themselves and all other personnel who are involved in the production process.

The qualifications can lead to the following job roles within the delivery of theatrical presentation and the support of live entertainment.

<b>Qualification Title</b>	<b>Job role(s) supported</b>
SQA Level 2 Certificate in Technical Theatre Support: Sound, Light and Stage	Followspot Operator, LX Showman, Assistant Lighting Technician, Lighting Maintenance Technician, Sound Number 3, Sound Operator Assistant Technical SM, Dayman, Stage Technician, Flyman.
SQA Level 3 Certificate in Technical Theatre Support: Sound, Light and Stage	Deputy Chief LX, Lighting Technician, Deputy Head of Sound, Sound Deputy, Sound Number 2, Sound Technician, Chargehand, Deputy Stage Manager.
SQA Level 2 Certificate in Theatre Support: Costume and Wardrobe	Dresser, Wardrobe Assistant, Wigs Assistant, Wigs Technician.
SQA Level 3 Certificate in Theatre Operations: Costume and Wardrobe	Cutter, Dyer, Maker, Wardrobe Deputy.
SQA Level 3 Diploma in Live Events and Promotion	Venue and Stage Crew, Event Promotion, Production Assistant.



We note that individuals who gain these qualifications often continue with further training and qualification as they gain further expertise to become more highly skilled operatives or to develop into a supervisory or management roles.

We consent to this letter being made publicly available on SQA's website.

Yours sincerely,

A handwritten signature in black ink, reading 'Robin R. Townley'. The signature is written in a cursive style with a large, sweeping 'R' at the beginning.

Robin Townley  
Chief Executive Officer