RECRUITMENT



Aberdeen is hosting its very first music festival – Sounds on the Shore – in July and we are looking for experienced Admin Assistants to help organise this fantastic event.

*Duties will include:*

* maintaining and updating databases – the ideal candidate must be able to search and sort databases, and produce forms and reports

*Suitable candidates must:*

* be able to work on their own or as part of a team, to ensure tasks are completed effectively

Application forms can be downloaded from [www.sos.co.uk](http://www.sots.co.uk) or by writing to:

Sounds on the Shore, 469 Union Street, Aberdeen, AB11 6DB.