

Appendix D: Question Paper Validator Checklist

	(Y/N)	Comments
In your professional opinion, can the question paper be completed in the allocated time? Where appropriate, you should work through the question paper as a candidate, answering questions in the space/booklet provided and within the allocated time.		
Is the level of the question paper appropriate?		
Are questions in an appropriate sequence?		
Is there enough space for answers to be written on the question paper (if applicable)?		
Is the format/layout of the question paper appropriate?		
Is any optionality within the question paper made clear?		
Is text and artwork clearly presented?		
Are marks in the correct position and correctly tallied?		
Does the audio recording match the material printed on the question paper (if applicable)?		
Has stereotyping been avoided on the basis of the following protected characteristics: age, gender re-assignment, pregnancy and maternity, religion or belief, sexual orientation, race, disability and gender?		
Does the question paper avoid the use of questions/tasks which are worded in a way that could cause: offence, an emotional response or confusion/ambiguity? Please advise on any areas where the readability could be improved.		
Are contexts within the question paper recognisable and accessible to all candidates?		
Any other comments on the question paper:		

Signed _____ Date _____

Print Name _____