

NOS Reference (Single element)	PROHSS1	PROMP997	PROMP250	PRODPP120	PROMP272	PROMP267	PROMP273	PROMP270	PROMP274	PROMP247	PROMP248	PROMP233	PROMP252	PROMP257	PROMP261	PROMP271	PROMP273	PROMP276	PROMP277	PROMP278	PROMP279	PROMP357	PROMP363	
Communication SCQF Level 3																								
Task 1: Read a simple document related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Produce a document or related documents that convey several pieces of information, opinions, or ideas	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Take part in a simple discussion on a topic related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Communication SCQF Level 4																								
Task 1: Read, understand, and evaluate a straightforward document related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Produce a document or related documents that convey several items of information, opinions, or ideas.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Take part in either a straightforward discussion on a topic related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Communication SCQF Level 5																								
Task 1: Read, understand, and evaluate a document related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Produce a well-structured document or a collection of related documents that convey several items of information		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: make a substantial contribution to a discussion on a topic related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Communication SCQF Level 6																								
Task 1: Read, understand, and evaluate a complex document related to your work																								
Task 2: Produce a well-structured document or a collection of related documents that convey several items of complex information																								
Task 3: make a substantial contribution to a discussion on a complex topic related to your work																								
Numeracy SCQF Level 3																								

Task 1: Carry out a variety of simple number tasks related to your work that involve calculations requiring one or two steps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Read and use a simple scale on a graph or a familiar measuring instrument	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Use graphical format to find out information	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 4: Use graphical format to communicate information	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Numeracy SCQF Level 4																						
Task 1: Carry out a variety of straightforward number tasks related to your work that involve calculations requiring a minimum of two step	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Read and use a straightforward scale either on an instrument such as a ruler or on a graph	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Use graphical format to find out information	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 4: Use graphical format to communicate information	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Numeracy SCQF Level 5																						
Task 1: Apply a wide range of numerical skills to solve work-related problems.				X	X	X	X	X	X	X					X	X	X	X	X	X		
Task 2: Use graphical format to find out information				X	X	X	X	X	X	X					X	X	X	X	X	X		
Task 3: Use graphical format to communicate information				X	X	X	X	X	X	X					X	X	X	X	X	X		
Numeracy SCQF Level 6																						
Task 1: Apply a wide range of numerical and statistical skills to solve complex work-related problems																						
Task 2: Use graphical format to find out information																						
Task 3: Use graphical format to communicate information																						
ICT SCQF Level 3																						
Task 1: Carry out ICT activities related to your work that involve simple operations	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Carry out simple ICT activities related to your work that involve using menu-based applications software.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Use ICT to find information relevant to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Task 4: Keeping information safe		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
ICT SCQF Level 4																						
Task 1: Carry out ICT activities related to your work that involve straightforward operations.		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Carry out a range of straightforward ICT activities related to your work that involve familiar application software		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Use ICT to find information relevant to your work.		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 4: Demonstrate safe practice in using ICT to handle information		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
ICT SCQF Level 5																						
Task 1: Carry out ICT activities related to your work.		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Carry out a range of non-routine ICT activities related to your work that involve application software.		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Find information in different formats from a range of local or remote data sources		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 4: Demonstrate safe practice in using ICT to handle information		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
ICT SCQF Level 6																						
Task 1: resolve common hardware and software problems and present information in a suitable way that is helpful to others		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Carry out a range of complex ICT activities related to your work that involve application software.		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: find information in different formats from a range of local or remote data sources		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 4: Demonstrate safe practice in using ICT to handle information.		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Problem Solving SCQF Level 3																						
Task 1: Investigate reasons why a simple problem related to your work has arisen	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Plan, organise, and carry out a simple activity to deal with the problem	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Check how well your approach to the problem-solving activity worked in practice	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Problem Solving SCQF Level 4																						

Task 1: Investigate reasons why a straightforward problem related to your work has arisen.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Plan, organise, and carry out a straightforward activity to deal with the problem	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Check how well your approach to the problem-solving activity worked in practice	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Problem Solving SCQF Level 5																						
Task 1: Investigate and analyse why a non-routine problem in your workplace has arisen.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Plan, organise, and carry out your suggested approach	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Check how well your approach to the problem-solving activity worked in practice	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Problem Solving SCQF Level 6																						
Task 1: Investigate and analyse a complex problem related to your work.																						
Task 2: Plan, organise, and carry out your suggested approach																						
Task 3: Check how well your approach to the problem-solving activity worked in practice																						
Working with Others SCQF Level 3																						
Task 1: Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Checking and evaluating. Check how well you contributed to the co-operative activity and/or activities	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Working with Others SCQF level 4																						
Task 1: Work co-operatively with others. Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Checking and evaluating. Check how well you contributed to the co-operative activity and/or activities	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Working with Others SCQF level 5																						

Task 1: Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal. (non-routine)					X	X	X	X	X	X	X	X					X	X	X	X	X	X		
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.					X	X	X	X	X	X	X	X					X	X	X	X	X	X		
Working with Others SCQF level 6																								
Task 1: Work co-operatively with at least one other person who may be a colleague ,client or customer to achieve a common goal.																								
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.																								