



# **Evidence for external verification of National 5, Higher and Advanced Higher internally- assessed components of course assessment**

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## Higher Computing Science assignment and Advanced Higher project (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the external verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for external verification?

#### **Assessed candidate evidence**

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission.

Candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website and the *Coursework assessment task* found on SQA's secure website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

### Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the external verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>Higher Computing Science assignment</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for external verification</b>
The completed digital solution(s) (observed by assessor).	Hard copy print-outs (including program listings, screenshots, web page source files, data files or similar as appropriate).
A record of progress through the assignment including all items of evidence specified within the assessment task.	Hard copy (paper-based) candidate's evidence.
A short report on the solution (in written, electronic and/or oral form).	Hard copy (paper-based) candidate's evidence.  Or:  Where report is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.
Ephemeral evidence of the candidate's work, including degree of independence, that cannot readily be judged on the basis of other evidence.	Assessor's notes on independent working which can be hard copy (paper based).  And:  A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

<b>Advanced Higher Computing Science project</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable to visiting verification</b>
The detailed project plan, requirements specification and test plan.	Hard copy (paper-based) candidate's evidence.
The candidate's 'record of progress' through the project including reflective commentary and all items of evidence specified within the task (including program listings, screenshots, web page source files, data files or similar as appropriate).	Hard copy (paper-based) candidate's evidence.
Evidence of final testing.	Hard copy (paper-based) candidate's evidence.
Qualitative evaluation of the solution and development process.	Hard copy print-outs (including program listings, screenshots, web page source files, data files or similar as appropriate).
Ephemeral evidence of the candidate's work, including degree of independence, that cannot readily be judged on the basis of other evidence.	Assessor's notes on independent working which can be hard copy (paper based).  And:  A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

## National 5 Design and Manufacture assignment – Practical (visit), Higher and Advanced Higher Design and Manufacture assignment (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates, and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for a verification visit?

#### **Assessed candidate evidence**

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit.

For National 5, candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

For Higher and Advanced Higher, candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website, and the *Coursework assessment task* found on SQA's secure website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

### Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
<b>For the centre</b>	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
<b>For each candidate in the sample</b>	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Design and Manufacture assignment - Practical</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for visiting verification</b>
A copy of the completed Planning for Manufacture pro-forma, marked up by candidate with changes as necessary.	Hard copy (paper-based) candidate evidence.
A manufactured proposal.	The manufactured proposal.
An evaluation of the proposal.	Hard copy (paper-based) candidate evidence.
Evidence of skills and processes demonstrated during manufacture/production that cannot readily be judged on the basis of the manufactured proposal.	Detailed assessor's observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions or any electronic form that can be readily accessed by the visiting verifier during the visit.

<b>Higher Design and Manufacture assignment</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
A design folio — not exceeding 8 x A3-sized pages including the evaluation.	Hard copy (paper-based) candidate's evidence including photographs of models used in the design process, or any electronic form that can be readily accessed by the visiting verifier during the visit.



<b>Advanced Higher Design and Manufacture project</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
Approved project proposal.	Hard copy (paper-based) candidate's evidence or any electronic form that can be readily accessed by the visiting verifier during the visit.
Project plan.	Hard copy (paper-based) candidate's evidence or any electronic form that can be readily accessed by the visiting verifier during the visit.
A design folio — not exceeding 20 A3-sized pages including photographic evidence of modelling.	Hard copy (paper-based) candidate's evidence including photographs of models used in the design process.
Evidence of candidate's reflection and decision-making.	Notes/annotations within the design folio.  And/or:  Notes/annotations in the separate 'record of progress' or equivalent which may be hard copy (paper-based) candidate's evidence or any electronic form that can be readily accessed by the visiting verifier during the visit.
Evidence of the candidate's degree of independence.	Assessor's notes on independent working which can be hard copy (paper based) or any electronic form that can be readily accessed by the visiting verifier during the visit.  And:  A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

## Higher Engineering Science assignment and Advanced Higher project (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the external verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for external verification?

#### **Assessed candidate evidence**

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission.

Candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website and the *Coursework assessment task* found on SQA's secure website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the External Verifier to make an

informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>Higher Engineering Science assignment</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
The completed solution (model or photographs and/or hard copy from simulation software).	Hard copy (paper-based) candidate's evidence.  Or:  Paper-based photographs of candidate evidence, showing relevant details which clearly show the evidence on which assessment judgements were made.
The record of progress through the task including all items of evidence specified within the assessment task.	Hard copy (paper-based) candidate's evidence.
A short report on the testing of the solution.	Hard copy (paper-based) candidate's evidence.  Or:  Where report is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.  Or:  Audio-visual recording, in any form that can be readily accessed.
Evidence of candidate's degree of independence and safe working.	Hard copy (paper-based) assessor observation notes on safe and independent working.  A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

<b>Advanced Higher Engineering Science project</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
The specification and detailed project plan.	Hard copy (paper-based) candidate's evidence.
The candidate's 'record of progress' through the project, including reflective commentary and all items of evidence specified within the task.	Hard copy (paper-based) candidate's evidence.
Evidence of the completed solution (models or photographs and/or hard copy from simulation software).	Hard copy (paper-based) candidate's evidence.  Or:  Paper-based photographs of candidate evidence, showing relevant details which clearly show the evidence on which assessment judgements were made.
Qualitative and quantitative evaluation of the solution and development process.	Hard copy (paper-based) candidate's evidence.
Electronic copy of presentation not exceeding 10 minutes in length.	Any appropriate electronic format.  This could be supported by:  Speaker notes which accompany delivery of the presentation.  And /or  If report/ presentation is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that clearly shows the basis on which the assessment judgements have been made in accordance with SQA marking instructions.
Evidence of the candidate's degree of independence and safe working practices.	Hard copy (paper-based) assessor observation notes on safe and independent working. A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

## National 5 English Performance: Spoken Language (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the external verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for external verification?

#### **Evidence**

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission.

Evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be assessed in accordance with the SQA Marking Instructions in the course specification.

#### **Evidence to be submitted for a verification event**

Evidence will be uplifted by SQA for this purpose. Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment approach used	
	4	The assessment checklist provided in the course assessment task document and/or the assessed candidate evidence (see table below)	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the external verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

### National 5 English Performance: Spoken Language

For the purposes of verification, SQA will accept either or both of the below evidence types.

The evidence	To be submitted for verification event
The completed assessment checklist which will include detailed assessor's comments.	<p>Examples of completed assessment checklists can be found on the Understanding Standards web pages.</p> <p>Assessor comments must address all aspects of the performance and include examples where appropriate e.g. content and choice of language</p> <p>The assessment checklist template is provided in the course assessment<i>task</i> document however centres may devise their own version.</p>
Candidate evidence in the form of an audio-visual recording	<p>For each candidate in the sample, an audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. The recording must be playable on a variety of devices.</p> <p>Each candidate must be clearly identified on the recording.</p>

## National 5 and Higher ESOL performance (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the external verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for external verification?

#### **Assessed candidate evidence**

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission.

For National 5, candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the course specification.

For Higher, candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website and the *Coursework assessment task* found on SQA's secure website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

#### **Evidence to be submitted for a verification event**

Evidence will be uplifted by SQA for this purpose. Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	



Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the external verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 ESOL performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
<p>The performance is a paired conversation or discussion lasting 5–6 minutes (or proportionately longer for a group of no more than three).</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the marking instructions as laid out in the course specification.</p> <p>A mark for each candidate, for both Speaking and Listening, must be entered on the recording documentation contained in the Coursework Assessment Task. The total mark for each candidate’s performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both SCQF Level 5 unit and course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task. It is not necessary to submit the unit candidate assessment record.</p>

<b>Higher ESOL performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
<p>The performance is a paired conversation or discussion lasting 8-10 minutes (or proportionately longer for a group discussion).</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/ or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the marking instructions as laid out in the Coursework Assessment Task document.</p> <p>A mark for each candidate, for both Speaking and Listening, must be entered on the recording documentation contained in the Coursework Assessment Task. The total mark for each candidate's performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task . It is not necessary to submit the Unit candidate assessment record.</p>

## National 5 and Higher Fashion and Textile Technology practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for a verification visit?

#### **Assessed candidate evidence**

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit.

For National 5, candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

For Higher, candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website and the *Coursework assessment task* found on SQA's secure website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

### Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 and Higher Fashion and Textile Technology practical activity</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
The candidate's completed plan and record of work.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Evidence of skills and processes used during making of the fashion/textile item that cannot readily be judged on the basis of other candidate evidence	Audio-visual recording, in any form that can be readily accessed by the visiting verifier during the visit  Or/and:  Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made
The candidate's completed fashion/textile item	The fashion/textile item

## National 5 and Higher Gàidhlig performance (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the external verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for external verification?

#### **Assessed candidate evidence**

Candidates' evidence for external verification must have been assessed in centres prior to submission.

For National 5, candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

For Higher, candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website and the *Coursework assessment task* found on SQA's secure website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

#### **Evidence to be submitted for a verification event**

Evidence will be uplifted by SQA for this purpose. Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the external verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.



<b>National 5 Gàidhlig performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
<p>The performance is a discussion with the assessor lasting approximately 6 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the detailed marking instructions as laid out in the Coursework Assessment Task document. The total mark for each candidate's performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both SCQF Level 5 unit and course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

<b>Higher Gàidhlig performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
<p>The performance is a discussion with the assessor lasting no more than 10 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the detailed marking instructions as laid out in the Coursework Assessment Task document. The total mark for each candidate's performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both unit and course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

## Higher Graphic Communication assignment and Advanced Higher project (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the external verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

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### What evidence is needed for external verification?

#### **Assessed candidate evidence**

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Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
<b>For the centre</b>	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
<b>For each candidate in the sample</b>	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the external verifier to make an

informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>Higher Graphic Communication assignment</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
<p>A graphic communication folio — not exceeding ten A3-sized pages:</p> <ul style="list-style-type: none"> <li>◆ Analysis and research (1 A3-sized page or throughout)</li> <li>◆ Preliminary graphics (2-3 A3-sized pages)</li> <li>◆ Production drawings and CAD models (3-4 A3-sized pages)</li> <li>◆ Promotional documents or publication (3-4 A3-sized pages)</li> </ul>	<p>Hard copy (paper-based) candidate's evidence.</p>

<b>Advanced Higher Graphic Communication project</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
Detailed project plan showing ongoing refinement.	Hard copy (paper-based) candidate's evidence.
Graphic communication folio — not exceeding 20 A3-sized pages or equivalent for graphics work.	Hard copy (paper-based) candidate's evidence.
'Record of progress' or reflective commentary.	Hard copy (paper-based) candidate's evidence.
Electronic copy of presentation not exceeding 10 minutes in length.	Any appropriate electronic format.  This could be supported by:  Speaker notes which accompany delivery of the presentation.  And/ or  If report/ presentation is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that clearly shows the basis on which the assessment judgements have been made in accordance with SQA marking instructions.  And/ or  Audio-visual recording, in any appropriate format.
Evidence of the candidate's degree of independence.	Hard copy (paper-based) assessor's notes on independent working.  A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

## **National 5 and Higher Modern Languages — including Cantonese; French; Gaelic (Learners); German; Italian; Mandarin (Simplified); Mandarin (Traditional); Spanish; Urdu — performance (event)**

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the external verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### **What evidence is needed for external verification?**

#### ***Assessed candidate evidence***

Candidates' evidence for external verification must have been assessed in centres prior to submission.

For National 5, candidates' evidence for the internally-assessed component of course assessment is described in the course specification document found on [SQA's National 5 Modern Languages home page](#), tab 2017–18 session.

Candidate evidence must be marked in accordance with the SQA Marking Instructions in the course specification document.

For Higher, candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website. Candidate evidence must be marked in accordance with the SQA Marking Instructions in the *Coursework assessment task* document found on SQA's secure website.

#### ***Evidence to be submitted for a verification event***

Evidence will be uplifted by SQA for this purpose. Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
<b>For the centre</b>	1	Evidence of the centre's internal verification processes and their application.	
	2	The Verification Sample Form completed with details provided for all candidates in the sample	
<b>For each candidate in the sample</b>	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with a breakdown of marks for each subsection of the performance and total for the whole performance for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the external verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Modern Languages performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
<p>The performance is a presentation lasting approximately 1–2 minutes immediately followed by a conversation with the assessor, based on the candidate’s presentation, lasting 5-6 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the marking instructions as laid out in the course specification document. The total mark for each candidate’s performance should be entered on the Verification Sample Form. A breakdown of marks for each subsection of the performance and a total for the whole performance should be provided on the Candidate Assessment Record (or equivalent).</p> <p>Note that where the same performance provides candidate evidence for both SCQF Level 5 Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>



<b>Higher Modern Languages performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence to be submitted for verification event</b>
<p>The performance is a presentation lasting approximately 1½–2 minutes immediately followed by a conversation with the assessor, based on the candidate’s presentation and moving into at least one other context, lasting 4½–6 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the marking instructions as laid out in the Coursework Assessment Task document. The total mark for each candidate’s performance should be entered on the Verification Sample Form. A breakdown of marks for each subsection of the performance and a total for the whole performance should be provided on the Candidate Assessment Record (or equivalent).</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

## **National 5, Higher and Advanced Higher Physical Education performance (visit)**

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### **What evidence is needed for a verification visit?**

#### ***Assessed candidate evidence***

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit.

For National 5, candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

For Higher and Advanced Higher, candidates' evidence for the internally-assessed component of course assessment is described in the *General assessment information* document found on SQA's website and the *Coursework assessment task* found on SQA's secure website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

Please note for Higher candidates' plans and evaluations must have been assessed by centres prior to the verification visit.

**Centres selected for external verification must provide the following:**

<b>Evidence for verification checklist</b>			✓
<b>For the centre</b>	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
<b>For each candidate in the sample</b>	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Physical Education performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
<p>Evidence of two single performances in different physical activities.</p> <p>The two activities selected must provide the candidate with the opportunity to display a significantly different range of movement and performance skills.</p>	<p>Detailed assessor observation notes checklists and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p> <p>Note that a sample of live performances will be observed and assessed by assessor and visiting verifier during the visit, but these will not be live assessments.</p>

<b>Higher Physical Education performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
<p>Evidence of planning and preparation for the performance which should have been assessed prior to the visit.</p> <p><b>Please also provide a recording/breakdown of the performance marks for each candidate whose planning and evaluation is to be verified</b></p>	<p>Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And/or:</p> <p>If candidate evidence was oral, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions</p>
<p>Evidence of a single performance for a chosen physical activity</p>	<p>Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p> <p>Note that a sample of live performances will be observed and assessed by assessor and visiting verifier during the visit, but these will not be live assessments.</p>
<p>Evidence of evaluation of the single performance</p>	<p>Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And/or:</p> <p>If candidate evidence was oral, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p>

<b>Advanced Higher Physical Education performance</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
Evidence of a high-level single performance for a chosen physical activity	<p>Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p> <p>Note that a sample of live performances will be observed and assessed by assessor and visiting verifier during the visit, but these will not be live assessments.</p>

## National 5 Practical Cake Craft practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for a verification visit?

#### **Assessed candidate evidence**

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

### Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Practical Cake Craft practical activity</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
A copy of the completed candidate pro forma including the candidate's design illustration, list of resources and plan of work for baking and finishing the cake.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
The prepared and trimmed/filled cake base	Paper-based photographs showing relevant details.  And/or:  Audio-visual recording of relevant production stages in any form that can be readily accessed by the visiting verifier during the visit.
The candidate's completed cake	The completed cake.
Ephemeral evidence of skills demonstrated during production that cannot readily be judged on the basis of other candidate evidence	Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made.  Or/and:  Audio-visual recording of relevant evidence, in any form that can be readily accessed by the visiting verifier during the visit.

## National 5 Practical Cookery practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for a verification visit?

#### **Assessed candidate evidence**

Candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

Normally, all candidates' evidence for external verification must have been assessed by centres prior to the verification visit. In the case of this subject, however, the completed dishes, and ephemeral evidence of skills demonstrated during production, will be assessed during the verification visit.

#### Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an



informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Practical Cookery practical activity</b>	
<b>The candidate evidence</b>	<b>Form of candidate evidence acceptable for visiting verification</b>
A copy of the completed candidate planning booklet or equivalent that includes the candidate's completed time plan for carrying out the practical activity and the candidate's description of the service details for the three dishes.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
The completed dishes.	The completed dishes.
Ephemeral evidence of skills demonstrated during production.	Ephemeral evidence of those skills.

## National 5 Practical Electronics practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for a verification visit?

#### **Assessed candidate evidence**

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

### Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Practical Electronics practical activity</b>	
<b>The assessed candidate evidence</b>	<b>Form of candidate evidence acceptable for visiting verification</b>
The constructed circuit	The constructed circuit.
The record of progress through the task including all items of evidence specified within the assessment task and including hard copy printouts from simulation software	Hard copy (paper-based) candidate's evidence.
A short report on the testing of the solution (in written, electronic and/or oral form)	Hard copy (paper-based) candidate's evidence.  Or:  Where report is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.
Evidence of candidate's degree of independence and safe working	Assessor observation notes on safe and independent working.  And:  A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

## National 5 Practical Metalworking practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for a verification visit?

#### **Assessed candidate evidence**

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

### Centres selected for external verification must provide the following evidence ahead of the verification visit:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Practical Metalworking practical activity</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
The completed product.	The completed product.
The record of progress (in the format provided by SQA and including the record of safe working).	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
Any jigs or templates created by the candidate and used in the manufacture of the product.	Any jigs or templates created by the candidate and used in the manufacture of the product.
Completed materials/ cutting list.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.

## National 5 Practical Woodworking practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed components of course assessment.

External verification of internally-assessed course components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

### What evidence is needed for a verification visit?

#### **Assessed candidate evidence**

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for the internally-assessed component of course assessment is described in the course specification and *Coursework assessment task* documents found on SQA's website. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework assessment task*.

### Centres selected for external verification must provide the following evidence ahead of the verification visit:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

<b>National 5 Practical Woodworking practical activity</b>	
<b>The assessed candidate evidence</b>	<b>Form of assessed candidate evidence acceptable for visiting verification</b>
The completed product.	The completed product.
The record of progress (in the format provided by SQA and including the record of safe working).	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
Any jigs or templates created by the candidate and used in the manufacture of the product.	Any jigs or templates created by the candidate and used in the manufacture of the product.
Completed materials/ cutting list	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.

## History of changes

Version	Description of change	Date
5.1	Correction to table of contents.	December 2017