

FX0P 04 (EB5) Supervise and Enforce Interventions in the Community

Elements of competence

- EB5.1 Assist in supervising individuals' participation in interventions within the community
- EB5.2 Monitor compliance and address issues of non-compliance with interventions

About this Unit

This Unit is about supervising individuals' participation in interventions within the community, and includes addressing any difficulties in ensuring effective participation.

Interventions can be those arising from, for example, court orders, statutory licences and bail conditions.

The enforcement of participation via Court Orders is addressed by a separate Unit.

Evidence Requirements for the Unit

It is essential that you adhere to the Evidence Requirements for this Unit — please see details overleaf.

SPECIFIC EVIDENCE REQUIREMENTS FOR THIS UNIT
Simulation:
◆ Simulation is NOT permitted for this Unit.
The following forms of evidence ARE mandatory:
<ul style="list-style-type: none"> ◆ Direct observation: Your assessor or expert witness must observe you in real work activities that provide a significant amount of the Performance Criteria for most of the Elements in this Unit. For example your assessor may see you supervising individuals participating in an intervention within the community arising from court orders, statutory licences and bail conditions. ◆ Reflective account/Professional discussion: These will be an explanation or a description of your practice in particular situations based on current working practices. For example an account of a meeting with the offender and others involved in the intervention to monitor progress and compliance.
Competence of performance and knowledge could also be demonstrated using a variety of evidence from the following:
<ul style="list-style-type: none"> ◆ Questioning/Professional discussion: May be used to provide evidence of knowledge, legislation, policies and procedures that cannot be fully evidenced through direct observation or reflective accounts. In addition the assessor/expert witness may also ask questions to clarify aspects of your practice. ◆ Expert witness: A designated expert witness may provide direct observation of practice, questioning, undertaking a professional discussion or providing feedback on a reflective account. Working with offending behaviour can pose a number of challenges for direct observation of practice by assessors not based in the workplace and it is vital that expert witnesses are identified at the planning stage as they will be required to work closely with your assessor in the evidence gathering process. ◆ Witness testimony: Can be a confirmation or authentication of the activities described in your evidence that your assessor has not seen. A work colleague or another key person could provide this. It is NOT appropriate to use witness testimony from any offenders/member of their family or circle of friends. ◆ Products: These can be risk assessments, incident records, intervention plans, behaviour contracts, and/or any other agency approved forms and records. ◆ Due to the nature of this Unit considerable care should be given to the inclusion of any anonymised records in your portfolio. They should remain where they are normally stored and checked for their authenticity by your assessor as well as occasionally by your verifier. Where records are included great care should be taken to ensure they are anonymised to ensure confidentiality.

GENERAL GUIDANCE

- ◆ Prior to commencing this Unit you should agree and complete an assessment plan with your assessor which details the assessment methods (including potential products) and the tasks you will be undertaking to demonstrate your competence.
- ◆ Evidence must be provided for ALL of the Performance Criteria ALL of the knowledge and parts of the range/scope that are relevant to your job.
- ◆ Candidates and assessors should ensure that knowledge evidence should be **integrated** into the reflective accounts, direct observations and if appropriate in professional discussions. Care should be taken to **avoid** assessment of knowledge through set or banks of questions as they generally do not reflect real work practice.
- ◆ The evidence must reflect the policies and procedures of your workplace and be linked to the current legislation, values and principles of best practice within the Community Justice sector and in particular those staff working with offenders.
- ◆ ALL evidence must relate to your own work practice.

KNOWLEDGE SPECIFICATION FOR THIS UNIT

Competent practice is a combination of the application of skills and knowledge informed by values and ethics. This specification details the knowledge and understanding required to carry out competent practice in the performance described in this Unit.

When using this specification **it is important to read the knowledge requirements in relation to expectations and requirements of your job role.**

You need to provide evidence for ALL knowledge points listed below. There are a variety of ways this can be achieved so it is essential that you read the ‘knowledge evidence’ section of the Assessment Guidance.

You need to show that you know, understand and can apply in practice:	Enter Evidence Numbers
<i>Working with offending behaviour</i>	
1 Legislation relating to interventions within the community and its impact for your work.	
2 Your organisation’s role and responsibilities in the supervision and monitoring of compliance with interventions in the community.	
3 The role and responsibilities of other agencies involved in delivering relevant interventions in the community.	
4 Why it is important to clarify with individuals, and to confirm their understanding of the requirements of their intervention, including their responsibilities and the likely consequences of any failure to comply.	
5 The importance of supervising individuals, and of monitoring whether individuals meet the conditions of the interventions.	
6 The importance of ensuring consistency in dealing with breaches of interventions.	
7 The importance of working closely with all relevant agencies when determining the reasons why individuals are refusing to participate in interventions, and how to do this.	
8 The importance of ensuring that individuals are aware of the statutory powers that can be called upon to enforce their involvement in interventions, and the impact of such powers upon them.	
9 The importance of applying statutory powers, and the associated responsibility to local communities, victims and individuals of using such powers correctly.	
10 The types of statutory powers available, the circumstances when these can be used, and to whom to refer towards applying for such powers.	
11 The importance of ensuring that the conditions sought when applying for statutory powers are appropriate and workable.	

You need to show that you know, understand and can apply in practice:	Enter Evidence Numbers
<i>Working with offending behaviour (cont)</i>	
12 The ways in which the physical, social, psychological and emotional development of individuals affects their behaviour and its associated patterns.	
13 Factors which may be relevant to an individual's difficulties, including triggers and patterns of offending behaviour.	
14 The principles of effective equality, diversity and anti-discriminatory practice.	

EB5.1 Assist in supervising individuals' participation in interventions within the community

Performance Criteria		DO	RA	EW	Q	P	WT
1	Identify the nature of the intervention, and its goals.						
2	Determine the relevant needs of the individual and their objectives from the intervention.						
3	Establish clearly your role in supervising the participation of individuals, and agree this with relevant colleagues, those delivering the intervention, the individual and significant others.						
4	Inform the individual how the supervision will take place, explaining clearly your role and responsibilities.						
5	Ensure that the individual understands their requirements under the terms of the intervention, and the consequences of their non-compliance.						
6	Communicate in a manner, and at a pace appropriate to the individual, encouraging questions and checking for understanding, and free from discrimination and oppression.						
7	Challenge constructively attitudes which are aggressive, abusive or discriminatory, whilst taking account of your own safety.						
8	Provide ongoing support in line with your supervisory role.						
9	Identify promptly any issues or obstacles affecting the individual's participation and address these correctly, in line with your role and responsibilities.						
10	Provide up to date and relevant information regarding the individual's participation to those who require it and are entitled to it.						

DO = Direct Observation
EW = Expert Witness

RA = Reflective Account
P = Product (Work)

Q = Questions
WT = Witness Testimony

EB5.2 Monitor compliance and address issues of non-compliance with interventions

Performance Criteria		DO	RA	EW	Q	P	WT
1	Obtain information from relevant people regarding the individual's compliance, sufficient for effective monitoring and for identifying any issues promptly, in line with your organisation's requirements.						
2	Identify promptly apparent non-compliance, checking and verifying the circumstances with the relevant people and the individual.						
3	Establish correctly the reason(s) for non-compliance.						
4	Determine whether the reason(s) can be addressed by reasonable means, other than through enforcement via statutory powers, and where possible, agree and action these with the relevant agencies.						
5	Issue clear warnings to individuals where there is a risk of non-compliance, setting out the likely consequences.						
6	Determine correctly those cases where the use of statutory powers is required, and refer these promptly to the appropriate person(s).						
7	Maintain accurate, complete and up to date records, and provide all relevant information promptly to those who need it and are entitled to receive it.						

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To be completed by the candidate

I SUBMIT THIS AS A COMPLETE UNIT

Candidate's name:

Candidate's signature:

Date:

To be completed by the assessor

It is a shared responsibility of both the candidate and assessor to claim evidence, however, it is the responsibility of the assessor to ensure the accuracy/validity of each evidence claim and make the final decision.

I CERTIFY THAT SUFFICIENT EVIDENCE HAS BEEN PRODUCED TO MEET ALL THE ELEMENTS, PCS AND KNOWLEDGE OF THIS UNIT.

Assessor's name:

Assessor's signature:

Date:

Assessor/Internal verifier feedback

To be completed by the internal verifier if applicable

This section only needs to be completed if the Unit is sampled by the internal verifier

Internal verifier's name:

Internal verifier's signature:

Date: