



Our Ref: HN Events

May 2011

To: SQA Co-ordinator

**For the attention of all staff responsible
for the delivery of HNC Events/HND Events Management**

| Action by Recipient |
|---------------------|
| ✓ Note and pass on |

Contact: Christine Keenan/Linda Meikle
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Dear Colleague

**HN Frameworks HNC Events (G918 15)
 HND Events Management (G919 16)**

This letter contains information relating to the above Group Awards which I hope you find useful.

Managing Financial Resources in Hospitality (DL3A 35)

This Unit has been added to the group award frameworks as an alternative to Preparing Financial Forecasts (F84R 35).

This means that within mandatory section of the HND framework candidates will be able to gain one credit from the following:

Finance: 1.0 credit needed

Preparing Financial Forecasts - SCQF 8 (F84R 35) (1.0)

Preparing Financial Forecasts - SCQF 8 (DE3J 35) (1.0) (Lapse Date: 31.07.2012)

Managing Financial Resources in Hospitality – SCQF 8 (DL3A 35) (1.0)

The Unit has also been added to the options for the HNC Events group award.

Events Industry: An Introduction (F35W 34)

- ◆ Unit specification: Assessment conditions and Assessment Guidelines clarified. Outcome 1 – final Evidence Requirement amended to '*examine four trends within the industry over the last **five** years*'.
- ◆ Assessment exemplar: Modified to reflect amendments in Unit specification and word count removed from Outcome 1.

Events Applications (F35R 34)

- ◆ Unit specification: Outcome 1 – '*Type of events*' and '*Market research*' added to Knowledge and/or Skills and Evidence Requirements clarified. Outcome 2 – '*SMART objectives*' added to Knowledge and/or Skills and Evidence Requirements.
- ◆ Assessment exemplar: Modified to reflect amendments in Unit specification. Checklists amended to ensure consistency with Unit specification.

The group award structures and mapping information within the Arrangements Document has been updated to incorporate the additional Unit '*Managing Financial Resources in Hospitality (DL3A 35)*'.

Should you have any questions or queries regarding the above, please do not hesitate to contact Christine or myself.

Yours faithfully

Linda K Meikle

Linda Meikle
Qualifications Officer