

Research and Information Services

MONITORING STANDARDS REPORT



HND Beauty Therapy (G1YK 16)

2005 Report on Monitoring Standards

Scottish Qualifications Authority

2005 Report on Monitoring Standards in

HND Beauty Therapy (G1YK 16)

Two experienced members of SQA's moderating team and an external specialist in the field judged assessment material and candidate evidence against the standards of Units:

- ◆ **D594 04** *Anatomy and Physiology of the Human Body — Facial Treatments*
- ◆ **D4E1 04** *Facial Treatments: Electrical — Facial Treatments: Manual*
- ◆ **D4DY 04** *Facial Treatments: Manual*
- ◆ **D4E2 04** *Body Treatments: Electrical 1: Heat and Light Treatments*
- ◆ **D4E3 04** *Body Treatments: Electrical 2*

Centres were asked to provide evidence for two candidates for each of the above Units. The total number of judgements for assessment instruments and assessment decisions in 2005 was 228 and 22 for 2002. Some detailed comments are provided for each Unit as an appendix to this report.

The scrutiny panels' findings can be summarised as follows:

Quality of collected material

The quality of material varied from 'satisfactory' to 'good'.

Assessment instruments

In general, instruments of assessment were appropriate and the standard and level of demand were in line with national standards. Most of the assessment instruments provided were clear and well constructed for theoretical and practical outcomes. There was limited evidence of guidance to candidates on the criteria for pass on the assessment instruments but guidance was occasionally given for the Performance Criteria and range and on non-achievement of the required standard.

Some instances of using marks and cut-off percentages to decide the pass levels in the Anatomy and Physiology of the Human Body Unit were noted. This practice required production of a marking scheme which needed to highlight those questions that would be essential for achieving the Outcome. This would serve as an aid for both internal and external moderation and was not made available in the materials inspected.

The scrutiny panel noted several instances of over-assessment in some Units which could be reduced by greater integration across the provision. It was, at times, difficult to ascertain where integration of assessments across Units had taken place due to lack of cross referencing in the Course materials provided.

There were a few instances where open book conditions were being used for most of the written assessments which was considered to lower the level of demand for

candidates as it generally did not test their ability to retain factual and underpinning knowledge. The panel attributed this to be due to the lack of sufficient information in the evidence requirements in the Unit descriptors which did not provide guidance as to whether assessments were to be open or closed book.

Evidence of candidate performance

The panel found that the standard of candidate performance was in line with national standards in the majority of cases. There were some instances of good practice in assessment where, for example, extended client consultation sheets were used to generate evidence in Practical Outcomes or student feedback reports for written assessments, which were used to help candidates with remediation and reassessment.

Differences in standard were found where there was insufficient evidence of candidates' performance in practical work and incomplete client records or range requirements not fully covered in practical assessment.

Assessment decisions

In general, assessors' decisions were accurate and consistent within centres and across different assessors where cross marking took place. Where incomplete evidence had been submitted, the scrutiny panel's decision on a borderline pass might have varied from the original assessment decision, in some cases.

Comparing standards over time

Evidence available from the assessment materials examined suggested that the qualification standards in the session 2004-2005 are similar to those viewed in 2002. Most centres were using the same instruments of assessment and only a few had made very minor changes to the presentation of the assessment instruments mainly to improve clarity of diagrams and size of wording for candidates.

General comments

The panel found that there was less assessment evidence than that expected, given the number of participating centres. A fair amount of practical material was missing from the evidence available which may have been responsible for a less complete overview of assessment standards.

The co-operation and joint work carried out by the two moderation groups involved in the scrutiny panel was very helpful in understanding each other's perspective in assessment practice.

Conclusions

While the standard of level of demand has stayed comparatively the same, there is room for improvement in the assessment process.

Recommendations

SQA should:

- ◆ (via the moderating teams) make greater use of integrated assessment within and across Units where appropriate, in order to make learning more holistic and to allow candidates to apply gained knowledge and skills in different situations and contexts. This will reduce assessment overload but also make the study of the Anatomy and Physiology of the Human Body Unit more meaningful for Beauty Therapy candidates when it is integrated within the practical Units
- ◆ provide greater guidance on evidence requirements for all new and existing Units and on the conditions of assessment in the descriptor specifications to ensure standardisation of assessment is consistent across centres
- ◆ encourage centres to make use of SQA's prior moderation facilities. This may be a useful aid to ease assessment with the introduction of the new Beauty Therapy Units
- ◆ consider creating a bank of assessment questions for centres to use

Report on Monitoring Standards in HND Beauty Therapy (G1YK 16)

1. Introduction

Unit	Main Purpose	Candidate Profile	Uptake
D594 04 Anatomy and Physiology of the Human Body	To provide underpinning knowledge of the anatomy and physiology of the human body for beauty therapists	HNC/HND Beauty Therapy candidates	The Unit is an integral one in HN Beauty Therapy Courses and has a high uptake
D4DY 04 Facial Treatments: Manual	Effectively applying manual facial treatments and designing an individual strategy after consultations with a client	Candidates who are undertaking the HND Beauty Therapy award	High uptake — this is a mandatory Unit within the HND Beauty Therapy framework
D4E1 04 Facial Treatments: Electrical	To design an individual facial treatments plan in consultation with a range of clients and competently apply a comprehensive range of facial treatments	HNC/HND Beauty Therapy candidates	High uptake due to this Unit being a core/mandatory Unit for HNC or 1 st Year HND award
E4D3 04 Body Treatments: Electrical 2	To design an individual body treatment plan in consultation with clients and competently applying a range of electrical treatments	Candidates who are undertaking the HND Beauty Therapy award	A high uptake due to the fact it is mandatory/core Unit within the Beauty Therapy framework
D4E2 04 Body Treatments: Electrical 1 — Heat and Light Treatments	Demonstrating proficiency in applying heat and light treatments in consultation with clients	Candidates who are undertaking the HND Beauty Therapy	High uptake — this is a mandatory Unit within the HND framework

Report on Monitoring Standards in HND Beauty Therapy (G1YK 16)

2. Assessment instruments

Unit	Fitness for Purpose/Integration	Quality of Presentation	Level of Demand	Conditions of Assessment	Guidance on Criteria for pass and validity to PCs and range/Summary
<p>D594 04 Anatomy and Physiology of the Human Body</p>	<p>Assessment instruments conformed to the requirements of the Unit descriptor and centres used an acceptable variety of different assessment questions as a means of assessing candidate learning</p> <p>Integration Very little use of integrated assessment where it could have been possible and which would have reduced assessment overload. Outcome 2 in the Unit could have been integrated with Facial Treatments Manual (Outcome 1) in most Courses</p>	<p>The quality varied from satisfactory to good. Diagrams were clear and questions were precise</p>	<p>Generally, the level of demand was appropriate</p>	<p>In the majority of cases, the conditions were not specified on the instruments of assessment. While the majority used closed book, a few instances of open book conditions were noted</p>	<p>Only limited guidance on the criteria for pass. Some guidance on non achievement of the required Standard on Student feedback sheets was noted</p>
<p>D4DY 04 Facial Treatments: Manual</p>	<p>Instrument of assessment is relevant to the requirements of the unit.</p> <p>Integration 50% of the evidence showed this as a stand alone and the other 50% showed integration with other Units</p>	<p>Presentation was mainly good</p>	<p>Majority achieving the required standard</p>	<p>Candidates were given very little guidance on the conditions of assessment</p>	<p>Candidates were given very little detail on the criteria for a pass</p>

Report on Monitoring Standards in HND Beauty Therapy (G1YK 16)

2. Assessment instruments

Unit	Fitness for Purpose/Integration	Quality of Presentation	Level of Demand	Conditions of Assessment	Guidance on Criteria for pass and validity to PCs and range/Summary
<p>D4E104 Facial Treatments: Electrical</p>	<p>Instruments of assessment were appropriate e.g. practical aspects were covered by observation Integration This unit's outcome PC (a) was often integrated with body electrical units as the underpinning knowledge requirements of the effects of equipment are the same. Some centres integrated this unit with facial treatments manual — through often this was not clearly indicated and hard to follow</p>	<p>Generally presentation was good</p>	<p>Generally the level of demand was at the required standard</p>	<p>Very little guidance if any on the conditions of the assessment on the actual instruments of assessment. Some evidence of this being provided to the assessors only</p>	<p>No guidance given on criteria for pass. Some centres gave guidance on the instruments of assessment for PCs and range requirements</p>
<p>E4D304 Body Treatments: Electrical 2</p>	<p>Instruments were relevant to the requirements for each outcome Integration This unit was generally integrated with body treatments electrical 1. These units are ideal to be integrated, as range of equipment is similar</p>	<p>Generally the quality of presentation was good. A few were satisfactory only</p>	<p>Generally the level of demand was appropriate. Some evidence of over assessment and some evidence which was below the expected level of demand</p>	<p>Rarely specified on the instruments of assessments</p>	<p>Rarely was any guidance given to candidates for a pass. There was evidence generally for PCs and range</p>

Report on Monitoring Standards in HND Beauty Therapy (G1YK 16)

2. Assessment instruments

Unit	Fitness for Purpose/Integration	Quality of Presentation	Level of Demand	Conditions of Assessment	Guidance on Criteria for pass and validity to PCs and range/Summary
<p>D4E204 Body Treatments: Electrical 1 — Heat and Light Treatments</p>	<p>Instruments of assessment are relevant to the requirements of the outcome Integration This was mostly integrated with Body Treatment: Electrical 2</p>	<p>Generally good presentation — a few only were satisfactory</p>	<p>Most assessments were appropriate to the requirements of the Unit — a little evidence of under assessing and a little of over assessing</p>	<p>Were not always clear — no guidance was given</p>	<p>Candidate was not given by guidance on criteria for pass</p>

Report on Monitoring Standards in HND Beauty Therapy (G1YK 16)

3. Evidence of candidate performance

Unit	Accuracy of Assessment Decisions	Consistency of Application of Standards	Examples of Good Assessment Practice/Summary	Comparison Over Time
<p>D594 04 Anatomy and Physiology of the Human Body</p>	<p>In general the assessor's decisions were accurate, fair and consistent across the majority of evidence and across different assessors. Evidence of cross marking was evident</p>	<p>The application of standards was generally consistent but a difference was noted where open/closed book conditions were allowed for assessment</p>	<p>These include:</p> <ul style="list-style-type: none"> ◆ integration of Outcome 2 with Facial Treatment: Manual Unit ◆ student feedback/report sheets ◆ cross marking of assessment samples by different assessors to ensure fair consistent judgments ◆ good record keeping 	<p>The assessment provided from the 2002 sample showed that centres were continuing to use the same instruments of assessment. Some very minor changes had been made to some assessment questions to improve diagrams and enlarge the size of the wording. The standard and level of demand therefore appeared to be the same and was in line with national standards</p>
<p>D4DY 04 Facial Treatments: Manual</p>	<p>Generally assessment decisions were accurate</p>	<p>Interpretations of standards were generally consistent</p>	<ul style="list-style-type: none"> ◆ Integration of outcome assessments throughout Unit ◆ Some use of an extended consultation sheet to generate evidence 	<p>N/A</p>

Report on Monitoring Standards in HND Beauty Therapy (G1YK 16)

3. Evidence of candidate performance

Unit	Accuracy of Assessment Decisions	Consistency of Application of Standards	Examples of Good Assessment Practice/Summary	Comparison Over Time
<p>D4E1 04 Facial Treatments: Electrical</p>	<p>In general the assessor's decisions were accurate</p>	<p>Generally the standard was consistent, though some assessments were mainly open book</p>	<p>These include:</p> <ul style="list-style-type: none"> ◆ integration of outcomes within unit and practical aspects were also integrated with other Units from the award ◆ some evidence of client consultation cards was very comprehensive 	<p>Standard has remained the same</p>
<p>E4D3 04 Body Treatments: Electrical 2</p>	<p>Generally the assessment decisions were accurate. There were a few instances where insufficient practical evidence was available</p>	<p>The application of standards was generally consistent</p>	<ul style="list-style-type: none"> ◆ integration of Unit with other Units from the award ◆ integration of assessments across the Outcomes ◆ extended client consultation record cards to generate candidate evidence ◆ a variety of 'types of assessment' has been used to gain the necessary evidence 	<p>No noticeable change in the evidence material from 2002. Instruments for assessment being used for 2005 and 2005 are the same 'type of assessment'. Level of demand appears to be the same 'on standard'</p>
<p>D4E2 04 Body Treatments: Electrical 1 — Heat and Light Treatments</p>	<p>Generally assessment decisions were accurate. There were a few instances where insufficient practical evidence was available</p>	<p>Interpretation of Units was consistently what would be expected</p>	<ul style="list-style-type: none"> ◆ integration of assessment throughout Unit and also across Units within the award ◆ use of extended consultation sheets to generate evidence ◆ variety of assessments had been chosen 	<p>The centres have been using the same Unit description as in 2002 and the level of demand in candidates appears to be at much the same level — similar assessment instruments have been used. Standards appear to be much the same</p>