



Our Ref: HN Events

February 2011

To: SQA Co-ordinator

**For the attention of all staff responsible
for the delivery of HNC Events/HND Events Management**

Action by Recipient
✓ Note and pass on

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Dear Colleague

**HN Frameworks HNC Events (G918 15)
 HND Events Management (G919 16)**

This letter contains information relating to the above Group Awards which I hope you find useful.

Events: Graded Unit 1 (F4AP 34)

This Unit specification has been revised. The marks allocated to Stages 1 and 2 have been amended to 20% and 60% respectively. In Task 2 of Stage 2, the second bullet point has been amended from 'operational constraints' to 'operational solutions'. The revised specification can be downloaded from SQA's website www.sqa.org.uk.

Events: Graded Unit 1 – Assessment Exemplar

The assessment exemplar, for this project-based Graded Unit, has been revised in line with the changes to the mark allocation for Stages 1 and 2 in the Unit specification. A detailed breakdown of mark allocation for the tasks in each Stage has been incorporated into the assessment exemplar.

Some of the templates have been revised to ensure consistency between templates given in tasks and those in suggested solutions. The amended exemplar will be available on SQA's secure website from 7 February 2011.

The External Verifiers are aware that some candidates may have started work on this Graded Unit prior to these changes being announced, and they will take this into consideration during external verification activity. Centres should record the edition of the exemplar issued to candidates for both internal and external verification purposes.

Should you have any questions or queries regarding the above, please do not hesitate to contact Christine or myself.

Yours faithfully

Linda K Meikle

Linda Meikle
Qualifications Officer