



**Higher National Qualifications
Internal Assessment Report 2014
Mobile Plant**

The purpose of this report is to provide feedback to centres on verification in Higher National Qualifications in this subject.

Higher National Units

General comments

The two centres visited this academic session by Mobile Plant External Verifiers (EVs), had a deep and through understanding of the requirements of all the HN Units that are available. Centres are now running to the new approach to quality assurance (QA) and are well versed in the application of these standards.

In one centre all of the HN Units were verified, except the Graded Unit. This was because this particular centre previously had difficulties in meeting the required standard. The EV was glad to report that the centre is now fully meeting the new QA requirements.

The other centre had no difficulties in meeting the new approach to quality assurance requirements.

Unit specifications, instruments of assessment and exemplification materials

The centres that the External Verifiers visited were fully familiar with the Unit specifications and the instruments of assessments. In both centres the External Verifiers found exemplification materials that were well presented and stored correctly. All of the staff who were delivering this award were working to a high standard and were a credit to their centres.

Evidence Requirements

The centres were fully familiar with the Evidence Requirements for the Units being delivered.

Administration of assessments

Assessments were administered well. Automotive departments held regular meetings to assess the requirements of the Higher National Units being delivered. The way in which the Units were being delivered was discussed and any problems or changes were noted and carried out. There was evidence of good internal verification procedures being implemented.

General feedback

There was evidence from centres' group meetings that feedback given to the candidates was very good. Any work that was unclear was fully discussed with the candidate and a record of this discussion was made and put with the candidate's work.

Areas of good practice

Areas of good practice included having tutorial sessions with the candidates and the use of video evidence to augment the candidates' written evidence.

Also, Unit master packs were clear and laid out methodically in all the centres visited.

Specific areas for improvement

There were no areas for improvement noted by the EVs. This is a marked improvement from previous years.

Higher National Graded Units

Higher National Certificate: Automotive Engineering

Unit specifications, instruments of assessment and exemplification materials

The centres that the External Verifiers visited were fully familiar with the Graded Unit specification and instruments of assessments. In both centres the External Verifiers found exemplification materials that were well presented and stored correctly.

Evidence Requirements

The centres were fully familiar with the Evidence Requirements for the Graded Unit.

Administration of assessments

The centres that the External Verifiers visited were administered well. The Automotive departments held regular meetings to discuss the requirements of the Graded Unit and there was evidence of good internal verification procedures being implemented.

General feedback

There was evidence from centres' group meetings that feedback given to the candidates was very good. Any work that was unclear was fully discussed with the candidate and a record of this discussion was made and put with the candidate's work.

Areas of good practice

Areas of good practice included having tutorial sessions with the candidates and the use of digital video to record the candidates carrying out the work required for success in the Graded Unit. There was also evidence of extra-curricular activities being organised to allow the candidates to practise on the complex equipment that was being used.

Specific areas for improvement

There were no areas identified that needed improvement.