

Scottish Vocational Qualifications

Senior Moderator Report

2006

Subject: 269 SVQs in Catering and Hospitality

Sector Panel or SSC: People1st

The purpose of this report is to provide feedback to centres on moderation which has taken place within Higher National and Scottish Vocational Qualifications in this subject.

SVQ AWARDS

TITLES/LEVELS OF SVQ AWARDS MODERATED

Old Awards

G63C 21	Housekeeping
G634 21	Reception
G637 21	Food Preparation and Cooking
G639 21	Kitchen Portering
G63A 21	Food and Drink Service
G63E 21	Preparing and Serving Food
G63G 22	Bar Service
G635 22	Reception
G63D 22	Housekeeping
G63H 22	Hospitality Service
G63J 22	Hospitality Quick Service
G63B 22	Food and Drink Service
G638 22	Food Preparation and Cooking
G63K 22	Residential Service
G6FC 23	Food Preparation and Cooking (General)
G6FB 23	Food Preparation and Cooking (Patisserie and Confectionery)
G6FA 23	Food Preparation and Cooking (Kitchen and Larder)
G6XN 23	Hospitality Supervision

New Awards

G82T 21	Hospitality: Food and Drink Service
G82N 21	Hospitality: Food preparation and Cooking
G82X 21	Hospitality: Multi-Skilled
G82Y 21	Hospitality: Quick Service
G82H 22	Food and Drink Service:
G82L 22	Food and Drink Service: Drink Service Only
G82G 22	Food and Drink Service: Food Service Only
G82P 22	Front Office
G836 22	Multi-skilled Hospitality Service
G82J 22	Professional Cookery, Preparation and Cooking
G82K 22	Professional Cookery
G82R 23	Professional Cookery
G83O 23	Professional Cookery: Preparation and Cooking

General comments:

Moderators have commented that visits in centres have been well-organised, with all requested documentation, interviews and site visits arranged.

This has been a busy year for centres, with the introduction of new Standards and a new assessment strategy. While there have been inevitable queries about the qualifications and frameworks content, the new awards have been well received.

There has been a growing interest in on-line assessment of knowledge evidence, and this has been particularly successful in centres where there are large numbers of candidates undertaking the VQs.

The quality of candidate portfolios sampled has continued to improve as centres become more familiar with the required documentation, and progress has been made in addressing any action/development points which had been previously identified. These have included compliance with the evidence requirements, the recording of relevant CPD activities, Internal Moderation procedures and Standardisation Activities.

Feedback obtained during site visits and candidate interviews confirms that strong support is given by assessors to enable them to achieve.

Advice on good practice and areas for further development:

Good Practice

There has been an increase on the reporting of induction processes for candidates, with comprehensive “packs” being provided in some instances.

Where assessment planning has been more specific, assessors have reported improved progression rates. This has also facilitated integration of assessment opportunities and cross-referencing opportunities. The use of cyclical menus and banks of supplementary questions has supported this approach.

Methods of collecting evidence have been expanded to include the increased use of Witness Testimony, IT-based systems, authenticated products of work and photographs, consistency statements and professional discussion. Innovative approaches to assist candidates with disabilities and/or additional support needs have included the use of pictorial diary sheets and taped evidence.

The recording of evidence is generally of a good standard, with more than the minimum requirements being assessed by observation, and clear referencing to the Standards where integration of assessments has been carried out. Knowledge sheets have been developed to meet the requirements of the new awards, and the candidate responses to questions generally good.

Centre records have generally been developed to include: candidate tracking records, minutes of meetings, feedback to assessors from Internal Moderators, feedback to candidates from assessors, in-house checklists, standardisation activities, CPD activities and the review of Internal Moderation procedures.

Areas for further development

Assessors have generally found the transition to using the new HAB unit records an improvement. Moderation feedback has focused on general housekeeping rules regarding the recording of evidence, such as:

- the appropriate recording of performance and supplementary evidence, using a tick or the letter “S”
- the appropriate use of authenticated and “live” products of work
- the use of consistency statements
- the use of cross-referencing

Advice has also been given regarding:

- the recording of CPD for Assessors and Internal Moderators.
- Standardisation activities
- the recording of Internal Moderation sampling activities, and feedback to assessors.
- The appropriate use of roleplay and simulation.

In general, advice to centres has been developmental, with few serious issues of non-compliance.