



National Qualifications Support Team

Religious and Moral Education and Philosophy

Action grid from meeting held on 7 November 2014

Ref.	Agenda/minute title	Notes of discussion/action agreed	Action	Date
1	Welcome and introductions	Qualifications Manager Mary Hailey welcomed everyone to the first meeting of the NQST.		
2	Roles and remit of NQST confidentiality	MH advised that there will be an annual meeting supplemented with online discussions on the NQST Quickr place — a dedicated secure online forum for this team.		
3	NQST Quickr Place demonstration	Qualifications Officer Lynne McCallum (LMcC) demonstrated the NQST Quickr place.		
4	Overview of Understanding Standards activity	MH gave a short presentation detailing plans for the quality assurance of the new National Qualifications. A discussion was held regarding upcoming Understanding Standards events. The group was advised that information will be posted on the SQA website once details are confirmed.		
5	Subject Update Letters and External Assessment Reports	Copies of the Draft Subject Update Letters and Draft Course Reports and External Assessment Reports (EARs) for RMPS and Philosophy (at all levels) were distributed to members during the meeting and discussed.		

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6	Subject Implementation Managers	Members were advised that new Subject Implementation Managers (SIMs) were now in place for RMPS and Philosophy, David Jack and David Ralston respectively. A brief overview of their remit was provided.		
7	National 5 and new Higher	Members discussed the new qualifications and approaches to delivery across local authorities.		
8	AOB	Members were encouraged to use the forum throughout the year to continue to discuss assessment matters.	All	Ongoing