



**National Qualifications 2016
Internal Assessment Report
Hairdressing**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Qualifications (NQ) units

Titles/levels of NQ units verified:

- F0FD 10 Cosmetology: Health and Safety
- F0F7 10 Cosmetology: Barbering: Practical Skills
- F0F6 10 Cosmetology: Product awareness
- F0F9 10 Cosmetology: Prepare and Assist in a workplace environment
- F0F8 10 Cosmetology: Career options and choices
- F0FA 10 Cosmetology: Hairdressing practical skills

General comments

The units that were verified are part of the NPA Cosmetology award and are delivered in schools, colleges and training providers. Colleges and training providers were visited in session 2015–16.

All centre staff who deliver and assess the units had been delivering them for a number of years have a clear understanding of the national standards.

College centres have regular standardisation meetings and evidence from these showed that all staff had a good understanding of the evidence required and were carrying out the delivery and assessment to a high level.

Staff within the training providers are single deliverers, but have inter-centre meetings to ensure they are all following the requirements to a national standard. Practical outcomes of the Barbering units were being delivered to a high standard.

The centres use a range of assessment methods to ensure that assessment decisions and outcomes remain consistent throughout.

All centres carried out practical sessions within realistic salon environments, ensuring all learners have a good understanding of the requirements for progression or employment in the hairdressing industry.

Unit specifications, instruments of assessment and exemplification materials

SQA assessment support packs were used for all candidates. These were being used correctly in all centres.

The assessment process and the methods of assessment are standardised across all assessments and all awards. Staff within each centre ensure that the assessments and the assessment process are valid, reliable, equitable and fair.

Evidence seen included:

- ◆ learners' completed projects
- ◆ completed assessor observation checklists
- ◆ photographs of skills carried out on clients
- ◆ client-completed consultation records

Evidence requirements

The centres use a range of assessment methods to ensure that sufficient assessment decisions are made and that the outcomes are consistent throughout.

All centres seen were using SQA-developed assessment support packs correctly.

Validity of assessment decisions was evidenced within the assessors' practical observation checklists, projects and photographs of skills carried out in services.

Reliability had been sampled within the unit specification, and assessment guidelines were practicable.

The course monitoring reports within each centre discussed equal opportunities for all students and the fairness was evidenced within the assessor feedback.

Assessment was valid, reliable equitable and fair.

Administration of assessments

Assessments are carried out when learners are sufficiently skilled to undertake these.

Learners had regular meetings with tutors and assessment schedules were in place.

Regular internal verification meetings were taking place in college centres. Internal verification was seen to be scheduled using individual centre documentation with comprehensive feedback given to assessors.

Each centre's internal verification process had an ongoing sampling plan which indicated that consistency of the assessment process remains current and valid.

Advice had been given to one centre on frequency of internal verification to ensure compliance with SQA requirements.

The centres use a range of assessment methods to ensure that sufficient evidence was seen to ensure assessment decisions were made appropriately. The evidence suggested that all decisions were consistent throughout.

Areas of good practice

- ◆ Realistic salon environment ensuring that all learners have good knowledge of requirements for future progression or employment
- ◆ Photographic evidence to show skills learned
- ◆ Within training providers, learners with previous barbering experience are used as peer mentors to support others

Specific areas for improvement

- ◆ Demonstrate compliance with the centre internal verification policy by carrying out internal verification of evidence on a minimum of two occasions every year