



Qualification Quality Assurance Criteria 2015–18

(valid from 1 August 2015)

2 Resources: The centre procedures for managing resources must be documented, implemented and monitored to meet SQA requirements.

Number	Criteria	Impact rating
2.1	Assessors and internal verifiers must be competent to assess and internally verify, in line with the requirements of the qualification.	High
2.4	There must be evidence of initial and ongoing reviews of assessment environments; equipment; and reference, learning and assessment materials.	High

3 Candidate support: Candidates are supported and guided through the qualifications for which they are entered.

Number	Criteria	Impact rating
3.2	Candidates' development needs and prior achievements (where appropriate) must be matched against the requirements of the award.	Medium
3.3	Candidates must have scheduled contact with their assessor to review their progress and to revise their assessment plans accordingly.	Medium

4 Internal assessment and verification: The centre’s internal assessment and verification procedures must be documented, implemented and monitored to meet SQA requirements.

Number	Criteria	Impact rating
4.2	Internal assessment and verification procedures must be implemented to ensure standardisation of assessment.	Medium
4.3	Assessment instruments and methods and their selection and use must be valid, reliable, practicable, equitable and fair.	High
4.4	Assessment evidence must be the candidate’s own work, generated under SQA’s required conditions.	High
4.6	Evidence of candidates’ work must be accurately and consistently judged by assessors against SQA’s requirements.	High
4.7	Candidate evidence must be retained in line with SQA requirements.	High
4.9	Feedback from qualification verifiers must be disseminated to staff and used to inform assessment practice.	Medium