

SVQ 2 Furniture Making - Traditional at SCQF Level 5
Core Skills Signposting

NOS Reference (Single element)	PROFM12	PROFM13	PROFM15	PROFM16	PROFM21	PROFM25		Units	PROWPW01	PROFFI228	PROHSS1		Units	PROFF7	PROFF6
Communication SCQF Level 3															
Communication															
Task 1: Read a simple document related to your work	X	X	X	X	X		SCQF3	Produce and respond to simple oral communication			X	SCQF3	Produce and respond to simple oral communication		
Task 2: Produce a document or related documents that convey several pieces of information, opinions, or ideas							SCQF4	Produce and respond to straightforward oral communication			X	SCQF4	Produce and respond to straightforward oral communication		X
Task 3: Take part in a simple discussion on a topic related to your work	X	X	X	X	X	X	SCQF5	Produce and respond to oral communication				SCQF5	Produce and respond to oral communication		
Communication SCQF Level 4															
Communication															
Task 1: Read, understand, and evaluate a straightforward document related to your work	X	X	X	X	X		SCQF4	Read, understand and evaluate straightforward written communication				SCQF6	Produce and respond to oral communication on a complex topic		
Task 2: Produce a document or related documents that convey several items of information, opinions, or ideas							SCQF5	Read, understand and evaluate written communication				SCQF4	Read, understand and evaluate straightforward written communication	✓	
Task 3: Take part in either a straightforward discussion on a topic related to your work	X	X	X	X	X	X	SCQF3	Produce a simple written communication				SCQF5	Read, understand and evaluate written communication		
Communication SCQF Level 5															
Numeracy															
Task 1: Read, understand, and evaluate a document related to your work	X	X	X	X	X		SCQF3	Apply simple numerical skills in everyday situations				SCQF6	Read, understand and evaluate complex written communication		
Task 2: Produce a well-structured document or a collection of related documents that convey several items of information							SCQF4	Apply a range of straightforward numerical skills in everyday situations				SCQF3	Produce a simple written communication		
Task 3: make a substantial contribution to a discussion on a topic related to your work	X	X	X	X	X	X	SCQF5	Apply a range of numerical skills in various everyday situations				SCQF4	Produce a straightforward but detailed written communication	X	
Communication SCQF Level 6															
Numeracy															
Task 1: Read, understand, and evaluate a complex document related to your work							SCQF6	Apply in combination a wide range of numerical methods to solve complex problems in everyday and specialised situations				SCQF5	Produce well structured written communication on complex topics		
Problem Solving															
Task 2: Produce a well-structured document or a collection of related documents that convey several items of complex information							SCQF3	Analyse a simple situation or issue			X	SCQF3	Read and use simple graphical information in familiar everyday situations		
Task 3: make a substantial contribution to a discussion on a complex topic related to your work							SCQF4	Analyse a straightforward situation or issue			X	SCQF4	Interpret and communicate straightforward graphical information in everyday situations		
Numeracy SCQF Level 3															
Numeracy															
Task 1: Carry out a variety of simple number tasks related to your work that involve calculations requiring one or two steps							SCQF5	Analyse a situation or issue			X	SCQF5	Interpret and communicate graphical information in everyday situations		
Task 2: Read and use a simple scale on a graph or a familiar measuring instrument	X	X	X	X	X		SCQF6	Analyse a complex situation or issue				SCQF6	Apply a wide range of graphical skills to interpret and present complex information in everyday situations		
Task 3: Use graphical format to find out information	X	X	X	X	X		SCQF3	Plan, organise and complete a simple task	X	X	X	SCQF3	Apply simple numerical skills in everyday situations		
Task 4: Use graphical format to communicate information	X	X	X	X	X		SCQF4	Plan, organise and complete a straightforward task	X	X	X	SCQF4	Apply a range of straightforward numerical skills in everyday situations		
Numeracy SCQF Level 4															
Numeracy															
Task 1: Carry out a variety of straightforward number tasks related to your work that involve calculations requiring a minimum of two steps							SCQF5	Plan, organise and complete a task			X	SCQF5	Apply a range of numerical skills in various everyday situations		
Task 2: Read and use a straightforward scale either on an instrument such as a ruler or on a graph	X	X	X	X	X		SCQF6	Plan, organise and complete a complex task				SCQF6	Apply in combination a wide range of numerical methods to solve complex problems in everyday and specialised situations		
Task 3: Use graphical format to find out information	X	X	X	X	X		SCQF3	Review and evaluate a simple problem solving activity					Problem Solving		
Task 4: Use graphical format to communicate information	X	X	X	X	X		SCQF4	Review and evaluate a straightforward problem solving activity	X	X		SCQF3	Analyse a simple situation or issue		
Numeracy SCQF Level 5															
Numeracy															
Task 1: Apply a wide range of numerical skills to solve work-related problems.	X	X	X	X	X		SCQF5	Review and evaluate a problem solving activity	X	X		SCQF4	Analyse a straightforward situation or issue	✓	X
Task 2: Use graphical format to find out information	X	X	X	X	X		SCQF3	Working with Others				SCQF5	Analyse a situation or issue		
Task 3: Use graphical format to communicate information	X	X	X	X	X		SCQF4	In simple interactions, work with other co-operatively on an activity and/or activities			X	SCQF6	Analyse a complex situation or issue		
Numeracy SCQF Level 6															
ICT															
Task 1: Apply a wide range of numerical skills to solve work-related problems.	X	X	X	X	X		SCQF5	In straightforward interactions, work with other co-operatively on an activity and/or activities			X	SCQF3	Plan, organise and complete a simple task	✓	X
Task 2: Use graphical format to find out information	X	X	X	X	X		SCQF6	In interactions, work with other co-operatively on an activity and/or activities			X	SCQF4	Plan, organise and complete a straightforward task		
Task 3: Use graphical format to communicate information	X	X	X	X	X		SCQF3	In complex interactions, work with other co-operatively on an activity and/or activities				SCQF5	Plan, organise and complete a task		
ICT SCQF Level 3															
ICT															
Task 1: Carry out ICT activities related to your work that involve simple operations							SCQF3	Use ICT within simple tasks, to access information				SCQF6	Plan, organise and complete a complex task		
Task 2: Carry out simple ICT activities related to your work that involve using menu-based applications software.							SCQF4	USE ICT effectively to access information within a range of straightforward tasks				SCQF3	Review and evaluate a simple problem solving activity		
Task 3: Use ICT to find information relevant to your work							SCQF5	USE ICT independently, effectively and responsibly to access information within a range of tasks				SCQF4	Review and evaluate a straightforward problem solving activity		
Task 4: Keeping information safe							SCQF6	USE ICT independently to carry out complex searches across a range of tasks				SCQF5	Review and evaluate a problem solving activity		
ICT SCQF Level 4															
ICT															
Task 1: Carry out ICT activities related to your work that involve straightforward operations.							SCQF3	Use ICT to perform simple processing tasks				SCQF6	Review and evaluate a complex problem solving activity		
Task 2: Carry out a range of straightforward ICT activities related to your work that involve familiar application software							SCQF4	Use ICT effectively to perform a range of straightforward processing tasks				SCQF3	In simple interactions, work with other co-operatively on an activity and/or activities		
Task 3: Use ICT to find information relevant to your work.							SCQF5	Use ICT independently, effectively and responsibly to carry out a range of processing tasks				SCQF4	In straightforward interactions, work with other co-operatively on an activity and/or activities	X	
Task 4: Demonstrate safe practice in using ICT to handle information							SCQF6	Use ICT independently to carry out a range of processing tasks				SCQF5	In interactions, work with other co-operatively on an activity and/or activities		
												SCQF6	In complex interactions, work with other co-operatively on an activity and/or activities		
												SCQF3	Review own work with others in a co-operative activity and/or activities		
												SCQF4	Review work with others in a co-operative activity and/or activities	X	
												SCQF5	Review work with others in a co-operative activity and/or activities		
												SCQF6	Review work with others in a co-operative activity and/or activities		

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ICT SCQF Level 5															
Task 1: Carry out ICT activities related to your work.													ICT		
Task 2: Carry out a range of non-routine ICT activities related to your work that involve application software.													SCQF3	Use ICT within simple tasks, to access information	
Task 3: Find information in different formats from a range of local or remote data sources													SCQF4	USE ICT effectively to access information within a range of straightforward tasks	
Task 4: Demonstrate safe practice in using ICT to handle information													SCQF5	Use ICT independently, effectively and responsibly to access information within a range of tasks	
ICT SCQF Level 6															
Task 1: resolve common hardware and software problems and present information in a suitable way that is helpful to others													SCQF6	Use ICT independently to carry out complex searches across a range of tasks	
Task 2: Carry out a range of complex ICT activities related to your work that involve application software.													SCQF3	Use ICT to perform simple processing tasks	
Task 3: find information in different formats from a range of local or remote data sources													SCQF4	Use ICT effectively to perform a range of straightforward processing tasks	
Task 4: Demonstrate safe practice in using ICT to handle information.													SCQF5	Use ICT independently, effectively and responsibly to carry out a range of processing tasks	
													SCQF6	Use ICT independently to carry out a range of processing tasks	
Problem Solving SCQF Level 3															
Task 1: Investigate reasons why a simple problem related to your work has arisen	X	X	X	X	X	X	X								
Task 2: Plan, organise, and carry out a simple activity to deal with the problem	X	X	X	X	X	X	X								
Task 3: Check how well your approach to the problem-solving activity worked in practice	X	X	X	X	X	X	X								
Problem Solving SCQF Level 4															
Task 1: Investigate reasons why a straightforward problem related to your work has arisen.	X	X	X	X	X	X	X								
Task 2: Plan, organise, and carry out a straightforward activity to deal with the problem	X	X	X	X	X	X	X								
Task 3: Check how well your approach to the problem-solving activity worked in practice	X	X	X	X	X	X	X								
Problem Solving SCQF Level 5															
Task 1: Investigate and analyse why a non-routine problem in your workplace has arisen.	X	X	X	X	X	X	X								
Task 2: Plan, organise, and carry out your suggested approach	X	X	X	X	X	X	X								
Task 3: Check how well your approach to the problem-solving activity worked in practice	X	X	X	X	X	X	X								
Problem Solving SCQF Level 6															
Task 1: Investigate and analyse a complex problem related to your work.															
Task 2: Plan, organise, and carry out your suggested approach															
Task 3: Check how well your approach to the problem-solving activity worked in practice															
Working with Others SCQF Level 3															
Task 1: Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.	X	X	X	X	X	X	X								
Task 2: Checking and evaluating. Check how well you contributed to the co-operative activity and/or activities															X
Working with Others SCQF level 4															
Task 1: Work co-operatively with others. Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.															X
Task 2: Checking and evaluating. Check how well you contributed to the co-operative activity and/or activities															X
Working with Others SCQF level 5															
Task 1: Work co-operatively with others Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal. (non-routine)															
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.															
Working with Others SCQF level 6															
Task 1: Work co-operatively with others. Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.															
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.															

* Imported into another SVQ qualification