

**SVQ 2 in Soft Furnishings at SCQF Level 5**  
**Core Skills Signposting**

NOS Reference (Single element)	PROUSF01	PROUSF03	PROUSF18	PROUSF19	PROUSF24	PROUSF26	PROUSF28	PROUSF31	PROUSF32	PROUSF33	PROUSF34	PROUSF35	PROUSF36	PROUSF40	PROUSF43	PROUSF44	PROHSS1
<b>Communication SCQF Level 3</b>																	
Task 1: Read a simple document related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Produce a document or related documents that convey several pieces of information, opinions, or ideas		X													X		X
Task 3: Take part in a simple discussion on a topic related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<b>Communication SCQF Level 4</b>																	
Task 1: Read, understand, and evaluate a straightforward document related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Produce a document or related documents that convey several items of information, opinions, or ideas.		X													X		X
Task 3: Take part in either a straightforward discussion on a topic related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<b>Communication SCQF Level 5</b>																	
Task 1: Read, understand, and evaluate a document related to your work	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Produce a well-structured document or a collection of related documents that convey several items of information															X		
Task 3: make a substantial contribution to a discussion on a topic related to your work		X													X		X
<b>Communication SCQF Level 6</b>																	
Task 1: Read, understand, and evaluate a complex document related to your work															X		
Task 2: Produce a well-structured document or a collection of related documents that convey several items of complex information															X		
Task 3: make a substantial contribution to a discussion on a complex topic related to your work															X		
<b>Numeracy SCQF Level 3</b>																	
Task 1: Carry out a variety of simple number tasks related to your work that involve calculations requiring one or two steps	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 2: Read and use a simple scale on a graph or a familiar measuring instrument	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 3: Use graphical format to find out information	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 4: Use graphical format to communicate information															X		
<b>Numeracy SCQF Level 4</b>																	
Task 1: Carry out a variety of straightforward number tasks related to your work that involve calculations requiring a minimum of two step	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 2: Read and use a straightforward scale either on an instrument such as a ruler or on a graph	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 3: Use graphical format to find out information	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 4: Use graphical format to communicate information															X		
<b>Numeracy SCQF Level 5</b>																	
Task 1: Apply a wide range of numerical skills to solve work-related problems.	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 2: Use graphical format to find out information	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	

**SVQ 2 in Soft Furnishings at SCQF Level 5**  
**Core Skills Signposting**

<b>NOS Reference (Single element)</b>	<b>PROUSF01</b>	<b>PROUSF03</b>	<b>PROUSF18</b>	<b>PROUSF19</b>	<b>PROUSF24</b>	<b>PROUSF26</b>	<b>PROUSF28</b>	<b>PROUSF31</b>	<b>PROUSF32</b>	<b>PROUSF33</b>	<b>PROUSF34</b>	<b>PROUSF35</b>	<b>PROUSF36</b>	<b>PROUSF40</b>	<b>PROUSF43</b>	<b>PROUSF44</b>	<b>PROHSS1</b>
Task 3: Use graphical format to communicate information															X		
<b>Numeracy SCQF Level 6</b>																	
Task 1: Apply a wide range of numerical and statistical skills to solve complex work-related problems															X		
Task 2: Use graphical format to find out information															X		
Task 3: Use graphical format to communicate information															X		
<b>Problem Solving SCQF Level 3</b>																	
Task 1: Investigate reasons why a simple problem related to your work has arisen	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Plan, organise, and carry out a simple activity to deal with the problem	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Check how well your approach to the problem-solving activity worked in practice	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<b>Problem Solving SCQF Level 4</b>																	
Task 1: Investigate reasons why a straightforward problem related to your work has arisen.	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Plan, organise, and carry out a straightforward activity to deal with the problem	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Check how well your approach to the problem-solving activity worked in practice	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<b>Problem Solving SCQF Level 5</b>																	
Task 1: Investigate and analyse why a non-routine problem in your workplace has arisen.	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Plan, organise, and carry out your suggested approach	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 3: Check how well your approach to the problem-solving activity worked in practice	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<b>Problem Solving SCQF Level 6</b>																	
Task 1: Investigate and analyse a complex problem related to your work.															X		
Task 2: Plan, organise, and carry out your suggested approach															X		
Task 3: Check how well your approach to the problem-solving activity worked in practice															X		
<b>Working with Others SCQF Level 3</b>																	
Task 1: Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Checking and evaluating. Check how well you contributed to the co-operative activity and/or activities		X													X		X
<b>Working with Others SCQF level 4</b>																	
Task 1: Work co-operatively with others. Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Task 2: Checking and evaluating Check how well you contributed to the co-operative activity and/or activities		X													X		X
<b>Working with Others SCQF level 5</b>																	

**SVQ 2 in Soft Furnishings at SCQF Level 5  
Core Skills Signposting**

<b>NOS Reference (Single element)</b>	<b>PROUSF01</b>	<b>PROUSF03</b>	<b>PROUSF18</b>	<b>PROUSF19</b>	<b>PROUSF24</b>	<b>PROUSF26</b>	<b>PROUSF28</b>	<b>PROUSF31</b>	<b>PROUSF32</b>	<b>PROUSF33</b>	<b>PROUSF34</b>	<b>PROUSF35</b>	<b>PROUSF36</b>	<b>PROUSF40</b>	<b>PROUSF43</b>	<b>PROUSF44</b>	<b>PROHSS1</b>
Task 1: Work co-operatively with others Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal. (non-routine)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.		X													X		
<b>Working with Others SCQF level 6</b>																	
Task 1: Work co-operatively with others. Work co-operatively with at least one other person who may be a colleague ,client or customer to achieve a common goal.															X		
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.															X		
<b>ICT SCQF Level 3</b>																	
Task 1: Carry out ICT activities related to your work that involve simple operations																	
Task 2: Carry out simple ICT activities related to your work that involve using menu-based applications software.																	
Task 3: Use ICT to find information relevant to your work																	
Task 4: Keeping information safe																	
<b>ICT SCQF Level 4</b>																	
Task 1: Carry out ICT activities related to your work that involve straightforward operations.																	
Task 2: Carry out a range of straightforward ICT activities related to your work that involve familiar application software																	
Task 3: Use ICT to find information relevant to your work.																	
Task 4: Demonstrate safe practice in using ICT to handle information																	
<b>ICT SCQF Level 5</b>																	
Task 1: Carry out ICT activities related to your work.																	
Task 2: Carry out a range of non-routine ICT activities related to your work that involve application software.																	
Task 3: Find information in different formats from a range of local or remote data sources																	
Task 4: Demonstrate safe practice in using ICT to handle information																	
<b>ICT SCQF Level 6</b>																	
Task 1: resolve common hardware and software problems and present information in a suitable way that is helpful to others																	
Task 2: Carry out a range of complex ICT activities related to your work that involve application software.																	
Task 3: find information in different formats from a range of local or remote data sources																	
Task 4: Demonstrate safe practice in using ICT to handle information.																	