



**Scottish Vocational Qualifications  
Internal Assessment Report 2015  
Electrical SJIB/ECI**

The purpose of this report is to provide feedback to centres on verification in Scottish Vocational Qualifications in this subject.

# SVQ awards

## General Comments

Centres fully understood and complied with the National Occupational Standards. The Final Integrative Competence Assessment (FICA) is, however, operated by SJIB, the Scottish Electrical Industry Trade Association, and is independent of any involvement with the centres.

The course specification and instruments of assessment are produced by SECTT and all assessors and internal verifiers in general comply with it.

All centres fully understand the evidence that is required for this Unit.

## Unit specifications, instruments of assessment and exemplification materials

The course specification has 57 performance objectives (POs) and two projects to be completed over two years.

The first year/stage has 37 POs and one project and there are milestones through the session that must be completed before progressing to the second year/stage. The second year/stage has 20 POs and one project that must be completed to allow the candidate to progress with their apprenticeship.

POs are assessed and verified on an ongoing basis. The process works very well — assessments are fair and there are few instances where internal verification contradicts the assessment.

## Evidence Requirements

Candidates are notified of their assessment results and corrections and/or re-working completed before the next PO is started.

In many cases correction work is talked through between the assessor and candidate.

## Administration of assessments

In general, centres have good policies for assessing and internal verification.

## General feedback

Over the years, the External Verifier team has tried to encourage centres to adopt a standard process for presenting candidates' evidence folders — with the front sheet for all PO question-and-answer papers to show the PO number, assessor, internal verifier's name and signature, candidate's name and signature, and a pass/re-sit and comment box. This has been successful and feedback to the candidates much improved.

## **Areas of good practice**

In a number of centres, smart boards are adding great value to class and workshop teaching.

## **Specific areas of improvement**

SECTT the industry training trust holds twice-yearly regional consortium meetings with centre staff where innovation and standard procedures are discussed and shared.

Flexibility for innovation can be instigated for the first and second stage projects. This greatly improved during the past session and will prove to be a useful asset for the forthcoming session when the new course is introduced. This course specification has been revised to comply with the new National Occupational Standards and installation practice and will be introduced at the start of the September 2015 session.

The improvements identified at the SECTT consortium meetings have been included in the new course specification.

The EV team and SECTT have been endeavouring to have the first and second stage projects produced more as a real-life scenario than question-and-answer, however this has proved a hard nut to crack.