



**Scottish Vocational Qualifications
Internal Assessment Report 2015
Laundry and Dry-cleaning**

The purpose of this report is to provide feedback to centres on verification in Scottish Vocational Qualifications in this subject.

SVQ awards

General comments

All the centres visited had an accurate understanding of the requirements of the National Occupational Standards and were aware of the revised standards. They were all in agreement and understood what was needed for candidate evidence for all Units.

Unit specifications, instruments of assessment and exemplification materials

All the assessors who were interviewed during the visits had a very clear understanding of the Unit specifications and the evidence required for these.

There was evidence of standardisation meetings in the centres to ensure that there was fairness to all candidates in the assessment process.

Instruments of assessment varied across centres, but all were appropriate for the award.

Evidence Requirements

All the centres visited showed that they understood the Units and the Evidence Requirements. Candidate portfolios sampled at the visits demonstrated that the evidence was appropriate to the Unit specification in all cases.

Administration of assessments

The centres visited all had site checklists which provided documented evidence of quality assurance. This included effective sampling, correct assessment decisions, and the appropriate ratio of assessors to internal verifiers. On each occasion live assessments were observed and these were carried out in a very professional manner with all the criteria met. Feedback to the candidates took place after the assessments and the language used was appropriate.

General feedback

In all centres, the feedback, support and guidance to candidates was good and the assessors followed centre procedures.

Candidates were mentored through each Unit of the award and were enjoying working through the Units as this gave them theoretical understanding of the processes.

Areas of good practice

All centres have developed candidate portfolios to gather evidence. In one centre this was done to a very high standard — the internal verifier provided detail for each Unit statement to ensure that the candidates had the correct evidence.