



**Scottish Vocational Qualifications
Internal Assessment Report 2015
Wall and Floor Tiling**

The purpose of this report is to provide feedback to centres on verification in Scottish Vocational Qualifications in this subject.

SVQ awards

General comments

External verification reports confirmed that all externally verified centres had a comprehensive, accurate and detailed understanding of Wall and Floor Tiling National Occupational Standards, individual SQA Unit requirements, and the requirements of the Training and Assessment Programme (TAP) which supports the delivery of the Wall and Floor Tiling SVQ.

Staff at all centres sampled had a thorough knowledge of the how the requirements of Candidate Records of Evidence from the Workplace (CREWs) and evidence from Phase Tests supported the ongoing development of candidate skills and knowledge, thus preparing candidates for National Skills Testing.

Unit specifications, instruments of assessment and exemplification materials

Staff at all centres sampled had a sound knowledge of Unit specifications and the requirements of each Unit's TAP assessment.

The requirements of industry-devised Units H109 12 Construction Craft Competence Assessment and H10A 12 Construction Crafts Employability Skills are being met effectively by candidates at all centres sampled.

All centres sampled had robust and supportive internal verification activity to ensure that all evidence requirements are being met consistently and effectively by assessors.

Evidence Requirements

All centres had a comprehensive understanding of the evidence requirements of all Wall and Floor Tiling SVQ Units and the knowledge and competence demands of each TAP.

All candidate evidence sampled, including individual candidate TAPS, portfolios and observed practical work, confirmed authenticity of candidate work and compliance with all Unit evidence requirements. Candidates, assessors and internal verifiers sign off all portfolio evidence.

Administration of assessments

External verification reporting confirmed that assessments are being administered effectively and assessment record keeping and retention of evidence is systematic with all assessment records and evidence being readily available at almost all centres verified.

Staff continually maintain a key focus of reviewing and enhancing the delivery of this qualification. For example, one centre successfully addressed issues encountered with employers failing to release candidates to attend college during

high-demand periods. The centre established an Industry Academy with employers who face deployment issues when releasing candidates to attend college. Employers now have the opportunity to offset the loss of their apprentice by taking on a pre-apprentice trainee from the college. This addresses employer needs and additionally offers trainees valuable work experience.

Staff at one centre have further developed their workshop facilities to meet the requirements of the PDA Units. The centre has also established a health and safety touch-screen test centre to allow apprentices to gain the industry-required Construction Skills Certification Scheme (CSCS) card at college.

General feedback

Candidate feedback to External Verifiers during verification visits confirmed that feedback from practical and knowledge assessments was valued and that Phase Tests and CREWs were working well at all centres.

Candidates also confirmed ample resourcing was available during training and assessment for this qualification, including suitable tools, equipment and materials.

Areas of good practice

Live observation of the assessment and internal verification procedure at one centre, confirmed that the assessor gave clear and timely feedback to the candidate and that the internal verifier discussed all assessment decisions with the assessor.

Good clear communication skills were demonstrated by staff throughout the assessment and verification process.

Staff at one centre, continually maintained a key focus of reviewing and enhancing the delivery of this qualification. The centre has successfully addressed issues encountered with employers failing to release candidates to attend college during high demand periods. The centre established an Industry Academy with employers who face deployment issues when releasing candidates to attend college. Employers now have the opportunity to offset the loss of their apprentice by taking on a pre-apprentice trainee from the college. This addresses employer needs and additionally offers trainees valuable work experience.

Specific areas for improvement

No areas for improvement were reported.