

# Scottish Vocational Qualification SVQ 3 Youth Justice at SCQF level 7\*

Awarded by **The Scottish Qualifications Authority**  
Accredited from 31 July 2010 to 31 July 2015  
Group award number: G9YL 23

## Standards

This SVQ is based on standards developed by Skills for Justice. The Youth Justice workforce in Scotland consists of Prison Officers working with young offenders, the Voluntary sector, the Scottish Children's Reporters Administration and residential/fieldwork settings for Children and Families' Social Work teams in all of Scotland's local authorities.

**The first code (6 digits) indicates the SQA Unit code. The code in brackets indicates the National Occupational Standards Unit code.**

*\*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

## Structure of the SVQ

The way the SVQ is made up is shown below. The Unit title appears in bold and the elements that make up each Unit are listed under the Unit title.

To achieve the SVQ level 3, candidates are required to complete **Seven** Units, **four** Mandatory Units, and **three** Optional Units.

## Mandatory Units

Candidates must complete **FOUR** Mandatory Units.

### **F79A 04 (GA7) SCQF level 7 — SCQF credit 11**

#### **Communicate and engage with children, young people, and their families and carers**

- 1 Build empathy with children, young people, their families and carers
- 2 Safeguard and promote the welfare of children and young people
- 3 Share information with those that need it

### **DR4A 04 (HD1/MSC D1) SCQF level 5 — SCQF credit 9**

#### **Develop productive working relationships with colleagues**

- 1 Develop productive working relationships with colleagues

### **DR67 04 (HA2/MSC A2) SCQF level 7 — SCQF credit 8**

#### **Manage your own resources and professional development**

- 1 Manage your own resources and professional development

### **F297 04 (AA1) SCQF level 7 — SCQF credit 8**

#### **Promote equality and value diversity**

- 1 Promote equality and value diversity

## **Optional Units — Candidates must complete THREE Optional Units**

### **Group A — Candidates must choose a minimum of ONE unit from this group**

#### **F9PP 04 (BB3) SCQF level 6 — SQCF credit 8**

##### **Identify individuals at risk of committing anti-social behaviour or offending**

1. Identify individuals at risk of committing anti-social behaviour or offending

#### **F9PT 04 (EA5) SCQF level 6 — SQCF credit 8**

##### **Obtain and verify information from third parties towards assessing an individual's problematic behaviour**

- 1 Prepare to gather the information required
- 2 Obtain and verify information from others about individuals' problematic behaviour
- 3 Record and progress information relating to individuals

#### **F9PV 04 (EA6) SCQF level 7 — SQCF credit 8**

##### **Obtain information from the individual regarding their behaviour**

- 1 Prepare for a discussion with the individual
- 2 Obtain information from individuals about their problematic behaviour
- 3 Close discussions and record information regarding individuals

#### **F9PW 04 (EA8) SCQF level 7 — SQCF credit 8**

##### **Assess individuals for the principal types and levels of risk associated with their problematic behaviour**

- 1 Gather information regarding the individual and their circumstances
- 2 Assess the information, identifying risk and protective factors
- 3 Agree the individual's needs from appropriate intervention

#### **F9PX 04 (EA9) SCQF level 7 — SQCF credit 8**

##### **Assist in the assessment of individuals**

- 1 Assist in the planning of assessments
- 2 Assist in reviewing the information obtained

#### **DK3N 04 (GE5/HSC338/DANOS) SCQF level 7 — SQCF credit 8**

##### **Carry out screening and referral assessment**

- 1 Identify substance misuse and related or co-existent problems
- 2 Refer individuals to substance misuse and/or services

#### **DK3J 04 (GE13/HSC339/DANOS) SCQF level 7 — SQCF credit 8**

##### **Carry out assessment to identify and prioritise needs**

- 1 Assess the individual's substance misuse problem and their understanding of services available
- 2 Assess the needs for referral to substance misuse services or to a comprehensive substance misuse assessment
- 3 Make referral to a substance misuse service or comprehensive substance misuse assessment

#### **F9PY 04 (ED5) SCQF level 7 — SQCF credit 8**

##### **Develop intervention plans for individuals which address risk factors and enhance protective factors**

- 1 Establish the aspects to be addressed by the plan
- 2 Prepare and agree intervention plans
- 3 Work with other organisations, agreeing their roles

**F9R0 04 (ED6) SCQF level 7 — SCQF credit 8**

**Assist in developing intervention plans for those at risk of offending/ reoffending**

- 1 Assess the relevant information available
- 2 Make recommendations in the development of agreed intervention plans

**F9R1 04 (GB12) SCQF level 7 — SCQF credit 12**

**Work with families and carers towards addressing individuals' problematic behaviour**

- 1 Establish effective relationships with families and carers
- 2 Maintain effective relationships with families and carers
- 3 Disengage from relationships with families and carers

**F9R2 04 (EC8) SCQF level 7 — SCQF credit 8**

**Support and encourage individuals in addressing their problematic behaviour**

- 1 Help individuals to understand the problematic aspects of their behaviour and associated risks
- 2 Help individuals to address the problematic aspects of their behaviour

**F9R3 04 (EC9) SCQF level 7 — SCQF credit 8**

**Address the challenging behaviour of individuals**

- 1 Negotiate goals for acceptable behaviour
- 2 Manage challenging behaviour
- 3 Contribute to maintaining a supportive environment

**F9R4 04 (GI1) SCQF level 7 — SCQF credit 8**

**Prepare and provide development activities for individuals**

- 1 Agree and prepare development activities for individuals
- 2 Support individuals in individualised development activities
- 3 Evaluate development activities with other members of the team

**F9R5 04 (BB2) SCQF level 7 — SCQF credit 8**

**Model pro-social behaviour when working with individuals**

- 1 Model pro-social behaviour in establishing working relationships
- 2 Maintain effective relationships which reinforce pro-social behaviour

**F9R6 04 (GI3) SCQF level 7 — SCQF credit 8**

**Help individuals to develop relationships and to live with others**

- 1 Encourage and support positive relationships
- 2 Help individuals to resolve difficulties in maintaining their relationships

**F9R7 04 (GB14) SCQF level 6 — SCQF credit 8**

**Provide support and care to individuals**

- 1 Assist in the prevention of distress
- 2 Support individuals in maintaining social contact

**F9R8 04 (GC13) SCQF level 6 — SCQF credit 8**

**Maintain the safety, security and welfare of individuals at risk of offending/reoffending**

- 1 Promote the safety and welfare of individuals
- 2 Address the safety and welfare needs of individuals

**F9R9 04 (GA8) SCQF level 6 — SCQF credit 8**

**Assist individuals to use agencies and services**

- 1 Support individuals in identifying available services
- 2 Enable individuals to access relevant services

**F9RA 04 (GB11) SCQF level 6 — SCQF credit 8**

**Assist individuals to establish effective support networks**

- 1 Assist individuals to contact and establish networks
- 2 Help networks to enhance their effectiveness

**F9RC 04 (FI4) SCQF level 7 — SCQF credit 8**

**Support individuals towards their resettlement in the community from a custodial environment**

1. Plan activities to prepare individuals for resettlement
2. Monitor and coordinate resettlement activities outside the custodial environment
3. Support individuals preparing for resettlement

**F9RD 04 (FI5) SCQF level 6 — SCQF credit 11**

**Assist in monitoring the progress of those released on licence**

1. Assist in monitoring the progress of individuals released on licence
2. Assist in investigating instances of non-compliance

**F9E3 04 (GC4) SCQF level 7 — SCQF credit 13**

**Assess risk of harm and the need for intervention**

1. Identify the risk of harm indicators
2. Identify, monitor and review the need for intervention

**F2AC 04 (GC5) SCQF level 7 — SCQF credit 10**

**Develop control for people who are a risk to themselves or others**

1. Challenge behaviour which creates risk and establish agreed boundaries and expectations
2. Maintain and review agreed boundaries and expectations of behaviour
3. Assist people to develop greater control over their behaviour

**DK7D 04 (GE12/HSC 341/DANOS A12) SCQF level 7 — SCQF credit 8**

**Help individuals address their substance use through an action plan**

- 1 Develop an action plan with individuals
- 2 Review the action plan and conclude the counselling process

**F9RF 04 (FK1) SCQF level 5 — SCQF credit 11**

**Address breaches of electronically monitored curfew orders made alongside community orders**

- 1 Identify the nature of the violation
- 2 Address violations of curfew orders

**F9RG 04 (ED9) SCQF level 7 — SCQF credit 8**

**Monitor and evaluate the impact of intervention programmes for individuals**

- 1 Monitor the impact of interventions for the individual
- 2 Liaise with others towards enhancing the effectiveness of interventions

**F9RH 04 (EB4) SCQF level 6 — SCQF credit 8**

**Use statutory powers to enforce interventions**

- 1 Establish circumstances requiring enforcement
- 2 Use statutory powers to enforce interventions
- 3 Address breaches of Court Orders

**F9RJ 04 (EB5) SCQF level 6 — SCQF credit 11**

**Supervise and enforce interventions in the community**

- 1 Assist in supervising individuals' participation in interventions within the community
- 2 Monitor compliance and address issues of non-compliance with interventions

**F9RK 04 (AD5) SCQF level 6 — SCQF credit 8**

**Promote multi-agency working at agencies' meetings**

- 1 Prepare for meetings with agencies
- 2 Make contributions at agencies' meetings

**F9RL 04 (DA8) SCQF level 6 — SCQF credit 8**

**Prepare and present verbal and written information at courts and meetings**

1. Provide and obtain written information at courts and meetings
2. Make oral contributions to courts and meetings

**F9RM 04 (HF29) SCQF level 7 — SCQF credit 8**

**Assist in identifying the potential for agency development and in promoting its services**

- 1 Contribute to identifying the potential for agency development
- 2 Present information and ideas contributing to agency development
- 3 Promote agency services

**F9RN 04 (HF30) SCQF level 7 — SCQF credit 8**

**Coordinate programmes involving several agencies**

- 1 Agree action plans to achieve agreed aims
- 2 Coordinate the work of colleagues within your own and within other agencies

**F9RP 04 (EC10) SCQF level 7 — SCQF credit 8**

**Manage the transition of young offenders from the youth justice system**

- 1 Prepare for the transition
- 2 Implement the planned transition

**DK38 04 (GA9/HSC386/DANOS AG3) SCQF level 7 — SCQF credit 8**

**Assist with the transfer of individuals between agencies and services**

- 1 Support individuals as they prepare for transfer
- 2 Make agency preparations for individuals' transfer
- 3 Supervise individuals during transfer

**F9RR 04 (DJ101) SCQF level 7 — SCQF credit 8**

**Assess the circumstances of an incident towards identifying a restorative response**

- 1 Obtain and review information relating to incidents
- 2 Assess the benefits and risks associated with progressing a restorative response
- 3 Explore situations where there are complex and sensitive issues

**F9RT 04 (DJ203) SCQF level 7 — SCQF credit 8**

**Implement and monitor agreed outcomes from a restorative process**

- 1 Plan and confirm the actions to be undertaken
- 2 Implement and monitor progress of the actions undertaken

**F9RV 04 (DJ204) SCQF level 7 — SCQF credit 8**

**Facilitate informal restorative processes**

- 1 Facilitate informal restorative processes

**F9RW 04 (DJ205) SCQF level 6 — SCQF credit 8**

**Evaluate the outcomes from a restorative process**

- 1 Evaluate the outcomes from a restorative process

**F9RX 04 (DJ302) SCQF level 7 — SCQF credit 8**

**Contribute to the promotion of restorative practice**

- 1 Contribute to the promotion of restorative practice

**Group B — Candidates may choose a maximum of TWO units from this group**

**DP6W 04 (HD7/MSC D7) SCQF level 8 — SCQF credit 11**

**Provide learning opportunities for colleagues**

- 1 Provide learning opportunities for colleagues

**DR3W 04 (HD5/MSC D5) SCQF level 5 — SCQF credit 12**

**Allocate and check work in your team**

- 1 Allocate and check work in your team

**DR5F 04 (HE1/MSC E1) SCQF level 7 — SCQF credit 11**

**Manage a budget**

- 1 Manage a budget

**DR5J 04 (HF1/MSC F1) SCQF level 8 — SCQF credit 11**

**Manage a project**

- 1 Manage a project

**F2SP 04 (AG1) SCQF level 5 — SCQF credit 7**

**Maintain personal security and safety, and be alert to the security of others**

- 1 Manage your personal security and safety
- 2 Contribute to maintaining the security of colleagues and premises

**F299 04 (AF1) SCQF level 4 — SCQF credit 8**

**Ensure your own actions reduce risks to health and safety**

- 1 Identify the hazards and evaluate the risks in the workplace
- 2 Reduce the risks to health and safety in the workplace.

**For further information on this qualification, please contact: Care Scotland 0845 213 5471**