

6 February 2015

To: All Schools and FE Colleges, SQA Co-ordinators
Cc: SQA Regional Managers

Contact: Shirley Sampson
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shirley.sampson@sqa.org.uk

Dear Colleague

Scottish Studies

The contents of this update, which provide information and advice to centres in relation to the Scottish Studies Award, should be passed to the members of staff responsible for this subject.

1 Change to SQA's Scottish Studies team

Elaine Snell is delighted to be the Qualifications Manager with responsibility for Scottish Studies. The two Qualifications Officers in her team are Shirley Sampson and Margo Sykes, although Shirley will take the lead role.

If you need to speak to the team please contact Elaine or Shirley in the first instance.

Elaine Snell **0345 213 5440** Elaine.Snell@sqa.org.uk
(Normally available between 9.00 and 17.00 hrs Mondays and Fridays)

Shirley Sampson **0345 213 5474** Shirley.Sampson@sqa.org.uk
(Normally available between 9.30 and 17.00 hrs Tuesdays and Thursdays)

Margo Sykes **0345 213 5438** Margo.Sykes@sqa.org.uk
(Normally available between 9.00 and 17.00 hrs Wednesdays, Thursdays and Fridays)

2. Changes to documentation

Various changes have recently been made to the Award specifications.

- ◆ Frameworks have been updated to include the new Scots Language Units where appropriate.
- ◆ Hierarchies have been clarified and new documentation completed and added as an appendix to the Award Specification documents for SCQF levels 3–6.
- ◆ The [Scottish Studies Award web page](#) has been updated.

Additional work is continuing as follows:

- ◆ The approval and entries guidance for centres is being updated.
- ◆ The appendix on auto approval is being revised to include the new SCQF level 2 and 6 Awards.

3. New assessment support

Three new Unit assessment support packs are being developed for SCQF level 6 (two are already available on SQA's secure website).

Three new Unit assessment support packs are being developed for SCQF level 2 (one is already available on SQA's secure website).

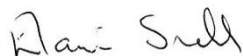
4. Introduction of Frequently Asked Questions

A Scottish Studies FAQ sheet will be compiled and published on SQA's website in due course. We shall continue to add to it over time and hope it will build into a useful resource.

5. Requests for visits from SQA

We would be happy to undertake an informal visit to your centre if you feel that this could be beneficial. Please contact Shirley or Elaine to discuss the type of visit that would be useful for your centre.

Thank you,



Elaine Snell
Qualifications Manager - Humanities, Arts and Business