



7 Action plan

A separate document in Microsoft Word has been forwarded with this Audit Report.

Areas of concern	Requirement	Risk rating	Proposed action (Please include a description of your intended methodology and details of the evidence that will be provided.)	Target date for completion
Principle 14	The awarding body's Equality and Accessibility Policy must cover Scotland.	Low	The Skillsfirst Equality & Accessibility policy has been amended to cover Scotland. The amended policy will be placed on Quickr by the completion date. Closed out 23 October 2013.	18/10/2013