

Construction Craft Quality Network. Friday 14 June 2013

Workshop No 2.

**Generic Unit : Conform to General Workplace Health Safety and Welfare.
Time 45 minutes.**

**In you craft groups discuss the following and agree a collective response.
Appoint a chairperson a scribe and someone to report back to the meeting.**

Craft Area __Carpentry & Joinery__

Instructions :-

1 The above TAP requires students to undertake a knowledge assessment in the form of a 30 question multiple choice paper covering the following topics.

- Health and Safety Legislation.
- First Aid.
- Risk Assessment and Control Measures.
- Personal Protective Equipment. (PPE)
- Fire Evacuation.
- Safety Notices and Warning Signs.
- Health and Safety Control Equipment.
- Reporting Hazards and Accidents.
- Asbestos and Situational Awareness.

Originally SBATC and SPADAC favoured students undertaking this assessment during their first attendance at college in first year. However this proved impractical.

Discuss and agree a week number in the first year when students from your craft area would be ready to undertake this assessment.

Consider when each of the topic list above would be covered in a specialist or generic TAP to inform your decision making

Questions in Week 19, Checklist at completion of second year

End of block one. Workshop Practice would be the main Unit undertaken at this time so other dedicated time would be given to teaching H&S.

To be carried out in first 9 weeks, Assessed in sections

Delivered early in 1st year, but not to be assessed due to inexperience or sufficient knowledge to do so.

- 2 The checklist below is a direct copy of the practical checklist included in the *Conform to General Workplace Health Safety and Welfare TAP*. For your craft area discuss when and in which TAP each of the items on the checklist can be evidenced in a Specialist or Generic TAP. Record you Unit Title and activity in column 4 of the checklist.

Summary of Standards		Evidence Source	Assessor Check
Item	Measurement of standard	To be identified and described by the Assessor, eg Unit title, practical assessment, activity.	Achieved
Appropriate H&S training	completed	All Practical TAP's	<input type="checkbox"/>
Select and use PPE	Selects appropriate PPE and wears it at all times.	All Practical TAP's	<input type="checkbox"/>
Comply with procedures for dealing with emergencies.	At all times.	During Induction & ongoing throughout course. All TAP's	<input type="checkbox"/>
Dispose of waste in accordance with legislative requirements.	At all times.	Ongoing throughout course. All TAP's	<input type="checkbox"/>
Demonstrates active responsibility for general workplace safety and health.	At all times.	Ongoing throughout course. All TAP's	<input type="checkbox"/>
Provided feedback on health, safety and welfare provision.	Feedback provided is accurate and correct.	Within each TAP 1 st Risk Assessment Workshop Practice	<input type="checkbox"/>
Use safety control equipment according to instructions.	At all times.	Ongoing throughout course. All TAP's Woodworking Machines	<input type="checkbox"/>
Carry out pre-use safety and functional checks of all equipment.	Correctly and at all times.	Ongoing throughout course. All TAP's Woodworking	<input type="checkbox"/>

		Machines & Powertools	
Uses all safety equipment according to instructions and training given.	At all times.	All practical Units Lifting & Handling	<input type="checkbox"/>
Stores and secures all equipment in designated areas.	At all times.	Ongoing throughout course. All TAP's Worksho Units	<input type="checkbox"/>
Display personal behavior which demonstrates active responsibility for general workplace safety and health.	To allow practical assessment activities to be completed to required tolerances.	During Ground Floor Roofs Inductin & Practical Units	<input type="checkbox"/>
Provided feedback on health, safety and welfare provision.	Ensures safety and welfare of operatives during Practical assessment activities.	Ongoing throughout course. All TAP's 1 st risk assessment	<input type="checkbox"/>
Use safety control equipment according to instructions.	At all times to allow practical assessment activities to be completed to required tolerances including Health and Safety.	Ongoing throughout course. All TAP's Woodworking Machines & Power Tools	<input type="checkbox"/>
Carry out pre-use safety and functional checks of all equipment.	Correctly to ensure safety of operatives.	Ongoing throughout course. All TAP's Woodworking Machines & Power Tools	<input type="checkbox"/>
Uses all safety equipment according to instructions and training given.	Correctly to ensure safety of operatives.	Ongoing throughout course. All TAP's	<input type="checkbox"/>
Stores and secures all equipment in designated areas.	Stores and secured appropriately for all practical assessments.	Ongoing throughout course. All TAP's	<input type="checkbox"/>

Please note.

The group scribe will need to leave a completed workshop paper for your craft with the presenter.