

**From:** Noelyne Fuller <[Noelyne.Fuller@citb.co.uk](mailto:Noelyne.Fuller@citb.co.uk)>

**Sent:** 26 April 2018 11:11

**Subject:** ConstructionSkills' Consolidated Assessment Strategy

Dear Awarding Body Colleagues

In order to clarify the requirements for portfolio evidence the following statement is issued by CITB SSC Standards and Qualifications.

The Consolidated Assessment Strategy sets the following requirement for assessment of performance in the workplace:

'Direct evidence produced through normal performance in the workplace is the primary source for meeting the requirements. This includes naturally occurring documentary evidence (hard copy and electronic), direct observation of activities and witness testimony as relevant.'

Direct observation of activities can include, but is not limited to, the following forms of evidence:

- Direct observation by the assessor in the workplace
- Video evidence with witness (employer) testimony or other supporting/corroborating evidence
- Photographic evidence of candidates carrying out work processes with witness (employer) testimony

Evidence submitted in any of the three scenarios above is permissible. An assessor may seek further clarification if deemed necessary through professional interview/discussion to ensure the assessor is satisfied that the evidence is authentic, reliable, robust and valid, and that it meets all of the requirements of the relevant National Occupational Standards.

Kind Regards

Dawn Hillier  
Head of Standards and Qualifications



CITB  
Carthusian Court  
12 Carthusian Street  
London  
EM1M 6EZ