



National 5
coursework
assessment task



National 5 Accounting Assignment – Premier Scarves Instructions for teachers and lecturers

Valid for session 2025-26 only.

**We provide this document to centres in the strictest of confidence.
You must keep it secure.**

This edition: February 2026 (version 1.0)

© Qualifications Scotland 2026

Instructions for teachers and lecturers

Before candidates start the assignment, you must download the following e-file and make it available to use.

- ◆ **Premier** – a spreadsheet file with 4 worksheets

You must keep the file secure, and candidates must not access it in advance of assessment.

E-file templates must not be amended.

Candidates must include their name, Scottish Candidate Number (SCN) and task number on all printouts submitted. This can either be keyed-in or handwritten.

You must not write notes on the printed candidate evidence. If any of your candidates experience ICT issues during the assignment, you can report these to Qualifications Scotland using our online ICT issues form. The form is available from our secure website.

At the end of the assignment, candidates must check they have all their printouts and place them in the correct order behind the flyleaf. **You should support candidates with this.** Additional time is permitted for printing. Candidates can reprint missing pages during this time, but they must not complete any further tasks.

Additional instructions for 2025-26

You **must** let candidates know the following information prior to them starting the assignment. It is also included in the task wording for candidates.

Task 1 – there are no formulae marks so candidates can key-in numbers.

Task 2 – all figures must be cell referenced.

Task 3 – all figures must be cell referenced, however, candidates can key-in the following numbers when constructing formulae:

- ◆ when multiplying by 100
- ◆ when dividing by 2
- ◆ when using 365 days

Task 4 – there are no formulae marks so candidates can key-in numbers.

Administrative information

Published: February 2026 (version 1.0)

History of changes

Version	Description of change	Date

Security and confidentiality

This document can be used by practitioners in Qualifications Scotland approved centres for the assessment of National Courses and not for any other purpose.

This document may only be downloaded from Qualifications Scotland's designated secure website by authorised personnel.

© Qualifications Scotland 2026