



2013 Social and Vocational Skills

Standard Grade F/G/C

Finalised Marking Instructions

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Part One: General Marking Principles for Social and Vocational Skills Standard Grade

This information is provided to help you understand the general principles you must apply when marking candidate responses to questions in this Paper. These principles must be read in conjunction with the specific Marking Instructions for each question.

- (a)** Marks for each candidate response must always be assigned in line with these general marking principles and the specific Marking Instructions for the relevant question. If a specific candidate response does not seem to be covered by either the principles or detailed Marking Instructions, and you are uncertain how to assess it, you must seek guidance from your Team Leader/Principal Assessor.
- (b)** Marking should always be positive ie, marks should be awarded for what is correct and not deducted for errors or omissions.

GENERAL MARKING ADVICE: Social and Vocational Skills Standard Grade

The marking schemes are written to assist in determining the “minimal acceptable answer” rather than listing every possible correct and incorrect answer. The following notes are offered to support Markers in making judgements on candidates’ evidence, and apply to marking both end of unit assessments and course assessments.

Part Two: Marking Instructions for each Question

FOUNDATION

- 1 To: Mr Hughes **4 marks**
From: S3 S&VS or own name
Subject: football tournament or sport
Date: as exam paper 2013 not necessary
- Essential:
- 35 primary pupils (or 20 P6 and 15 P7) **1 mark**
 - 8 (S3) S&VS pupils **1 mark**
 - 7th June **1 mark**
 - 1-30 **1 mark**
 - Mrs Smith **1 mark**
 - Mr Thomson **1 mark**
 - Mr Lang **1 mark**
 - 5 –a-side football(anywhere on memo) **1 mark**
- Equipment
- Goals **1 mark**
 - Footballs **1 mark**
- Additional- two marks eg.
- Names of Primaries (Fauld Greenhead)
 - Primary 6 and 7 **2 marks**
 - Use of changing room
 - Time for setting up

(16)

2

Card	8 packets x £2.50	= £20.00	1 mark
Santa picture	10 packets x £1.50	= £15.00	1 mark
Snowmen pictures	10 packets x £5.00	= £50.00	1 mark
Snowflake stickers	2 packets x £2.00	= £4.00	1 mark
Merry Christmas stamp	1 x £5.00	= £5.00	1 mark
Gold ink stamp pad	1 x £3.50	= £3.50	1 mark
	Total	= £97.50*	1 mark

Cards sold

Packets of 6	20 x £5.00	= £100.00	1 mark
Individual cards	80 x 50p	= £40.00	1 mark
	Total	= £140.00*	1 mark

Profit **1 mark**

£42.50*

1 mark

***Allow consequential error**

(12)

3	a	Own name or S4 S&VS	1 mark
		Inverfauld School	1 mark
		School Lane, Inverfauld	1 mark
		IN4 5RT	1 mark
		Adults 1	1 mark
		Juniors 20	1 mark
		Cost £110*	1 mark
		<u>Own</u> signature	1 mark
		Date 2 nd May 2013	1 mark
		Office use only section left blank	1 mark
		* Allow CE	
	b	Amount paid £110*	1 mark
		Account number 0016021965	1 mark
		Card number 8394	1 mark
		Expiry date 07/14	1 mark
		Own signature	1 mark
		* Allow CE	
			(15)

- | | | |
|--------------|---|---------------|
| 4 a i | Victoria Street | 1 mark |
| ii | Countess Road | 1 mark |
| iii | Smith Way | 1 mark |
| iv | High Street | 1 mark |
| v | Bayswell Road | 1 mark |
| vi | West Port | 1 mark |
| b | Turn right (into West Port) | 1 mark |
| | (Walk straight ahead and) turn right into Smith Way | 1 mark |
| | (Tennis courts) on left hand side | 1 mark |
| c | Turn right (into High Street) | 1 mark |
| | Turn right into Countess Road | 1 mark |
| | (Walk straight ahead and) (Bus station) is on your left hand side | 1 mark |
| | | (12) |

GENERAL

- 1
 1. School address, postcode, date 2/5/13
 2. Salutation/close/signature
 3. Business address (including name of business)
 4. S&VS pupil
 5. Work experience
 6. Week commencing 2nd September
 7. Specific choice made
 8. Reason for choice (any valid reason relating to chosen placement) **1 reason 1 mark, 2 or more 2 marks**
 9. School subjects (at least 3) **3 subjects 1 mark 4 or more 2 marks**
 10. Hobbies and interests (at least 2) **2 hobbies 1 mark 3 or more 2 marks**
 11. Request for a reply (to indicate if pupil has been successful)
- E.C. is it usable i.e. can the employer reply to the letter?
- 1 mark for each point**

(15)

2 Event Date Coffee Morning 27th April (2013) (1) 1 mark

INCOME		EXPENDITURE		
Item	Amount	Item	Quantity	Cost £
Tickets	£250.50 (1)	Coffee	6 jars (1)	£10.50 (1)*
Raffle tickets		Tea	5 boxes (1)	£11.25 (1)*
Books	£66.00			
Individual	£39.20 (1)			
	Or £105.20			
		Milk	2 bottles	£3.40(1)
		Orange juice	9 cartons (1)	£8.82 (1)*
		Jam	2 boxes or 12 jars (1)	£10.00 (1)*
		Butter	5 packets (1)	£8.75 (1)*
		Scones	250	£30.00 (1)
Total income	£355.70	Total expenditure		£82.72 (1)*
	(1)*			
Profit/Loss*				£272.98(1)*
* Delete as necessary				

3 marks
3 marks

1 mark
2 marks
2 marks

2 marks
1 mark

2 marks

1 mark

(18)

Then calculate for consequential if any amount other than £3.40

- Allow consequential error

- | | | | |
|----------|------------|------------------------------------|---------------|
| 3 | a | 23 rd November or 23/11 | 1 mark |
| | b i | 22 nd November or 22/11 | 1 mark |
| | ii | £2.33 | 1 mark |
| | c i | 10 cheques | 1 mark |
| | ii | £102.27 | 1 mark |
| | d | £5.99 | 1 mark |
| | e | Direct debit not DD | 1 mark |
| | f | £49.34 | 1 mark |
| | g | Standing order not SO | 1 mark |
| | h | Three | 1 mark |
| | i | £19.49 | 1 mark |
| | j | £42.17 | 1 mark |
| | | | (12) |

- 4**
1. S4 S&VS **1 mark**
 2. Charity – Children 1st **1 mark**
 3. Summer Fashion Show **1 mark**
 4. Wednesday 5th Thursday 6th June days plus dates **1 mark**
 5. Clothes provided by Inverfauld Design **1 mark**
 6. Clothes modelled by Senior pupils **1 mark**
 7. Sponsored by Enterprise Scotland **1 mark**
 8. Tickets cost £3 **1 mark**
 9. Tickets on sale at school office **1 mark**
 10. Prize for Lucky numbered ticket **1 mark**
 11. Prize donated by Inverfauld Designs **1 mark**
 12. Refreshments provided by Home Economics **1 mark**
 13. School Assembly Hall **1 mark**
 14. 7.30(pm) **1 mark**

EC Must be poster e.g. bubble writing graphics etc. not memo/letter **1 mark**
No EC if not completed on page 11

1 mark for each point

(15)

CREDIT

1 a	Heading	1 mark
	One mark for each complete line for each DVD player (name, type (HD/standard), regions, leads, cost)	5 mark
	Layout = set out as a table on one page	1 mark 1 mark
	Effective communication = able to make a comparison (minimum information, name and price of each DVD)	1mark
b	Correct choice- megasonic	1 mark
	Price £247.50 do not accept £275 plus 10% off	1 mark
	<u>Essential information</u>	
	All regions	1 mark
	High Definition	1 mark
	Standard quality	1 mark
	<u>Effective communication</u>	
	Expansion/explanation of reasons	1 mark
	From, to, subject, date (must have all four)2013 necessary	1 mark
	<u>Layout</u>	1 mark
	memo (not a letter i.e.) Dear Mrs Strang-unless top 4 included signed	1 mark
	On one page	
	Wrong choice no marks for part b, but can get EC and LO	
		(18)

2

Types of packed lunch	Number sold	Income	Total cost	Profit/loss	
Option 1	72	£180	£158.40	+ £21.60*	
Option 2	48	(1) £134.40	(1) £133	(1) + £1.40*	(1) 4 marks
Option 3	67	(1) £174.20	(1) £157	(1) + £17.20*	(1) 4 marks
Total		(1) £488.60*	(1) £448.40*	(1) £40.20*	(1) 4 marks
			(1)	(1)	2 marks

- Heading – Summary Sheet **1 mark**
- Week beginning 11th Feb (2013) **1 mark**
- Sub headings (or column headings) **1 mark**
- Effective communication - logically set out **1 mark**
- Profit /loss indication **1 mark**
- Layout – on one page **1 mark**
- Table/columns **1 mark**

*Allow consequential error

(21)

3

1. Suitable Heading
2. Guided tour
3. Outing to – Portmaiden Heritage Steam Railway (must use Steam)
4. (Saturday) 15th June
5. Departing 9.45(am) Arriving back 5.30(pm)
6. Place of departure and arrival Inverfauld Town Hall
7. Transport – Inverfauld Coaches
8. Arriving Portmaiden 11(am)
9. Departing Portmaiden 4.15pm (16.15)
10. Train (Journey 2) at 1.15pm (13.15)
11. Cost – £12 per person for the outing
12. Afternoon tea
13. Relevant Facilities/activities (at least 3) car park / children’s play area –
NO MARK

EC: clearly an info sheet i.e. no address or signature dear SC acceptable
Must specify – (organised by) S3 S&VS

LO: on one page
easy to read eg, paragraphs, bullet points

1 mark for each point

SC – Senior Citizens

(17)

- 4**
1. Suitable heading
 2. Forms returned by 13th June (or a week before 20th)
 3. Name (contact name)
 4. Address (contact address)/telephone number
 5. Preferred date (indication of 3 choices)
 6. Number of tickets required
 7. Special Dietary requirements
 8. Indication of tear off slip
 9. Tear off – acknowledge confirmed date
 10. Space for name on tear off slip not a signature

EC – 2 marks

instruction for completion of form

School address indicated somewhere on form (return to)

LO- 2 marks

on one page

space to complete

1 mark for each point

(14)

[END OF MARKING INSTRUCTIONS]