

FOR OFFICIAL USE

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Total

**3780/29/01**

NATIONAL THURSDAY, 2 MAY  
 QUALIFICATIONS 10.20 AM - 11.35 AM  
 2013

**SOCIAL AND  
 VOCATIONAL SKILLS  
 STANDARD GRADE  
 General Level  
 (Communicative Abilities)**

**Fill in these boxes and read what is printed below.**

Full name of centre

Town

Forename(s)

Surname

Date of birth

Day    Month    Year

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Scottish candidate number

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Number of seat

- 1 Answer **all** of the questions in the paper. Write your answers in the spaces provided.
- 2 If you need more paper, ask the Invigilator.
- 3 You may use a calculator.
- 4 Before leaving the examination room you must give this book to the Invigilator. If you do not, you may lose all the marks for this paper.



1. The S4 Social and Vocational Skills (S&VS) pupils at Inverfauld School, School Lane, Inverfauld IN4 5RT are now ready to choose their preferred work experience placements which will commence week beginning 2nd September.

From the placements listed below, choose **one** and write a letter of application to the company. **Your letter should include:**

- Reasons for your choice of placement
- School subjects studied
- Hobbies and interests
- Any other relevant information which may be of interest to the employer.

Write your letter on the opposite page, using the school address and today's date (you will find this at the front of the examination paper).

For more than one attempt extra paper is provided on *Page twelve*.

### Work Experience Placements

**Name/Address of Placement**

Fairburn Hotel  
Mr. Thomson  
Mill Court  
Inverfauld  
IN3 6FX

**Details of Placement**

Assisting Experienced Chef in the kitchen.  
Interest in food and catering essential.  
Knowledge of food hygiene an advantage.  
Hours of work 8.30 am–4.30 pm

**Name/Address of Placement**

Little Stars Nursery  
Mrs. Todd  
24 Claret Road  
Inverfauld  
IN9 5GT

**Details of Placement**

Assisting Nursery staff in a busy, active learning environment.  
Knowledge of Safety/First Aid an advantage.  
Hours of work 8.45 am–4.15 pm

**Name/Address of Placement**

Newlands Garage  
Mr. Curry  
4 Park Terrace  
Inverfauld  
IN8 5YU

**Details of Placement**

Small family business.  
Assisting mechanics in garage.  
Interest in cars and operating machinery essential.  
Hours of work 9.00 am–4.00 pm

**Name/Address of Placement**

Phase 2 Builders  
Ms. Masterton  
The Glebe  
Inverfauld  
IN14 2GH

**Details of Placement**

Expanding local business keen to employ staff with creative ideas and interests.  
Working in the planning room assisting experienced architect.  
Design & Technology/Computer Aided Design desirable.  
Hours of work 9.00 am–5.30 pm



2. The S4 S&VS group have organised a coffee morning on Saturday, 27th April, to raise funds for Inverfauld Nursery Playgroup.

Use the information on this page to complete the Financial Statement on the page opposite, showing the money they have spent (expenditure), the money they have taken in (income) and the amount of any profit or loss they have made.

- 167 tickets were sold at £1.50 each
- 83 children under 5 were admitted free
- 33 books of raffle tickets were sold at £2.00 each
- 56 individual raffle tickets were sold at 70p each

The group offered a choice of tea, coffee or orange juice and a scone with butter and jam for each person.

Based on ticket sales, the group decided to buy enough coffee for 200 cups, enough teabags for 200 cups and enough orange juice for 50 glasses from Inverfauld Supermarket.

1 jar of coffee has enough for 35 cups and each jar costs £1.75.

Teabags are sold in boxes of 40 at £2.25 per box.

Orange juice costs 98p per carton and each carton contains enough for six glasses.

4 litres of milk, sold in 2 litre bottles which cost £1.70 each.

The group also worked out that one packet of butter would be enough for 50 scones and that one jar of jam would be enough for 25 scones.

Jam costs £5.00 for a box of six jars.

Butter costs £1.75 per packet.

The group ordered 250 scones from Inverfauld Bakery at a cost of 12p each.

Marks

**S&VS Community Event  
Financial Statement**

Event.....

Date.....

INCOME		EXPENDITURE		
Item	Amount £	Item	Quantity	Cost £
Total income		Total expenditure		£
Profit/Loss*				£
*Delete as necessary				

18

**Total marks for Question 2 (18)**

**[Turn over**

Marks

3. The S4 S&VS class have just completed their Provide a Service by selling First Foot Bags as New Year gifts. Using the bank statement and cheque book summary on *Pages eight* and *nine* answer the following questions.

(a) On what date were the funds at the lowest?

\_\_\_\_\_

1

(b) (i) On what date was interest credited to the account?

\_\_\_\_\_

1

(ii) How much was it?

\_\_\_\_\_

1

(c) (i) How many cheques were written in November?

\_\_\_\_\_

1

(ii) What was the total of these cheques?

\_\_\_\_\_

1

(d) How much money did the class spend on laminating from the company called Evolution?

\_\_\_\_\_

1

(e) How was the payment made to Evolution?

\_\_\_\_\_

1

(f) How much money did the class spend on fabric and ribbon for this experience?

\_\_\_\_\_

1

(g) What kind of transaction took place on 19th December?

\_\_\_\_\_

1

(h) How many cash withdrawals were made in total?

\_\_\_\_\_

1

(i) How much money did the class spend in total at Winterfield in November?

\_\_\_\_\_

1

Marks

**3. (continued)**

- (j) The class is considering buying a laminator plus laminate sheets which would reduce their laminating costs. The price for both will cost £28.95.

How much would they have left in their account if they decide to purchase this?

1

**Total marks for Question 3 (12)**

**[Turn over**

3. (continued)

Inverfauld Bank  
Smith Way  
Inverfauld

Branch Code: 03-01-98

Account Number: 0016021965

**Bank Account Statement**

Date	Description	Payment out	Payment in	Balance
	<b>Balance brought forward</b>	£ .p	£ .p	£72.88
20 Nov	CWD	10.00		62.88
21 Nov	Ch. 01423	17.80		45.08
21 Nov	Ch. 01427	10.00		35.08
22 Nov	Interest credited		2.33	37.41
23 Nov	Ch. 01422	5.99		31.42
23 Nov	CWD	10.00		21.42
26 Nov	Deposit cash		23.00	44.42
26 Nov	Deposit cheque		15.00	59.42
26 Nov	Ch. 01431	7.85		51.57
27 Nov	Ch. 01429	5.00		46.57
27 Nov	Deposit cash		8.00	54.57
29 Nov	Deposit cash		11.00	65.57
3 Dec	Ch. 01428	9.24		56.33
5 Dec	Ch. 01418	15.30		41.03
6 Dec	CWD	10.00		31.03
7 Dec	Deposit cash		21.00	52.03
10 Dec	Ch. 01424	8.39		43.64
11 Dec	DD Evolution	5.99		37.65
11 Dec	Deposit cheque		26.00	63.65
14 Dec	Ch. 01435	9.20		54.45
17 Dec	Ch. 01425	7.83		46.62
18 Dec	Deposit cheque		19.00	65.62
18 Dec	Deposit cash		14.00	79.62
19 Dec	SO Calendar works	8.50		71.12

DD – Direct Debit	CWD – Cash Withdrawal
ATM – Autoteller	Ch. – Cheque
Dr – Overdrawn	SO – Standing Order



**3. (continued)**

**Cheque Book Summary**

<b>Date</b>	<b>Cheque number</b>	<b>Description</b>	<b>Payment</b>
15 Nov	01423	Fab Fabrics	£17·80
15 Nov	01427	Crafty Card	£10·00
16 Nov	01422	Winterfield	£5·99
19 Nov	01431	The Ribbon Shop	£7·85
19 Nov	01426	Winterfield	£13·50
22 Nov	01429	Coal Merchant	£5·00
23 Nov	01428	Crafty Card	£9·24
26 Nov	01424	The Ribbon Shop	£8·39
26 Nov	01418	Fab Fabrics	£15·30
30 Nov	01435	Candle Creations	£9·20
6 Dec	01425	Winterfield	£7·83

**[Turn over for Question 4 on *Page ten***

4. As part of the ongoing school commitment to the charity Children 1st, the S4 S&VS group has decided to organise a Summer Fashion Show which will be held in the School Assembly Hall on Wednesday 5th and Thursday 6th June 2013 at 7.30pm. The clothes will be provided by “Inverfauld Designs” and modelled by senior pupils from the school. Enterprise Scotland has agreed to sponsor the event.

Tickets for the event cost £3 and are on sale from the school office. A prize for the Lucky numbered ticket has been donated by Inverfauld Designs. Refreshments will be supplied from the Home Economics Department and are included in the ticket price.

Your task is to design a poster using the relevant information above to advertise the Fashion Show and encourage people to attend.

Use the page opposite to design your poster.

For more than one attempt, extra paper is provided on *Page thirteen*.

*Marks*

**4. (continued)**

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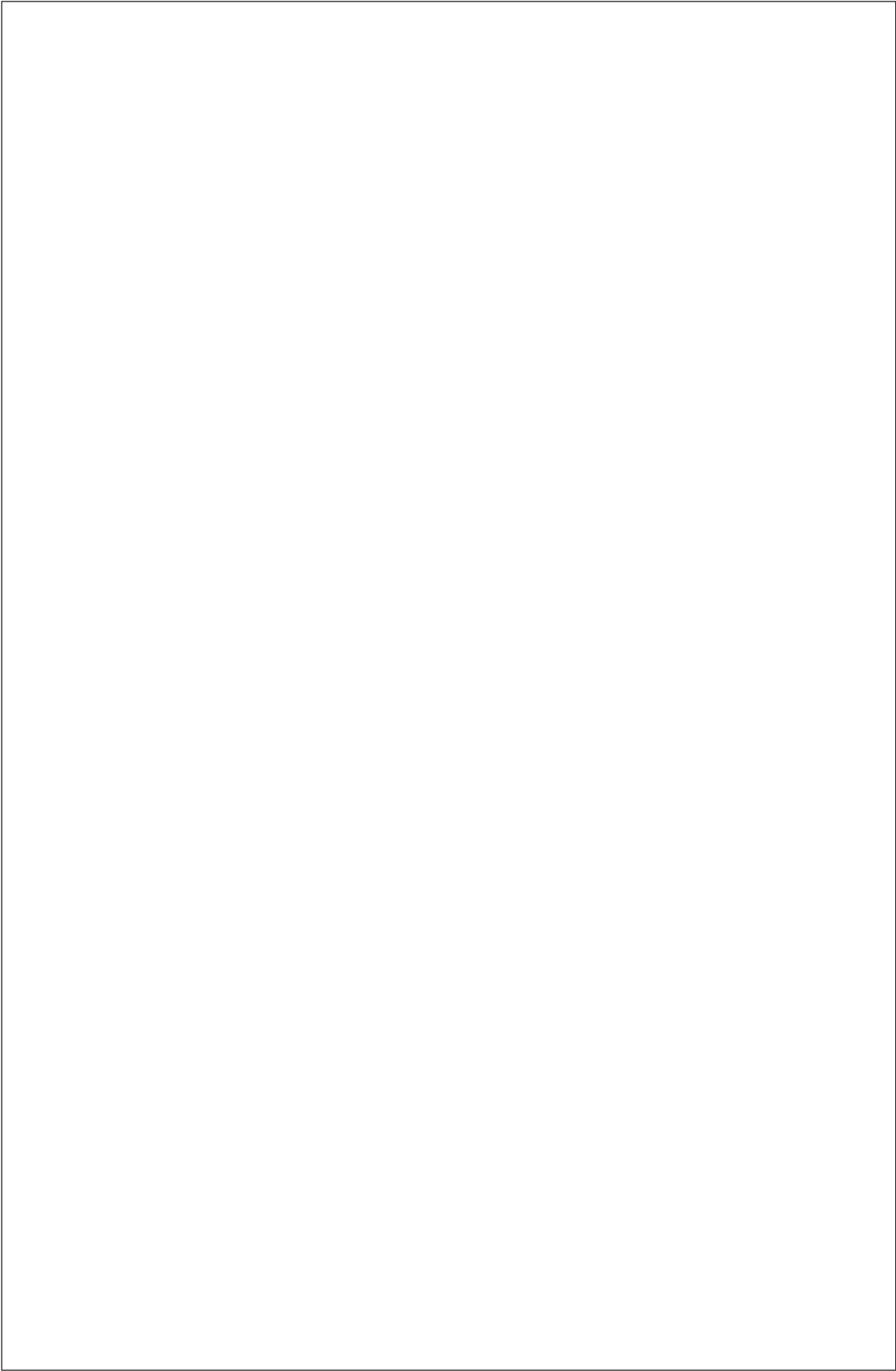
**15**

**Total marks for Question 4 (15)**

*[END OF QUESTION PAPER]*



**Additional space for poster for Question 4**



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USE

Examiner's Marks		
Q1		15
Q2		18
Q3		12
Q4		15
Total		60