

WEDNESDAY, 24 MAY 1:00 PM – 2:40 PM



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Full name of cer	ııre			Town						
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Day	Month	Year	Scottish c	andidate	e numbe	r				

Total marks — 30

Attempt Part 1 and Part 2.

In Part 2 attempt EITHER Task 1 OR Task 2.

You must NOT use a dictionary.

Write your answers clearly in the spaces provided in this booklet. Additional space for answers is provided at the end of this booklet. If you use this space you must clearly identify the question number you are attempting.

Use **blue** or **black** ink.

Before leaving the examination room you must give this booklet to the Invigilator; if you do not, you may lose all the marks for this paper.





### WRITING — 30 marks

Attempt Part 1 and Part 2 and ensure you have time to complete both parts.

As a guide, you may wish to spend about 45 minutes on Part 1 and about 55 minutes on Part 2.

## Part 1 - Everyday Life

15

Read the task below and write your answer on the lined answer sheets below and on page 03.

You write a popular lifestyle **blog** every week. This week your topic is having a balance between work/study commitments and leisure time. Write your blog post.

You should cover some or all of the following:

- prioritising tasks/setting goals
- · setting boundaries
- screen time
- wellbeing
- time for friends and family.

You may also add your own ideas.

You should write approximately 250-300 words.



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MARKS | DO NOT

WRITE IN THIS MARGIN

15

### Part 2 - Work or Study

Read the two tasks below. One is work-related and the other is study-related.

Attempt **ONE** task only on the lined answer sheets on pages 05, 06 and 07.

Write the task number you have selected in the box provided on page 05.

You should write approximately 250–300 words for the task you choose.

#### Task 1 — Work

You work for a large company that has offices in the city centre. Your manager has asked you to write an **evaluative report** with your opinions and recommendations on the possibility of relocating the offices to a business park on the outskirts of the city.

You should cover some or all of the following:

- costs for the company
- commuting
- local area/outdoor space
- facilities available
- access for clients/visitors.

You may also add your own ideas.

You should write approximately 250-300 words.

OR

#### Task 2 Study

Some people say that colleges and universities cannot teach you the skills to be successful in life. Write a **formal essay**, discussing this as well as giving your own opinion.

You should cover some or all of the following:

- practical skills/experience
- theoretical knowledge/qualifications
- · teamwork, problem solving, creative thinking
- · changing technology
- future employment plans.

You may also add your own ideas.

You should write approximately 250–300 words.



page 04

Task number	

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[END OF QUESTION PAPER]



# ADDITIONAL SPACE FOR ANSWERS

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page 10

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page 11

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page 12