

**Assessment Strategy and**

**Qualification Requirements for:**

**RQF Assessor and Internal Quality Assurer Qualifications**

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**Introduction**

The first part of this document contains the Assessment Strategy for the RQF assessor, internal quality assurer (IQA) and external quality assurer qualifications.

The second part summarises the qualification requirements for those involved in the assessment and internal quality assurance of the RQF assessor and internal quality assurer (IQA) qualifications.

Assessment Strategy and Qualification Requirements for RQF Assessor and Internal Quality Assurer Qualifications

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**Assessment Strategy**

**Please note: what follows are Lifelong Learning UK requirements for RQF assessor, internal quality assurance and external quality assurance qualifications. They are not the requirements of the Regulators, Sector Skills Councils or awarding organisations for other qualifications and should not be applied to them. These will be covered by Assessment Strategies relevant to those qualifications.**

**1**

**Quality Assurance**

Centres offering these qualifications must provide internal quality assurance to ensure assessment meets all awarding organisation requirements and is standardised across individual assessors, assessment locations and learners. In addition, the awarding organisation must ensure there is a robust system of external quality assurance to ensure quality and standardisation across centres.

Awarding organisations should apply appropriate risk rating measures to individual assessment centres and ensure that robust quality assurance systems are in place to manage these risks on an individual basis.

Lifelong Learning UK will also expect the different awarding organisations offering these qualifications to meet on a regular basis through an Awarding Organisation Forum to compare practice and identify issues of concern.

**2**

**Requirements for Assessors**

All those who assess these qualifications must:

already hold the qualification (or previous equivalent qualification) they are assessing and have successfully assessed learners for other qualifications; if assessing quality assurance roles, they must have experience as a qualified quality assurance practitioner of carrying out internal or external quality assurance of qualifications for a minimum of two assessors

have up-to-date working knowledge and experience of best practice in assessment and quality assurance

hold one of the following qualifications or their recognised equivalent:

o the Level 3 Award in Assessing Competence in the Work Environment, *or*

o the Level 3 Certificate in Assessing Vocational Achievement, *or*

* A1 Assess candidate performance using a range of methods, *or*
* D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

show current evidence of continuing professional development in assessment and quality assurance

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**3**

**Requirements for Internal Quality Assurance**

All those who quality assure these qualifications internally must:

have up-to-date working knowledge and experience of best practice in assessment and quality assurance

hold one of the following assessor qualifications or their recognised equivalent:

* the Level 3 Award in Assessing Competence in the Work Environment, *or*
* the Level 3 Certificate in Assessing Vocational Achievement, *or*
* A1 Assess candidate performance using a range of methods, *or*
* D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

hold one of the following internal quality assurance qualifications or their recognised equivalent:

* the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice, *or*
* the Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice, *or*
* V1 Conduct internal quality assurance of the assessment process, *or*
* D34 Internally verify the assessment process

show current evidence of continuing professional development in assessment and quality assurance

**4**

**Requirements for External Quality Assurance**

All those who externally quality assure these qualifications must:

have up-to-date working knowledge and experience of best practice in assessment and quality assurance

hold one of the following assessor qualifications or their recognised equivalent:

* the Level 3 Award in Assessing Competence in the Work Environment. *or*
* the Level 3 Certificate in Assessing Vocational Achievement, *or*
* A1 Assess candidate performance using a range of methods, *or*

o D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

Hold one of the following external quality assurance qualifications or their recognised equivalent:

o The Level 4 Award in Externally Assuring the Quality of the Assessment Processes and Practice, *or*

o The Level 4 certificate in Leading the External Quality Assurance of Assessment Processes and Practice, *or*

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o V2 Conduct external quality assurance of the assessment process, *or*

o D35 Externally verify the assessment process

Show current evidence of continuing professional development in assessment and quality assurance.

Best practice would suggest that external quality assurance staff should also hold an appropriate internal quality assurance qualification, either:

o

The level 4 Award in the internal Quality Assurance of Assessment Processes and Practice, *or*

The level 4 Certificate in leading the internal Quality Assurance of Assessment Processes and Practice, *or*

o

V1 Conduct internal quality assurance of the assessment process, *or*

o

D34 Internally verify the assessment process

o

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**Qualification requirements for Assessors of the RQF Assessor and**

**Internal Quality Assurer (IQA) qualifications**

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**If you are assessing the following qualifications:**

**You must already hold the following qualifications:**

***Please also refer to the Assessment Strategy (above) which covers all assessor requirements***

**Level 3 Award in Assessing Competence in the Work Environment**

Level 3 Certificate in Assessing Vocational Achievement

*or*

Level 3 Award in Assessing Competence in the Work Environment *or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**Level 3 Certificate in Assessing Vocational Achievement**

Level 3 Certificate in Assessing Vocational Achievement

*or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**If you are assessing the following qualifications:**

**You must already hold the following qualifications:**

***Please also refer to the Assessment Strategy (above) which covers all assessor requirements***

**Level 3 Award in Understanding the Principles and Practices of Assessment**

Level 3 Certificate in Assessing Vocational Achievement (or an Award thereof)

*or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**Level 3 Award in Assessing Vocationally Related Achievement**

Level 3 Certificate in Assessing Vocational Achievement

*or*

Level 3 Award in Assessing Vocationally Related Achievement *or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

Assessment Strategy and Qualification Requirements for RQF Assessor and Internal Quality Assurer Qualifications

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**If you are assessing the following qualifications:**

**You must already hold the following qualifications:**

***Please also refer to the Assessment Strategy (above) which covers all assessor requirements***

**Award in the Internal Quality Assurance of Assessment Processes and Practice**

Level 3 Certificate in Assessing Vocational Achievement

*or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**AND**

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice *or*

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

V1 Conduct internal quality assurance of the assessment process,

or

D34 Internally verify the assessment process

**Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice**

Level 3 Certificate in Assessing Vocational Achievement

*or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**AND**

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice *or*

\*Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

\*L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

\*V1 Conduct internal quality assurance of the assessment process *or*

\*D34 Internally verify the assessment process

**\*PLUS**

Suitable management experience and/or qualifications are required

**Qualification requirements for the Internal Quality Assurers (IQAs)**

**of the RQF Assessor and IQA qualifications**

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**If you are quality assuring the following qualifications (or Units of):**

**You must already hold the following qualifications:**

***Please also refer to the Assessment Strategy (above) which covers all assessor requirements***

**Level 3 Award in Understanding the Principles and Practices of Assessment**

Level 3 Certificate in Assessing Vocational Achievement (or an Award thereof)

*or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**AND**

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice *or*

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

V1 Conduct internal quality assurance of the assessment process,

*or*

D34 Internally verify the assessment process

**Level 3 Award in Assessing Vocationally Related Achievement**

Level 3 Certificate in Assessing Vocational Achievement

*or*

Level 3 Award in Assessing Vocationally Related Achievement *or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods,

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**AND**

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice *or*

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

V1 Conduct internal quality assurance of the assessment process,

*or*

D34 Internally verify the assessment process

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**If you are quality assuring the following qualifications (or Units of):**

**You must already hold the following qualifications:**

***Please also refer to the Assessment Strategy (above) which covers all assessor requirements***

**Level 3 Award in Assessing Competence in the Work Environment**

Level 3 Certificate in Assessing Vocational Achievement

*or*

Level 3 Award in Assessing Competence in the Work Environment *or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**AND**

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice or

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

V1 Conduct internal quality assurance of the assessment process,

*or*

D34 Internally verify the assessment process

**Level 3 Certificate in Assessing Vocational Achievement**

Level 3 Certificate in Assessing Vocational Achievement

*or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**AND**

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice or

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

V1 Conduct internal quality assurance of the assessment process,

*or*

D34 Internally verify the assessment process

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**If you are quality assuring the following qualifications (or Units of):**

**You must already hold the following qualifications:**

***Please also refer to the Assessment Strategy (above) which covers all assessor requirements***

**Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice**

Level 3 Certificate in Assessing Vocational Achievement

*or*

L&D9DI Assess workplace competence using direct and indirect methods

*or*

A1 Assess candidate performance using a range of methods,

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

**AND**

Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice or

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

V1 Conduct internal quality assurance of the assessment process,

*or*

D34 Internally verify the assessment process

**Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice**

Level 3 Certificate in Assessing Vocational Achievement

*or*

L&D9DI Assess workplace competence using direct and indirect methods

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A1 Assess candidate performance using a range of methods,

*or*

D32 Assess candidate performance and D33 Assess candidate using differing sources of evidence

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\*Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

*or*

\*L&D11 Internally Monitor and Maintain the Quality of Workplace Assessment

*or*

\*V1 Conduct internal quality assurance of the assessment process *or*

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**\*PLUS**

Suitable management experience and/or qualifications are required