Qualification Verification Summary Report
NQ Verification 2018–19

Section 1: Verification group information

Verification group name:	Business Management
Verification event/visiting information:	Event
Date published:	June 2019

National Units verified:

H282 74	National 4	Business Assignment — added value unit
H20R 75	SCQF level 5	Understanding Business
H20R 76	SCQF level 6	Understanding Business

Section 2: Comments on assessment

Assessment approaches

All centres demonstrated a very good understanding of the assessment standards and used the SQA unit assessments.

There were no centres not accepted during this verification round.

Centres are now recognising the value of robust systems for recording and organising the documentation required to show candidate outcomes.

Assessment judgements

There was evidence of good practice from centres who are giving candidates flexibility and choice in choosing National 4 added value unit project titles and organisations to evaluate.

There were some centres where the assessment judgements for the National 4 added value unit were weak. Proposals and conclusions were not always clearly linked. The proposal should be based from the research, which should then be linked to the conclusion. In a few cases, the research did not match the proposal, which in turn did not match the conclusion.

Centres should ensure that they follow the assessment judgements and use the commentary on assessment judgements column for guidance as to what is required.

In both SCQF level 5 and 6, some centres are not indicating clearly where outcomes have been met. This makes it very difficult to verify the judgements made by the centre. Judgements should be indicated by the use of brackets, ticks and a pass in the margin to clearly show where outcomes have been met.

SCQF level 5 and 6 on the whole were well done with some fantastic examples of candidates demonstrating more than minimum requirements to pass outcomes.

All centres had evidence of internal verification and this shows that centres are now recognising the need for a robust system of internal verification.

Most centres showed good annotations on the scripts and documentation was provided showing dialogue between the initial marker and internal verifier.

03 ▸ Section 3: General comments

Providing full documentation, including centre-devised marking grids (where available), will make the verification process much easier.

Internal verification should continue as an example of good practice and also to ensure the final judgement submitted by the centre is accurate and clear.

On the whole, the vast majority of centres provided a clear and detailed verification sample following SQA guidelines.