**SVQ 3 Healthcare Support (NonClinical) at SCQF 7**

**Core Skills Signposting at SCQF Level 5**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Unit title** | | | **Communication** | | | **Working with others** | | **Problem Solving** | | | **Numeracy** | | | | **ICT** | | | |
| **Tasks** | | | | | | | | | | | | | | | |
| **1** | **2** | **3** | **1** | **2** | **1** | **2** | **3** | **1** | **2** | **3** |  | **1** | **2** | **3** | **4** |
| |  | | --- | | **Mandatory units** | | | | | | | | | | | | | | | | | | | |
| SFHGEN 98 | Promote effective communication in a healthcare environment | | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |  |  |  |
| SFHGEN 96 | Maintain health, safety and security practices within a health setting | | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SCDHSC0033 | Develop your practice through reflection and learning | | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| **Optional units** | | | | | | | | | | | | | | | | | | |
| CFACSC5 | | Monitor and solve customer service problems | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  | **x** | **x** | **x** | **x** |
| CFASAD111 | | Plan and manage own workload | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| CFABAA412 | | Plan and organise meetings | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| CFAM&LDC5 | | Help individuals address problems affecting their performance | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| CFAM&LEC5 | | Use information to take effective decisions | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| CFAM&LDB2 | | Allocate work to team members | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  |  |  |  |  |
| SFHGEN18 | | Give presentations to groups | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |  |  |  |
| SFHGEN19 | | Assist others to plan presentations to enable learning | **x** |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |  |  |  |
| SFHGEN21 | | Interact with individuals using telecommunications | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN23 | | Monitor your own work practices | **x** |  |  | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN26 | | Deal with financial transactions within a health facility | **x** |  |  |  |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |
| SFHGEN39 | | Contribute to effective multidisciplinary team working |  |  | **x** | **x** | **x** | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN44 | | Liaise between primary, secondary and community teams | **x** |  | **x** | **x** |  | **X** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN62 | | Collate and communicate health information to individuals | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |  |  |  |
| SFHGEN65 | | Make recommendations for the use of physical resources |  | **x** | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN66 | | Control the use of physical resources |  |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN77 | | Perform first line calibration on clinical equipment to ensure it is fit for use | **x** |  | **x** | **x** |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |
| SFHGEN78 | | Conduct routine maintenance on clinical equipment | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN79 | | Co-ordinate the progress of individuals through care pathways | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHIPC13 | | Provide guidance, resources and support to enable staff to minimise the risk of spreading infection | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHHI9 | | Monitor, evaluate and improve the management of data and information in a health context | **x** |  | **x** | **x** |  | **x** | **x** |  | **X** | **X** | **X** |  |  |  |  |  |
| SFHHI6 | | Identify and specify data and information requirements in a health context | **x** | **x** | **x** | **x** |  | **x** |  |  | **X** | **X** | **x** |  |  |  |  |  |
| SFHHI8 | | Analyse data and information and present outputs in a health context | **x** | **x** | **x** | **x** |  | **x** | **x** |  | **X** | **X** | **x** |  |  |  |  |  |
| SFHHI11 | | Produce coded clinical data | **x** |  |  | **x** |  | **x** |  |  | **X** | **X** | **x** |  |  |  |  |  |
| SCDHSC0244 | | Support individuals in the community | **x** | **x** | **x** | **x** |  | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0330 | | Support individuals to use services and facilities | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0387 | | Work in partnership with carers to support individuals | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0394 | | Contribute to the provision of support groups | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3100 | | Participate in inter-disciplinary team working to support individuals | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3101 | | Support the development of community networks and partnerships | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3102 | | Work with community networks and partnerships | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** |  |  |  |  |  |  |  |
| SCDHSC3115 | | Process information for use in decision-making | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0032 | | Promote health, safety and security in the work setting | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3121 | | Promote the effectiveness of teams | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0399 | | Maintain effective working relationships with staff in other agencies | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3110 | | Promote effective relationships with individuals | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| PROPM18 | | Enable learning through demonstrations and instruction | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** |  |  |  |  |  |  |  |
| LSILADD07 | | Facilitate individual learning and development | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| SFSSLP12 | | Deal with disorderly and aggressive behaviour | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  | **x** |  |  | **x** |
| SFHCHS36 | | Provide basic life support | **x** |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |  |  |  |