**SVQ 3 Healthcare Support (NonClinical) at SCQF 7**

**Core Skills Signposting at SCQF Level 5**

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| **Unit title** | **Communication** | **Working with others** | **Problem Solving** | **Numeracy** | **ICT** |
| **Tasks** |
| **1** | **2** | **3** | **1** | **2** | **1** | **2** | **3** | **1** | **2** | **3** |  | **1** | **2** | **3** | **4** |
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| **Mandatory units** |

 |
| SFHGEN 98  | Promote effective communication in a healthcare environment  | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |  |  |  |
| SFHGEN 96  | Maintain health, safety and security practices within a health setting  | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SCDHSC0033  | Develop your practice through reflection and learning | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| **Optional units** |
| CFACSC5  | Monitor and solve customer service problems | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  | **x** | **x** | **x** | **x** |
| CFASAD111 | Plan and manage own workload  | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| CFABAA412  | Plan and organise meetings | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| CFAM&LDC5 | Help individuals address problems affecting their performance | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| CFAM&LEC5 |  Use information to take effective decisions | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| CFAM&LDB2 | Allocate work to team members  | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  |  |  |  |  |
| SFHGEN18  | Give presentations to groups  | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |  |  |  |
| SFHGEN19  | Assist others to plan presentations to enable learning  | **x** |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |  |  |  |
| SFHGEN21  | Interact with individuals using telecommunications  | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN23  | Monitor your own work practices  | **x** |  |  | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN26  | Deal with financial transactions within a health facility  | **x** |  |  |  |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |
| SFHGEN39  | Contribute to effective multidisciplinary team working  |  |  | **x** | **x** | **x** | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN44  | Liaise between primary, secondary and community teams  | **x** |  | **x** | **x** |  | **X** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN62  | Collate and communicate health information to individuals  | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |  |  |  |
| SFHGEN65  | Make recommendations for the use of physical resources  |  | **x** | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN66  | Control the use of physical resources  |  |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN77  | Perform first line calibration on clinical equipment to ensure it is fit for use  | **x** |  | **x** | **x** |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |
| SFHGEN78  | Conduct routine maintenance on clinical equipment  | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHGEN79  | Co-ordinate the progress of individuals through care pathways  | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHIPC13  | Provide guidance, resources and support to enable staff to minimise the risk of spreading infection | **x** |  | **x** | **x** |  | **x** | **x** |  |  |  |  |  |  |  |  |  |
| SFHHI9 | Monitor, evaluate and improve the management of data and information in a health context | **x** |  | **x** | **x** |  | **x** | **x** |  | **X** | **X** | **X** |  |  |  |  |  |
| SFHHI6  | Identify and specify data and information requirements in a health context | **x** | **x** | **x** | **x** |  | **x** |  |  | **X** | **X** | **x** |  |  |  |  |  |
| SFHHI8  | Analyse data and information and present outputs in a health context | **x** | **x** | **x** | **x** |  | **x** | **x** |  | **X** | **X** | **x** |  |  |  |  |  |
| SFHHI11  | Produce coded clinical data | **x** |  |  | **x** |  | **x** |  |  | **X** | **X** | **x** |  |  |  |  |  |
| SCDHSC0244  | Support individuals in the community | **x** | **x** | **x** | **x** |  | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0330 | Support individuals to use services and facilities | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0387  | Work in partnership with carers to support individuals | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0394 | Contribute to the provision of support groups | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3100  | Participate in inter-disciplinary team working to support individuals | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3101 | Support the development of community networks and partnerships | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3102  | Work with community networks and partnerships | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** |  |  |  |  |  |  |  |
| SCDHSC3115  | Process information for use in decision-making | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0032  | Promote health, safety and security in the work setting | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3121 | Promote the effectiveness of teams | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC0399 | Maintain effective working relationships with staff in other agencies | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| SCDHSC3110  | Promote effective relationships with individuals | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  |  |  |  |  |
| PROPM18  | Enable learning through demonstrations and instruction  | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** |  |  |  |  |  |  |  |
| LSILADD07 | Facilitate individual learning and development  | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** | **x** | **x** | **x** |  | **x** | **x** | **x** | **x** |
| SFSSLP12 | Deal with disorderly and aggressive behaviour  | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **X** |  |  |  |  | **x** |  |  | **x** |
| SFHCHS36  | Provide basic life support  | **x** |  | **x** | **x** |  | **x** |  |  |  |  |  |  |  |  |  |  |