**Determining appropriate arrangement Example 2 – Individual Education Plan**

This is typical of the kind of form that schools use to communicate the strategies they want teachers to explore with the learner.

**Good practice**

* Staff have been given information about the learner’s needs and SfL team have also suggested strategies they might use.
* Each teacher explores the suggested strategies in their subject and confirms whether the AA is appropriate or not. The classwork evidence they gathered to support their decision would be provided separately.

**How could you personalise this for your centre?**

* As an interactive document, this would be held on a shared folder so that all teachers could contribute to it. If your resources don’t support that format, how could you amend this document to suit the AA reporting system in your school?

***Please note: the use of this resource is not a mandatory SQA requirement.*** *It is provided here for your information only, as an example of the way one centre records commentary. If you would like to use this resource, please feel free to adapt it in any way that suits your school.*

**Individual Education Plan**

Start date: August

Review date: January

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| **INDIVIDUAL EDUCATION PLAN (IEP)** | |
| **For:**  **Andrew Grey** | |
| **Home Address:**    **School road, Portwells, Scotland** | |
| **Contact telephone number: 01234566789** | |
| **Date of Birth:**  **01/08/2008** | **Gender: M** |
| **School currently attended: School Academy** | |
| **Date of entry to current school:**  **August 2019** | |

**Family information**

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| **Surname:** |
| **Other names:** |
| **Home address:** |
| **Contact telephone number:** |
| **Relationship to child / young person:** |

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| **Surname:** |
| **Other names:** |
| **Home address:** |
| **Contact telephone number:** |
| **Relationship to child / young person** |

**Named person responsible for IEP**

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| --- | --- | --- | --- |
| **Name** | **Designation** | **Telephone number** | **email** |
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| **Individual Education Plan (IEP)** |
| **For: Andrew Grey** |

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| **Profile:**  This gives some background for the candidate. |

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| **Factors giving rise to additional support needs:**  **Disability or health**   * This typically will be presented in the form of diagnosis/treatment by external sources.   **Social and/or emotional**   * This may be observations by teachers/pastoral staff, how the candidate behaves in specific situations.   **Learning environment**   * For this part the ASN team may be directly involved in monitoring/assessment of the candidate.   **Family circumstances**   * Personal circumstances that may have an influence on the candidate. |

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| **Pupil name**  Andrew Grey | | **Date target started**  August | | | **Review date**  January | |
| **Long term target**   * Andrew wants to work in the sports sector | | | | | | |
| **Short term targets** | **Strategies to support (from ASN team)** | | **Resources and techniques including adaptations to physical environment** | **Success criteria** | | **Evaluation** |
| Media | Due to visual impairment Andrew requires a larger font on high-contrast paper.  Please refer to ASN profile on SEEMIS or contact the ASN team should you find Andrew needs more support in class. | | In Media assessments Andrew prefers font size 24 on blue paper  *Media Teacher* | Andrew is capable of N5 this year. | | Blue paper works well for Andrew, he sometimes had trouble with size 24 Arial, but size 26 Calibri worked very well.  *Media Teacher* |
| Psychology | Due to visual impairment Andrew requires a larger font on high-contrast paper.  Please refer to ASN profile on SEEMIS or contact the ASN team should you find Andrew needs more support in class. | | In Psychology, due to considerable reading requirement Andrew prefers font size 26 on yellow paper  *Psychology Teacher* | Completion of the course this year. | | Andrew needs 20% ET for processing during writing/reading assessments.  *Psychology Teacher* |
| Maths | Due to visual impairment Andrew requires a larger font on high-contrast paper.  Please refer to ASN profile on SEEMIS or contact the ASN team should you find Andrew needs more support in class. | | In Maths, Andrew has font size 24 with coloured overlays.  *Maths teacher* | Andrew can complete the N5 course this year. | | Andrew has a range of overlays he can use during class and assessments so long as materials are printed in minimum 24pt Arial.  *Maths teacher* |
| **Anticipated difficulties** | | | **Possible solutions** | | | |