

# Flexible PDAs in Leadership and Management



The Professional Development Awards (PDA) in Leadership and Management at SCQF levels 6 – 9 are for people just starting out in a management career up to senior managers working in strategic development. SQA and Chartered Management Institute (CMI) jointly certificate these awards.

## Why should my centre deliver this qualification?

These qualifications have been developed in response to employers and SQA centres, looking for more flexible provision in management and leadership.

These new awards give more choice to learners, employers and centres. With a wide range of optional units, learners can select the units that are most relevant for them.

They are available at four levels so whether you are just starting out in management or are a senior manager working in strategic development, we have something to suit.



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## Who do these qualifications suit?

SQA qualifications are aimed at those already in employment, particularly those already in a career or vocation who wish to extend or broaden their skills base.

### PDA in Introductory Leadership and Management

The PDA in Introductory Leadership and Management at SCQF level 6 covers the fundamental principles of leadership and management. It has been designed for those at the start of their leadership journey – either aspiring leaders or those in their first leadership position.

### PDA in Team Leadership and Management

The PDA in Team Leadership and Management at SCQF level 7 is designed for those looking to move into their first formal team leadership role or those new to team leadership.

### PDA in Operational Leadership and Management

The PDA in Operational Leadership and Management at SCQF level 8 is designed for managers who wish to develop competence, knowledge and skills in directing, motivating and leading the work of others.

### PDA in Strategic Leadership and Management

The PDA in Strategic Leadership and Management at SCQF level 9 is designed for leaders and managers who contribute to strategic development in an organisation – as well as those who wish to enhance their awareness and understanding of the strategic process.

## Approval

Centres delivering these PDAs must be approved by SQA. If your centre has devolved authority, you can seek approval through your own internal approval process.

Centres without devolved authority require to come forward for approval and should contact SQA's Business Development Team for guidance.

Assessors and verifiers must be able to meet SQA's general requirements for technical/occupational competence as outlined in the Systems and Qualification Approval Guide, and the Assessment Strategy for these PDAs.



## Unit(s) and delivery tools

PDA in Introductory Leadership and Management at SCQF level 6	GMOL 46
PDA in Team Leadership and Management at SCQF level 7	GL9D 47
PDA in Operational Leadership and Management at SCQF level 8	GMOC 48
PDA in Strategic Leadership and Management at SCQF level 9	CMOM 49

## Structure

With the flexible PDA, the learner completes two units – one mandatory and one optional. However, the number and variety of optional units they can choose from is far wider than other PDAs.

The number of optional units will vary depending on the qualification, ranging from 30 units to over 70 units. This allows learners to develop a strong foundation in leadership and management skills, while achieving certification in a relatively short period of time.