**This can be used to query up to 3 questions and answers and submitted to the Awarding Organisation for review and forwarding to HAUC (UK).**

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| **Centre/EQA/AO Name:** |  | **Centre Reference: (if applicable)** |  |

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| **Awarding Organisation Name:** |  |

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| We may need to contact you for further clarification therefore please provide your contact details. |

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| **Name:** |  | **Contact Number:** |  |

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| **Test Title, Version, Unit Title, Number etc:** |  |
| **Question Reference:** |  |

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| Question content: |
| Please provide details below of what the issue is and how you think it should be corrected: |

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| **Test Title, Version, Unit Title, Number etc:** |  |
| **Question Reference:** |  |

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| Question content: |
| Please provide details below of what the issue is and how you think it should be corrected: |

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| --- | --- |
| **Test Title, Version, Unit Title, Number etc:** |  |
| **Question Reference:** |  |

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| Question content: |
| Please provide details below of what the issue is and how you think it should be corrected: |
| **Please email this form when complete to: Construction@sqa.org.uk** |

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| **For Awarding Organisation Office Use only** |

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| **Awarding Organisation Officer Name:** |  | **EQA Feedback Required?** | **Y/N** |

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| **EQA Name: (if applicable)** |  |

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| Resolution to be discussed: |

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| **Date of next review meeting:** |  | **Date added to agenda:** |  |

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| Agreed Resolution: |

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| **Forwarded to TAG/HAUC (UK) by:** |  | **Date Sent:** |  |

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| **For TAG/HAUC (UK) Use only** |

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| **Group Contact:** |  | **Date Sent:** |  |

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| Is the agreed resolution accepted: **Y/N**  |
| If no, please advise below what resolution should be: |

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| **HAUC Documents requiring update?** | **Delete as applicable** |

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| Amended Test Specification | **Yes** | **No** |
| Amended Unit Specification | **Yes** | **No** |
| Amended Assessment Strategy | **Yes** | **No** |
| Amended Centre Compliance Document | **Yes** | **No** |
| **Other please specify:**  | **Yes** | **No** |

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| **Information sent to Awarding Organisations** | **Delete as applicable** |

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| This form with required resolution? | **Yes** | **No** |
| HAUC Communications to be sent to centres? | **Yes** | **No** |
| HAUC Social Media Communications required? | **Yes** | **No** |
| Amended Test Specification | **Yes** | **No** |
| Amended Unit Specification | **Yes** | **No** |
| Amended Assessment Strategy | **Yes** | **No** |
| Amended Centre Compliance Document | **Yes** | **No** |
| **Other please specify:** | **Yes** | **No** |

|  |  |  |  |
| --- | --- | --- | --- |
| **All required updates Sent to Awarding Organisations by:** |  | **Date Sent:** |  |